

**AGENDA
PUBLIC MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
November 13, 2025
Executive Closed Session to Commence 6:30PM
Meeting to Commence 7:30PM**

CLOSED/EXECUTIVE SESSION:

Motion to move into Executive Session as provided for by Resolution No. 15-2025 adopted on January 1, 2025 and posted on the bulletin board in the Municipal Building

The Mayor and Council will go into a Closed Executive Session for the following:

- Attorney Client Privilege – Potential Litigation – Affordable Housing

Minutes to be disclosed as per the Open Public Meetings Act matters discussed will be disclosed to the public when such matters are finally determined and there is no reason to prohibit the public disclosure of information relating to such matters.

ROLL CALL:

Councilmember Arendacs	Councilmember Lane
Councilmember Cudequest	Councilmember Roche
Councilmember Koelling	Councilmember Russo-Vogelsang

ORDINANCES:

INTRODUCTION OF ORDINANCE NO. 2025-1584 AN ORDINANCE PROVIDING FOR THE ACCEPTANCE OF A NEW JERSEY DOT LOCAL AID INFRASTRUCTURE FUND GRANT FOR THE MEMORIAL DRIVE PEDESTRIAN SAFETY IMPROVEMENTS PROJECT, APPROPRIATING THE SUM OF \$360,000 THEREFOR, AND PROVIDING FOR THE FUNDING OF SAID APPROPRIATION

(public hearing 12-11-25)

MEETING OPEN TO PUBLIC:

Agenda Items Only

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

October 28, 2025

CLOSED/EXECUTIVE MINUTES:

None

RESOLUTIONS: (NON-CONSENT)

None

RESOLUTIONS: (CONSENT AGENDA*)

*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- 200-2025 Municipal Alliance Governor's Council on Alcoholism & Drug Abuse Fiscal Grant
- 201-2025 Refund Tax Overpayment / Block 1405, Lot 13 – 35 Eagle Ridge - Ian J. Dunsdon
- 202-2025 Authorizing Hiring Timothy Vander Berg, Part-Time Plumbing Subcode Official and Inspector, for the Construction Department
- 203-2025 Requesting Approval Of Items Of Revenue And Appropriation N.J.S.A. 40a:4-87 – Gateway BMED Fund – Wellness Program
- 204-2025 Reinstatement Of Receivable And Recognition Of MRNA – NJ Dot Local Aid – Various Roads 2019
- 205-2025 Cancellation Of Grant Receivable – Nj Dot Local Aid – Various Streets 2021

BILLS:

REPORT OF REVENUE:

COMMITTEE REPORTS:

ENGINEER'S REPORT:

ATTORNEY'S REPORT:

ADMINISTRATOR'S REPORT:

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- Discussion – Set a date for Re-Org and Budget Meetings

Tentative Dates:

RE-ORG – January 1st – Noon;

Budget Meetings – Mondays on Zoom at 6pm

January 5, 12 and 26

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

Regular Workshop Meeting of the Mayor & Council to be held on Thursday, December 11, 2025 at 7:30pm

*******Disclaimer***** Subject to Additions And/Or Deletions**

**BOROUGH OF MONTVALE
ORDINANCE NO. 2025-1584**

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on November 13, 2025 and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on December 11, 2025 at 7:30pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Frances Scordo, Municipal Clerk
Borough of Montvale

AN ORDINANCE PROVIDING FOR THE ACCEPTANCE OF A NEW JERSEY DOT LOCAL AID INFRASTRUCTURE FUND GRANT FOR THE MEMORIAL DRIVE PEDESTRIAN SAFETY IMPROVEMENTS PROJECT, APPROPRIATING THE SUM OF \$360,000 THEREFOR, AND PROVIDING FOR THE FUNDING OF SAID APPROPRIATION

BE IT ORDAINED by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

- SECTION 1.** The Borough of Montvale has been awarded a grant from the New Jersey Department of Transportation under the Local Aid Infrastructure Fund (LAIF) Program in the amount of \$300,000.00 for the Memorial Drive Pedestrian Safety Improvements (LA-2024-LAIF-Memorial Drive P) project, as set forth in correspondence from the NJDOT dated June 7, 2024.
- SECTION 2.** The total cost of the project is hereby estimated to be \$360,000.00, which is now appropriated as follows:
- \$300,000.00 from the NJDOT LAIF Grant; and
 - \$60,000.00 from the Capital Fund Balance Account of the Borough of Montvale to fund design, engineering, and construction administration costs above and beyond the grant award.
- SECTION 3.** The sum of \$300,000.00 is hereby appropriated in the Capital Fund of the Borough of Montvale as a Grant Receivable from the State of New Jersey, Department of Transportation, Local Aid Infrastructure Fund.
- SECTION 4.** The sum of \$60,000.00 is hereby appropriated from the Capital Fund Balance as the Borough's share toward project costs, including design, engineering, and construction administration.
- SECTION 5.** Upon receipt of the grant proceeds, the amount thereof shall be credited to the Capital Fund as a grant receivable and shall be available to offset expenditures authorized herein.
- SECTION 6.** The Mayor and Borough Clerk are hereby authorized to execute any and all agreements or documents necessary to effectuate the terms and conditions of this

Ordinance, including those required by the New Jersey Department of Transportation.

SECTION 7. This Ordinance shall take effect immediately upon passage and publication as required by law.

MICHAEL GHASSALI
Mayor

ATTEST:
FRANCES SCORDO
Municipal Clerk

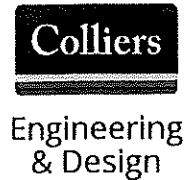
INTRODUCTION: 11-13-25

Councilmember	Yes	No	Absent	Abstain
Arendacs				
Cudequest				
Koelling				
Lane				
Roche				
Russo-Vogelsang				

ADOPTED: 12-11-25

Councilmember	Yes	No	Absent	Abstain
Arendacs				
Cudequest				
Koelling				
Lane				
Roche				
Russo-Vogelsang				

400 Valley Road
Suite 304
Mt. Arlington New Jersey 07856
Main: 877 627 3772



September 25, 2025

Joseph Voytus
Borough Clerk/Borough Administrator
Borough of Montvale
12 DePiero Drive
Montvale, New Jersey 07645

Memorial Drive Sidewalk Improvements
Professional Engineering Services
Borough of Montvale, Bergen County
Colliers Engineering & Design Project No. MVB0100P

Dear Mr. Voytus,

Colliers Engineering & Design Inc. (CED) is pleased to present this agreement to provide design and grant administration services relating to the Memorial Drive Sidewalk Improvements project. We understand that the Borough has been awarded a Fiscal Year 2024 LAIF Grant from the New Jersey Department of Transportation (NJDOT) in the amount of \$300,000.00. Specifically, the proposed sidewalk locations are on both sides of Memorial Drive at various locations as depicted on the concept plan for the NJDOT grant. The preliminary cost estimate included in the grant application for the improvements is approximately \$250,000.00. The grant award is intended to assist the Borough with funding of improvements outlined in the discretionary aid grant application. Accordingly, the work will include concrete sidewalk, replacement of ADA curb ramps, elevated crosswalks, pavement repair, landscaping and restoration. In consideration of the discrepancy between the grant amount and preliminary construction cost estimate, alternate bids can be prepared, if requested, to match the desired Borough funding contribution to the project.

In order to comply with the grant requirements, the Borough is obligated to award a construction contract within 24 months of the grant award.

CED will provide the following services:

SCOPE OF SERVICES

TASK 1.0 DESIGN AND BIDDING

CED will develop construction drawings and specifications to be utilized for public bid. Bid documents will be prepared in accordance with NJDOT requirements. The scope of improvements expressed in the bid documents shall be as specified in the grant application.

The existing site conditions will be investigated during the design; more specifically, the conditions of the curbing, sidewalk, and ramps. CED will prepare base mapping utilizing available tax maps and GIS, aerial imagery, and field measurements. Once base mapping is completed, we will prepare plan drawings depicting the proposed areas of sidewalk replacement and construction, ADA ramps, elevated crosswalks, landscaping and restoration. The drawings will be prepared in accordance with the following design criteria and standards:

- a. NJDOT Design Manual for Roadways.
- b. NJDOT Design Manual for Bridges and Structures.
- c. Standard Specifications for Roadways – AASHTO.
- d. NJDOT Standard Specifications for Road and Bridge Construction.
- e. Manual on Uniform Traffic Control Devices.

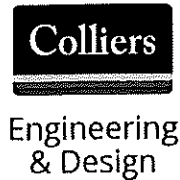
CED will prepare the base mapping, title sheet, general notes and legend, estimate of quantities, construction plans and the construction details. CED will also prepare the supplemental and technical specifications for the site improvement items that are specified on our construction drawings for incorporation into the overall bid specifications. The specifications will be prepared in the latest NJDOT format, as amended. As this project develops, and the Construction Cost Estimate (CCE) is closer to completion during the design phase, the Borough will be updated with the status of design and whether alternate bids are recommended.

The construction plans will callout the curb ramp types in accordance with Public Right-of-Way Guidelines (PROWAG) for ADA accessibility. It will be the responsibility of the contractor to construct ADA-compliant curb ramps. Upon construction of curb ramps, CED will inspect the ramps for compliance with ADA requirements. Curb ramps determined to be non-compliant with the ADA requirements will be reconstructed by the contractor at no additional cost to the Owner.

The project limits may be adjusted by utilizing alternate bids based upon the budget approved by the Borough. CED will prepare the CCE based on the quantity required for each alternate bid and finalize the design in order for the project to remain within the construction budget. Bidding services will be coordinated through our Mount Arlington office.

Specifications will be developed in accordance with NJDOT Standard Specifications for Road and Bridge Construction, as currently amended. An Engineer's Estimate will be prepared and submitted to NJDOT Bureau of Local Aid along with an Engineer's Design Certification, plans, and specifications. Upon receiving authorization to bid from NJDOT, we will coordinate with the Borough regarding public advertisement of the bid documents.

CED will coordinate with the Borough regarding the Bidding Period Services, specifically the following shall be conducted:



- Prepare the Notice to Bidders and coordinate with the Clerk for advertisement.
- Development of addendum(s) to clarify or review the bid documents, as required.
- Attend bid opening and reading of bids in order to tabulate them.
- Review the proposals from the responsive bidders and make recommendations to the Borough regarding the selection and evaluation of the bids.

TASK 2.0 GRANT ADMINISTRATION

Throughout the design and construction services, CED will prepare submittals to NJDOT Bureau of Local Aid in accordance with the Municipal Aid program requirements. Submittals will include final plans, specifications, Engineer’s Estimate, Engineer’s Design Certifications, Resolution of Award, Bid Tabulation, Pre-Construction Meeting Minutes, 75% Initial Payment Voucher, Construction Start and End Notices, Final Change Order Form, and Reimbursement Vouchers.

To facilitate the final grant reimbursements, CED will coordinate with the Borough to obtain the necessary signatures by the Borough personnel, as needed, for the Final Change Order, Chief Financial Officer Certification and Final Payment Voucher.

FEE AGREEMENT

For your convenience, we have broken down the total estimated cost of the project into the categories identified within the Scope of Services.

TASK 1.0	DESIGN AND BIDDING	\$26,500.00
TASK 2.0	GRANT ADMINISTRATION	\$ 3,500.00
TOTAL LUMP SUM FEE		\$30,000.00

The above engineering services will be provided on a hourly basis not to exceed the listed amount. This contract and fee schedule are based upon the Borough Engineering Contract, authorized by the Borough (Resolution No. 25-2025). Please note, Construction Administration and Observation Services are not included in this agreement. A separate agreement for said services will be prepared and provided to the Borough upon opening of contractor bids.

PROJECT SCHEDULE

The following is the anticipated project schedule:

Anticipated Duration

Mayor & Council Award of Professional Design Services	Anticipate Authorization September 2025
Preparation of Design Plans and Specifications	To be completed within 60 days of Authorization
NJDOT Concurrence	Anticipate 30 days from submission
Bidding of Project	Anticipate 30 days for bidding process
Contractor Award	TBD
Construction (Anticipated)	TBD – Anticipate Spring 2026
Project Closeout (Anticipated)	To occur post construction – Anticipate Spring 2026

PROJECT DELIVERABLES

Two (2) copies of the final bid documents will be provided to the Borough prior to bidding.

PLAN REVISIONS AND EXTRA SERVICES

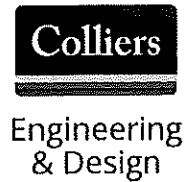
Any revision requested by the Borough or review agencies that is a major redesign or not an error or omission on the part of CED will be billed on an hourly basis in accordance with our current contract. Please note that a separate agreement will be provided prior to the pre-construction meeting specific to Construction Administration Services.

REIMBURSABLE EXPENSES

Reimbursable expenses including delivery, printing, copying, postage and other reproducible costs for the above-mentioned deliverables, are included within this agreement, and are included in the project cost.

EXCLUSIONS

If any item listed herein, or otherwise not specifically mentioned within this agreement or the Borough Engineering Agreement, is deemed necessary, then CED may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees with regard to the extra work. Unanticipated additional services shall be in accordance with the Schedule of Hourly Rates for the number of hours that the Construction Administrator or Engineer is on-site. No extra engineering services will be performed without authorization from the Borough.



If you find this agreement acceptable, please forward a copy of the Resolution of Approval to this office. This will constitute approval of the proposed engineering agreement.

We thank you very much for the opportunity to offer our services and look forward to working with you on this and future projects. In the meantime, should you have any questions regarding this agreement, please feel free to contact me.

Sincerely,

Colliers Engineering & Design

A handwritten signature in black ink, appearing to read "Carl P. O'Brien".

Carl O'Brien, P.E., P.P., C.M.E., C.P.W.M.
Geographic Discipline Leader

A handwritten signature in black ink, appearing to read "Nick Chelius".

Nick Chelius, P.E., C.M.E.
Borough Engineer

cc: Andrew Hipolit (CED)
Ken DeGennaro (CED)
Patrick Jamieson (CED)

WORK SESSION MINUTES

The Work Session Meeting of the Mayor and Council was in the Council Chambers and called to order at 7:30pm. Adequate notification was published in the official newspaper of the Borough of Montvale. Master Sergeant Dieter Koelling led in the Pledge of Allegiance. Roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Councilmember Arendacs
Councilmember Cudequest
Councilmember Koelling

Councilmember Lane
Councilmember Roche
Councilmember Russo-Vogelsang

Also Present: Mayor Ghassali; Borough Attorney, Dave Lafferty; Borough Administrator, Joe Voytus; Borough Engineer, Nick Chelius; Municipal Clerk, Fran Scordo

PROCLAMATION: RECOGNITION OF VALARIE KIMEL – PASCACK HILLS HS

JR. POLICE ACADEMY – Sgt. Brian Lamendola gave a brief explanation about the Jr. Police Academy and the students that are attending; the program runs for 10 weeks; some of the students ask councilmembers questions

ORDINANCES:

PUBLIC HEARING OF ORDINANCE NO. 2025-1578 AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 385, "VEHICLES AND TRAFFIC," OF THE BOROUGH CODE TO DESIGNATE NEW "STOP INTERSECTIONS

WHEREAS, in the interest of safety, the Chief of Police of the Montvale Police Department has recommended that additional intersections be designated as "Stop Intersections" and that stop signs be placed at such intersections; and

WHEREAS, the Mayor and Council are desirous of adopting the recommendations of the Chief of Police and amending the Borough Code to implement same.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Montvale as follows:

Section 1. Chapter 385 of the Borough Code, Section 41, entitled "Schedule VIII – Stop Intersections," shall be amended and supplemented by adding the following locations of stop intersections:

§385-41 Schedule VIII – Stop Intersections.

Intersection	Stop Sign On
Bramble Way and Bayberry Drive	Bramble Way, southbound
Shady Trail and Bayberry Drive	Shady Trail, southbound

Woodland Road and Magnolia Avenue	Woodland Road, northbound Woodland Road, southbound

Section 2. Repeal of Inconsistent Ordinances.

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. Savings Clause.

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability.

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 5. Effective Date.

This ordinance shall become effective upon adoption and publication as required by law.

Section 6. Installation.

The Borough Administrator (or such person as directed by the Borough Administrator) is hereby directed, authorized and empowered to take all reasonable steps to acquire the necessary signage and to direct the Pascack Valley Department of Public Works to install same at the identified intersections.

*A motion Introduced for second reading **Ordinance No. 2025-1578** by Councilmember Russo-Vogelsang; seconded by Councilmember Cudequest; Clerk read by title only.*

Motion to open meeting to public by Councilmember Roche; seconded by Councilmember Cudequest

- all ayes

No Public Comment

Motion to close meeting to the public by Councilmember Cudequest; seconded by Councilmember Koelling - all ayes Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Cudequest; seconded by Councilmember Roche; Clerk read by title only - All ayes on a roll call vote

PUBLIC HEARING OF ORDINANCE NO. 2025-1579 AN ORDINANCE APPROPRIATING \$25,000 FROM THE CAPITAL FUND BALANCE FOR THE ACQUISITION OF AN ALCOHOL BREATH TESTING DEVICE FOR THE POLICE DEPARTMENT

BE IT ORDAINED by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

SECTION 1. The Borough of Montvale hereby appropriates the sum of Twenty-Five Thousand Dollars (\$25,000.00) from the Capital Fund Balance for the acquisition of an alcohol breath testing device for the Borough Police Department.

SECTION 2. The appropriation authorized herein shall be used to fund the purchase of the alcohol breath testing device, together with all accessories, equipment, training, installation, and any related expenses necessary to place the unit into service.

SECTION 3. The Chief of Police, the Borough Administrator, the Chief Financial Officer, and such other officials as may be required are hereby authorized and

BOROUGH OF MONTVALE

OCTOBER 28, 2025

directed to take all actions necessary to effectuate the acquisition authorized by this Ordinance.

SECTION 4. This Ordinance shall take effect immediately upon final passage and publication as required by law.

*A motion Introduced for second reading **Ordinance No. 2025-1579** by Councilmember Russo-Vogelsang; seconded by Councilmember Roche; Clerk read by title only.*

Motion to open meeting to public by Councilmember Cudequest; seconded by Councilmember Roche - all ayes

No Public Comment

Motion to close meeting to the public by Councilmember Koelling; seconded by Councilmember Roche- all ayes Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Roche; seconded by Councilmember Koelling; Clerk read by title only - All ayes on a roll call vote

PUBLIC HEARING OF ORDINANCE NO. 2025-1580 AN ORDINANCE APPROPRIATING \$144,000 FOR IMPROVEMENTS TO HUFF PARK, INCLUDING CONSTRUCTION OF A SHADE STRUCTURE, AND PROVIDING FOR THE FUNDING THEREOF

BE IT ORDAINED by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

SECTION 1. The Borough of Montvale has been awarded a Local Recreational Improvement Grant from the New Jersey Department of Community Affairs in the amount of Seventy-Eight Thousand Dollars (\$78,000.00) for improvements at Huff Park, including the construction of a shade structure.

SECTION 2. The total cost of said improvements, including construction, installation, materials, labor, engineering, and related expenses, is estimated to be One Hundred Forty-Four Thousand Dollars (\$144,000.00).

SECTION 3. To finance said appropriation, the sum of Seventy-Eight Thousand Dollars (\$78,000.00) shall be provided by the aforesaid grant, and the sum of Sixty-Six Thousand Dollars (\$66,000.00) is hereby appropriated from the Borough's Open Space Trust Fund.

SECTION 4. The improvements authorized herein include, but are not limited to, the construction of a shade structure pavilion at Huff Park, associated site work, electrical work, installation, engineering, and related expenses.

SECTION 5. The Borough hereby accepts the grant and authorizes the Mayor, Borough Administrator, Chief Financial Officer, and other appropriate Borough officials to execute all necessary documents, agreements, and certifications to effectuate the purposes of this Ordinance.

SECTION 6. This Ordinance shall take effect immediately upon final passage and publication as required by law.

*A motion Introduced for second reading **Ordinance No. 2025-1580** by Councilmember Russo-Vogelsang; seconded by Councilmember Roche; Clerk read by title only.*

Motion to open meeting to public by Councilmember Roche; seconded by Councilmember Cudequest - all ayes

No Public Comment

Motion to close meeting to the public by Councilmember Roche; seconded by Councilmember Cudequest - all ayes Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Roche; seconded by Councilmember Cudequest; Clerk read by title only - All ayes on a roll call vote

PUBLIC HEARTING OF ORDINANCE NO. 2025- 1581 AN ORDINANCE APPROPRIATING \$30,000 FROM THE CAPITAL FUND BALANCE FOR RENOVATIONS AND REHABILITATION OF BUILDINGS AND GROUNDS AT DEPIERO FARM

BE IT ORDAINED by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

- SECTION 1.** The Borough of Montvale hereby appropriates the sum of Thirty Thousand Dollars (\$30,000.00) from the Capital Fund Balance for the renovations and rehabilitation of buildings and grounds at DePiero Farm, a property acquired by the Borough in 2025.
- SECTION 2.** The appropriation authorized herein shall be used to fund improvements to Borough-owned buildings and grounds at DePiero Farm, including but not limited to rehabilitation, renovations, site work, and all related costs necessary to maintain and improve the property.
- SECTION 3.** The Mayor, Borough Administrator, Chief Financial Officer, and such other Borough officials as may be required are hereby authorized and directed to take all actions necessary to effectuate the purposes of this Ordinance.
- SECTION 4.** This Ordinance shall take effect immediately upon final passage and publication as required by law.

*A motion Introduced for second reading **Ordinance No. 2025-1581** by Councilmember Russo-Vogelsang; seconded by Councilmember Roche; Clerk read by title only.*

Motion to open meeting to public by Councilmember Roche; seconded by Councilmember Cudequest - all ayes

No Public Comment

Motion to close meeting to the public by Councilmember Roche; seconded by Councilmember Cudequest - all ayes Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Roche; seconded by Councilmember Cudequest; Clerk read by title only - All ayes on a roll call vote

PUBLIC HEARING OF ORDINANCE NO. 2025-1582 AN ORDINANCE OF THE BOROUGH OF MONTVALE, COUNTY OF BERGEN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 326 OF THE BOROUGH CODE, ARTICLE II, TO REVISE CERTAIN PROVISIONS CONCERNING SITE PLAN WAIVERS

BE IT ORDAINED by the Mayor and Council of the Borough of Montvale as follows:

Section 1. Chapter 326, "Site Plans," Article II, "Site Plan Waiver Requirements and Use Permits," is hereby amended and supplemented by adding the underlined text and deleting the bracketed text, as follows:

§ 326-28 Violations and penalties.

A. Any person, persons, partnership, firm, corporation, holding company, foreign corporation, limited liability company or any other entity who in any manner knowingly fails to fully comply with the terms and covenants of this Article [chapter] shall be subject to the penalties provided herein.

1. The occupancy of commercial space without a Use Permit shall be deemed to be a violation of this Article by the individual or entity occupying said space.
2. The leasing of commercial space to a person or entity without a Use Permit shall be deemed to be a violation of this Article by the individual or entity owning the leased space.

3. The subleasing of commercial space to a person or entity without a Use Permit shall be deemed to be a violation of this Article by the individual or entity leasing the subleased space.
4. It shall be a separate violation of this Article for any property manager, broker, real estate agent, or other legal representative to negotiate and/or execute a lease agreement or sublease agreement on behalf of an owner or occupant, and thereafter permit the occupancy of commercial space, knowing that no Use Permit has been obtained for said space.
5. Each day that a violation continues after issuance of a notice of violation shall be deemed to be a separate violation for which a penalty shall be due.

B. Any person(s) who violates any of the provisions of this chapter shall, upon conviction, be punishable as follows: [provided in Chapter 1, Article I, General Penalty.]

1. For a first violation: \$1000
2. For a second violation: \$1,500
3. For a third and subsequent violation: \$2,000

§ 326-29 Enforcement.

The provisions of this Article may be enforced by the Borough Zoning Officer and Fire Prevention Official, or their respective designees.

§ 326-30 Subleasing Prohibited.

Subleasing of existing commercial space within commercial or mixed-use buildings is prohibited unless the occupant has first complied with the provisions of this Article and obtained a Use Permit for said space.

Section 2. Severability.

If any provision or portion of a provision of this ordinance is held to be unconstitutional, preempted by Federal or State law, or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated and shall remain in full force and effect.

Section 3. Effective date.

This Ordinance shall take effect immediately upon adoption and publication as required by law.

Section 4. Repeal of inconsistent ordinances.

All ordinances and parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

Section 5. Transmittal to Planning Board.

Upon approval of this Ordinance upon First Reading by the Mayor and Council of the Borough of Montvale, this Ordinance shall be transmitted to the Planning Board for its review and recommendation pursuant to N.J.S.A. 40:55D-26.

*A motion Introduced for second reading **Ordinance No. 2025-15820** by Councilmember Russo-Vogelsang; seconded by Councilmember Roche; Clerk read by title only.*

Motion to open meeting to public by Councilmember Roche; seconded by Councilmember Cudequest - all ayes

No Public Comment

Motion to close meeting to the public by Councilmember Roche; seconded by Councilmember Cudequest - all ayes Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Roche; seconded by Councilmember Cudequest; Clerk read by title only - All ayes on a roll call vote

PUBLIC HEARING OF ORDINANCE NO. 2025-1583 AN ORDINANCE AMENDING CHAPTER 10 OF THE CODE OF THE BOROUGH OF MONTVALE ENTITLED "CLAIMS PROCEDURE" TO UPDATE THE PROCEDURES FOR CERTIFICATION AND PAYMENT OF CLAIMS

BE IT ORDAINED by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

SECTION 1 Chapter 10, entitled "Claims Procedure," of the Code of the Borough of Montvale is hereby amended and supplemented in part as follows [**additions are underlined, deletions are between brackets**]:

§ 10-1 Bill of demand; certification.

Any person claiming payment from the Borough of Montvale shall present a detailed bill of demand to the Purchasing Agent, duly certified[, or, in the alternative, the governing body may by resolution require an affidavit in lieu of certification].

§ 10-2 Signature required.

It shall be the duty of the Purchasing Agent to see that the signature of [the officer or employee who has been duly designated by the Mayor and Council] the Department Head responsible for the goods or services to certify that the materials have been received by, or the services rendered to, the Borough of Montvale appears on every claim.

§ 10-3 Presentation of claims for approval.

[

- A. The Mayor and Council shall, by resolution, establish the threshold for which claims shall require the signature of Councilmember Liaison of the Department which placed the order, Finance Chairperson and the signature of only the Borough Administrator to be processed for payment and presented to the governing body for approval. Said resolution may be amended from time to time.
- B. Those claims which require the signature of the Councilmember Liaison of the department which placed the order shall then be presented to that Councilmember Liaison of the Department responsible for the placing of the order who, if satisfied
- C. that the claims are proper, shall approve the same. After such approval is given, the Councilmember Liaison shall file the claims with the Finance Chairperson, if required, who shall then file the claims with the Purchasing Agent, who shall then present these claims to the governing body for formal approval at a regular meeting.
- D. Claims which only require the approval of the Borough Administrator for presentation to the governing body for formal approval at a regular meeting, as prescribed by the Mayor and Council by adoption of the appropriate resolution, shall be presented to the Borough Administrator by the Purchasing Agent for approval. The Purchasing Agent shall then present these claims to the governing body for formal approval at a regular meeting.]
- A. All claims shall require the certification of the Department Head responsible for the goods or services received, attesting that the claim is proper and valid.
- B. Following Department Head certification, all claims shall require the review and approval of the Borough Administrator.

C. The Chief Financial Officer, Treasurer, or Deputy Treasurer shall review all claims for compliance with budgetary and fiscal requirements and certify the availability of funds as required by law.

D. Upon the certifications and approvals set forth above, the Purchasing Agent shall present the claims to the governing body for formal approval at a regular meeting.

§ 10-4 Action by the governing body.

Claims shall be considered by the governing body which shall approve the same, except that said governing body may reject any claims presented to it stating the reasons for such rejection. Any disapproved claims shall be referred back to the Borough Administrator with such instructions as the governing body may give at the time of disapproval.

§ 10-5 Record of claims.

It shall be the duty of the Borough Clerk to record all claims in the official minutes of the Borough, indicating that the governing body has by formal action approved the same, with the appropriate record as to any claims disapproved or rejected.

§ 10-6 Approval date noted; certificate of approval.

It shall be the duty of the Borough Clerk [or such other officer designated by resolution of the governing body] to indicate on said claims that they have been approved for payment, with the date of approval thereof noted on the claim.

§ 10-7 Preparation and recording of checks.

After the Borough Clerk has certified that the claims have been approved, the Clerk shall turn the same over to the Treasurer or other Chief Financial Officer, who shall forthwith prepare the necessary checks for the payment thereof, which said checks shall be signed by [the Mayor and Borough Clerk and thereafter countersigned by the Treasurer or other Chief Financial Officer who the governing body designates by resolution as a signatory] the Mayor, the Borough Administrator, and either the Treasurer, Deputy Treasurer, or Chief Financial Officer. After preparing checks for the payment of claims, the Treasurer, Deputy Treasurer, or Chief Financial Officer shall record them in a proper book of accounts and thereafter shall otherwise distribute the checks to the claimants. In the event of the absence of any of the above-named officials, those duly authorized by law to act in their absence shall sign the necessary checks.

§ 10-8 Payroll procedure.

In the case of payrolls, the Borough payment to the social security system (OASI), pension system, the group insurance plan for the employees and other mandated agency payments, the appropriate department heads [or such officer or employees as may be designated by resolution of the governing body] shall prepare the necessary payrolls, payments or deductions for all employees, which payrolls, payments or deductions shall be duly certified by the person authorized to certify that the services, payments or deductions have been rendered or are required and the amount specified is in fact due and owing to the employee or employees or to the social security system, pension system, to the established group insurance plan and other mandated agency payments for employees. Said payrolls, payments or deductions shall be approved by the Borough Administrator, paid by the Treasurer or other chief financial officer of the Borough and subsequently presented to the governing body for ratification and approval.

§ 10-9 Payroll account; payment of salaries.

This chapter shall provide for the establishment of a payroll account, and the governing body may thereafter by resolution prescript the manner in which payroll checks shall be drawn, who shall sign the same and the dates on which payment shall be made. In addition, the local unit may, if it so elects, adopt a resolution providing for biweekly payment of salaries, wages and compensation.

§ 10-10 Claims for travel expenses.

In case any officer or employee of the Borough presents a claim or voucher for reimbursement for actual and necessary travel expenses, the same shall be supported by receipts where available, setting forth said expenses and claims for reimbursement. Said procedure for reimbursement shall be established by the governing body by resolution.

[§ 10-11 Repealer.

All other ordinances or parts of ordinances inconsistent herewith are hereby repealed.

§ 10-12 When effective.

This chapter shall take effect immediately upon publication in the manner provided by law.]

SECTION 2: Severability.

The phrases, clauses, sentences, paragraphs and subsections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or subsection of this section shall be declared unconstitutional or otherwise unlawful by the valid judgment, decree or injunction order of a court of competent jurisdiction, such ruling shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and subsections of this section.

SECTION 3. Repealer.

All ordinances or parts of Ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflict.

SECTION 4. Effective Date.

This Ordinance shall take effect immediately upon passage and publication according to law.

*A motion Introduced for second reading **Ordinance No. 2025-1583** by Councilmember Russo-Vogelsang; seconded by Councilmember Roche; Clerk read by title only.*

Motion to open meeting to public by Councilmember Roche; seconded by Councilmember Cudequest - all ayes

No Public Comment

Motion to close meeting to the public by Councilmember Roche; seconded by Councilmember Cudequest - all ayes Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Roche; seconded by Councilmember Cudequest; Clerk read by title only - All ayes on a roll call vote

MEETING OPEN TO PUBLIC:

Agenda Items Only

Motion to open meeting to the public by Councilmember Roche; seconded by Councilmember Cudequest - all ayes

No Public Comment

Motion to close meeting to the public by Councilmember Roche; seconded by Councilmember Cudequest - all ayes

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

October 9, 2025

A motion to accept the minutes by Councilmember Cudequest; seconded by Councilmember Roche - all ayes

CLOSED/EXECUTIVE MINUTES:

September 30, 2025

A motion to accept the closed session minutes by Councilmember Roche; seconded by Councilmember Russo-Vogelsang - all ayes

October 9, 2025

A motion to accept the closed session minutes by Councilmember Koelling; seconded by Councilmember Russo-Vogelsang - all ayes with the exception of Councilmember Roche abstaining

RESOLUTIONS: (CONSENT AGENDA*)

194-2025 Authorizing Refund of Redemption of Tax Sale Certificate #20-00001 for Block 1501; Lot 19.08, 6 Quail Ridge Road

WHEREAS, at the Municipal Tax Sale held on October 28, 2021, a lien was sold on Block 1501, Lot 19.08, also known as 6 Quail Ridge Road for 2020 property taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate #20-00001, was sold to C & E Fund Trust 1 PO Box 5021, Philadelphia, PA 19111 at 0% interest rate and a premium in the amount of \$30,500.00; and

WHEREAS, the owner of the property Calvin & Deborah Soh has affected redemption of Tax Sale Certificate #20-00001 in the amount of \$54,901.65; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the Tax Collector be and is hereby authorized to Redeem Certificate #20-00001 in the amount of \$54,901.65 plus \$30,500.00 premium for a total amount of \$85,401.65 to C & E Fund Trust 1, PO Box 5021, Philadelphia, PA 19111

195-2025 RE: Appointment of Regular Member, Montvale Fire Department – Matthew S. Worgul

WHEREAS, the Montvale Fire Department is desirous of adding a regular member; and

WHEREAS, Matthew Worgul of Montvale, NJ has been approved by the Board of Fire Commissioners and has undergone a satisfactory physical, pursuant to the attached application which has been made part of this resolution; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the appointment of Matthew S. Worgul, as a Regular Member of the Montvale Fire Department, is hereby approved.

196-2025 A Resolution Authorizing a Contract with Motorola Solutions for Seven (7) All-Band Portable Radios Pursuant to State Contract #83909 T0109 for the Montvale Fire Department

WHEREAS, the Montvale Fire Department has a need to acquire an all-band portable radios to allow communications on additional frequencies with nearby municipalities; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12a and N.J.C.A. 5:34-7.29(c), the Borough may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Borough did solicit a quote from Motorola Solutions, Inc. for this equipment under State Contract #83909 T0109; and

WHEREAS, Motorola submitted a proposal to the Borough, a copy of which is attached hereto, in the total amount of \$70,0062.04; and

WHEREAS, the Borough's Fire Chief has recommended that the Borough award this contract pursuant to the Motorola Proposal; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds have been appropriated and are available for this purpose.

NOW THEREFORE BE IT RESOLVED, as follows:

1. The Borough of Montvale does approve the attached Quote from Motorola Solutions, Inc., 123 Tice Boulevard, Woodcliff Lake, New Jersey 07677 for Seven (7) All-Band Portable Radios and related equipment and services for use by the Montvale Fire Department.
2. The Mayor, Borough Clerk and/or Borough Administrator are hereby directed, authorized and empowered to execute an agreement with Motorola Solutions, Inc., consistent with this resolution.
3. This resolution shall take effect immediately.

Introduced by: Councilmember Cudequest; seconded by Councilmember Roche - a roll call was taken - all ayes

RESOLUTIONS: (NON-CONSENT)

197-2025 A Resolution Awarding A Lease Of Municipal Property Designated As Block 1903, Lot 3.01 On The Tax Map Of The Borough Of Montvale Pursuant To Public Bid

WHEREAS, the Borough of Montvale ("Borough") owns the property designated as Block 1903, Lot 3.01 on the Tax Map of the Borough of Montvale, consisting of approximately 8.393 acres situated as the corner of Summit Avenue and Craig Road, formerly known as DePiero Farm; and **WHEREAS**, the New Jersey Local Lands and Buildings Law, N.J.S.A. 40A:12-14(a) sets forth in relevant part that a municipality may lease any real property not needed for public use; and **WHEREAS**, N.J.S.A. 40A:12-14(a) sets forth, in relevant part, that in the case of a lease to a private person or entity said lease shall be made to the highest bidder by open public bidding at auction or by the submission of sealed bids; and **WHEREAS**, in September of 2025, the Borough caused an advertisement to be published for the solicitation of sealed bids for the lease of the Property designated at Block 1903, Lot 3.01 on the Tax Map of the Borough of Montvale for the purposes of operating a retail farm and the preservation of open space; and **WHEREAS**, on September 17, 2025 and September 28, 2025, the Borough published a notice of the bid solicitation in The Record; and **WHEREAS**, the Borough received three (3) bids in response to its Notice to Bidders as follows, with the required bid being a minimum of \$10,000.00 for annual rent to be paid to the Borough of Montvale for the first year of the lease, with annual increases of two percent (2%) for each successive year:

Demarest Farm:	\$12,000.00
Epstein/Wergul:	\$12,000.00
D'Agostino Landscaping Inc.	\$43,200.00

WHEREAS, the Borough wishes to accept the bid by D'Agostino Landscaping Inc., 738 West Nyack Road, West Nyack, New York 10894; and

WHEREAS, the Borough finds that the waiver of the bid condition that the bidder operate a retail farm within ten (10) miles of the Property serves the public interest and that D'Agostino Landscaping Inc. operates an agricultural business located approximately 7 miles from the Borough of Montvale and that this bidder has demonstrated sufficient experience in the agricultural business and agrees to abide by all conditions set forth in the form of lease accompanying the bid specifications regarding the operation of a retail farm in the Borough of Montvale.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that a lease for a term of twenty (20) years is hereby awarded to D'Agostino Landscaping, Inc. in accordance with the prices set forth in its bid, the bid specifications and the form of lease as follows:

Lessee:

D'Agostino Landscaping, Inc.

738 West Nyack Road, West Nyack, New York 10894

D'Agostino Landscaping, Inc..	Annual Rent
Year 1	\$43,200.00
1/1/26– 12/31/26	
Total	\$43,200.00

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute all documents necessary to effectuate the purposes of this Resolution, consistent with the Borough's bid specifications and applicable law, subject to approval as to the form by the Borough Attorney.

BE IT FURTHER RESOLVED that said contract shall be for a term of twenty (20) years, with an increase of two percent (2%) in rent on the first day of each successive year.

Introduced by: Councilmember Koelling; seconded by Councilmember Roche - a roll call was taken - all ayes Councilmember Cudequest asked for clarification, Borough Attorney explained this is to approve the bid received for the Farm

BILLS: Municipal Clerk read the Bill Report

Motion to pay bills by Councilmember Roche; seconded by Councilmember Cudequest - all ayes

ENGINEER'S REPORT: Nick Chelius

No Report

ATTORNEY REPORT: David Lafferty, Esq.

Following up on the Farm – D'Agostino will take over the Farm as of December 1st; mediation is scheduled for this Thursday on our affordable housing numbers.

ADMINISTRATOR REPORT: Joe Voytus

No Report

UNFINISHED BUSINESS:

- Discussion – Blue Angels Program – lock boxes

Councilmember Cudequest mentioned about the seniors are asking about the lock boxes and wanted the borough to cover the expense; after a brief discussion, councilmembers decided to have Councilmember Cudequest find out how much interest from the seniors to see how many boxes would be needed; Councilmember Koelling will speak to the Police Chief as well.

- Discussion – Senior/Community Center - capacity

Councilmember Cudequest stated that the capacity for the room is 152 people, currently they have 141 members; they need a larger space or they will have to start to limit their membership

- Discussion – E-Bikes Safety

The BA stated that there was an article the Wayne is cracking down on e-bike safety and introduced an ordinance; Joe spoke with the Police Chief and he agrees that something should be done; Councilmembers all agreed

NEW BUSINESS:

- Discussion – Employee Health Benefits and HSA funding

Council President Lane stated recommended the Borough keep the employee contribution the same as year 2025

199-2025 A Resolution Establishing the Health Benefits Levels for the Borough of Montvale for Plan Year 2026

WHEREAS, the Borough must annually determine the level of health benefits offered to its non-contractual employees, as well as certain aspects of the health benefits offered to contractual employees; and

WHEREAS, the Borough must also determine annually the amount offered to employees who opt out of the Borough's health coverage.

NOW, THEREFORE, BE IT RESOLVED that the Borough does hereby establish the following health benefits for the year 2026 for all employees.

1. The dental, medical and prescription plans offered to all employees and the premiums therefor shall be as set forth on the attached rate schedule.
2. Employee contributions shall be as follows:
 - a. For those employees who select the HDHP, 10% of the total premium cost
 - b. For those employees who select all other plans, 15% of the total premium cost
3. For those employees who select the HDHP, the Borough shall contribute towards a durable Health Savings Account (HSA) for said employee in the total amount of \$4,000/single, or \$8,000/family.
4. Vision benefits shall be a maximum of \$500 per family as a processed reimbursement.
5. Opt-out payment
 - a. For those employees who opt out of all health benefits from the Borough, the employee shall be entitled to a payment of 25% of the net savings to the Borough as a result of such opt-out, capped at a maximum of \$5,000.
 - b. For the plan year 2026, the determination of the amount saved by the Borough shall be calculated based on the lowest cost plan offered by the Borough. If an employee was enrolled in a Borough Health Plan the prior year, the opt-out calculation is based on the cost of the plan the employee had been enrolled in.
 - c. All employees who opt out must complete and timely submit the opt-out form attached hereto.

BE IT FURTHER RESOLVED that to the extent any of the foregoing provisions may conflict with an existing contractual provision, the terms of such contract shall prevail.

Introduced by: Councilmember Roche; seconded by Councilmember Cudequest - all ayes

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

A motion to open meeting to the public by Councilmember Roche; seconded by Councilmember Russo-Vogelsang – all ayes

No Public Comment

A motion to close meeting to the public by Councilmember Roche; seconded by Councilmember Russo-Vogelsang – all ayes

ADJOURNMENT:

Motion to adjourn by Councilmember Koelling; seconded by Councilmember Russo-Vogelsang – all ayes

Meeting adjourned at 8:34pm

Regular Meeting of the Mayor & Council will be held at 7:30pm on Thursday, November 13, 2025

Respectfully submitted, Frances Scordo, Municipal Clerk

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 200-2025**

RE: Municipal Alliance Governor's Council on Alcoholism & Drug Abuse Fiscal Grant

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Montvale, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Bergen;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Montvale, County of Bergen, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Montvale Municipal Alliance grant for fiscal year 2027 in the amount of:
2.

GCSUD Award	\$ 3,836.33
Cash Match	\$ 959.08
In-Kind	<u>\$ 2,877.25</u>
Total Grant	\$ 7,672.66
3. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: November 13, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor



COUNTY OF BERGEN
DEPARTMENT OF HEALTH SERVICES
One Bergen County Plaza – 4th Floor – Hackensack, NJ 07601-7076
(201) 634-2600 • FAX (201) 336-6086
www.bergenhealth.org
healthdept@Bergencountynj.gov

James J. Tedesco III
County Executive

Hansel F. Asmar
Director/Health Officer

The Honorable Mike Ghassali
12 DePiero Drive
Montvale, NJ 07645.

Re: FY 2027 - Municipal Alliance Grant

Dear Mayor:

I am pleased to inform you that our Bergen County Alliance Steering Subcommittee (CASS) and the Bergen County Local Advisory Committee on Alcoholism and Drug Abuse (LACADA) voted to allocate the below funding for fiscal year 2027 which begins July 1, 2026.

Please inform your Treasurer/CFO that pending approval of your grant application once submitted and reviewed, your Municipal Alliance funding and requirement totals for 2026/2027 are as indicated:

GCSUD award:	\$ 3,836.33
Cash Match requirement (25%):	\$ 959.08
In-Kind requirement (75%):	\$ 2,877.25
Total Grant	\$ 7,672.66

This letter of intent is contingent upon the availability of funds and is subject to the rules of the New Jersey Department of Treasury.

The submission and approval of the revised Municipal Alliance Plan will be required to access these funds. A sample Resolution is attached to this email to be placed on the agenda for the next Mayor and Council meeting. Please have the signed Resolution forms back to us via email no later than **Friday, December 5, 2025**.

Do not hesitate to reach out to me should you need additional information or have any questions. On behalf of the Bergen County Alliance staff of the Bergen County Department of Health Services, Division of Mental Health and Addiction Services, I would like to thank you for your efforts to prevent substance abuse in your community and look forward to working with you for another successful year!

Sincerely,

Leidy Suriel
County Alliance Coordinator

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 201-2025**

RE: Refund Tax Overpayment / Block 1405, Lot 13 – 35 Eagle Ridge - Ian J. Dunsdon

WHEREAS, a resolution authorizing the Tax Collector to refund an overpayment of taxes for the property located at 35 Eagle Ridge, also known as Block 1405, Lot 13;

WHEREAS, a duplicate payment was made by the homeowner; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to refund \$5,016.00 to Ian James Dunsdon, 35 Eagle Ridge, Montvale, NJ 07645

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: November 13, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 202-2025**

RE: Authorizing Hiring Timothy Vander Berg, Part-Time Plumbing Subcode Official and Inspector, for the Construction Department

WHEREAS, Timothy Vander Berg meets the qualifications for the position of Plumbing Subcode Official and Inspector and agrees to the terms and conditions of employment, and has previously completed a satisfactory background investigation; and

BE IT FURTHER RESOLVED that Timothy Vander Berg shall be paid pro-rata based on an annual salary of \$37,238 with a work week of 15 hours.

NOW THEREFORE, BE IT RESOLEVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the above named individual is hereby appointed to the above position effective November 12, 2025

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: November 13, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 203-2025**

RE: REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87 – GATEWAY BMED FUND – WELLNESS PROGRAM

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law, and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Montvale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the CY 2025 Municipal Budget in the sum of \$ 4,778.87, which is now available as revenue from:

Miscellaneous Revenues – Section F:
Special Items of Revenue Anticipated with Prior Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:
Gateway BMED Fund – Wellness Program (FCOA 10-887).

BE IT FURTHER RESOLVED that the like sum of \$ 4,778.87 is hereby appropriated under the caption:

General Appropriations:
(A) Operations – Excluded from “CAPS”
Public and Private Revenues Offset by Revenues
Gateway BMED Fund – Wellness Program (FCOA 41-887).

BE IT FURTHER RESOLVED that a copy of this Resolution shall be electronically filed with the Director for approval as required by law.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: November 13, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 204-2025**

**RE: REINSTATEMENT OF RECEIVABLE AND RECOGNITION OF MRNA – NJ DOT LOCAL
AID – VARIOUS ROADS 2019**

WHEREAS, the Borough of Montvale previously adopted Resolution No. 154-2025 on July 22, 2025, which included the closure of certain Current Fund receivables that were believed to be completed or fully realized at that time; and

WHEREAS, among those items was the receivable entitled “NJ DOT Local Aid – Various Roads 2019” in the amount of \$35,098.00; and

WHEREAS, the Borough has subsequently received a reimbursement from the New Jersey Department of Transportation in the amount of \$36,658.08 related to said project; and

WHEREAS, it is therefore necessary to reinstate the receivable in the amount of \$35,098.00 to properly record the grant reimbursement; and

WHEREAS, the remaining \$1,560.08 represents additional funds beyond the original receivable and should be recorded as Miscellaneous Revenue Not Anticipated (MRNA) in the Current Fund;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Montvale, County of Bergen, State of New Jersey, that:

- The Current Fund receivable entitled “NJ DOT Local Aid – Various Roads 2019” in the amount of \$35,098.00 is hereby reinstated to reflect reimbursement received from the New Jersey Department of Transportation.
- The Chief Financial Officer is authorized and directed to record the remaining \$1,560.08 as Miscellaneous Revenue Not Anticipated in the Current Fund.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: November 13, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 205-2025**

RE: CANCELLATION OF GRANT RECEIVABLE – NJ DOT LOCAL AID – VARIOUS STREETS 2021

WHEREAS, the Borough of Montvale has on its books a Current Fund grant receivable entitled "NJ DOT Local Aid – Various Streets 2021" in the amount of \$15,943.51; and

WHEREAS, the project associated with said grant has been completed and all eligible costs have been received and recorded; and

WHEREAS, there remains no further balance due from the New Jersey Department of Transportation for this grant; and

WHEREAS, it is therefore necessary and appropriate to cancel the remaining receivable balance in the amount of \$15,943.51 from the Current Fund records;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Montvale, County of Bergen, State of New Jersey, that:

- The Current Fund grant receivable entitled "NJ DOT Local Aid – Various Streets 2021" in the amount of \$15,943.51 is hereby canceled.
- The Chief Financial Officer is authorized and directed to make the appropriate entries in the financial records to reflect this action.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: November 13, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the following bills have been referred to the Borough Council and found correct and are hereby authorized to be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$3,512,605.93	Bill List Wire 11/13/2025
	<u>361,133.70</u>	Wires/Manual Checks
Current TOTAL	3,873,739.63	
Capital	105,688.72	Bill List Wire 11/13/2025
Escrow	3,977.25	Bill List Wire 11/13/2025
Unemployment Trust	107.90	Bill List Wire 11/13/2025
Housing Trust	10,406.25	Bill List Wire 11/13/2025
Open Space Trust	513.75	Bill List Wire 11/13/2025
General Trust	27,983.06	Bill List Wire 11/13/2025
Dog Trust	59.95	Bill List Wire 11/13/2025
TOTAL	\$4,022,476.51	

*This resolution was adopted by the Mayor and Council of Montvale
at a meeting held on 11/13/25*

Introduced by: _____

Approved: 11/13/25

Seconded by: _____

Michael Ghassali, Mayor

ATTEST:

Frances Scordo, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
November 13, 2025

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Vendor/Transaction</u>	<u>Amount</u>
WIRE		10/31/25	Payroll Account	\$236,982.72
WIRE		10/31/25	Salary Deduction Account	\$124,618.98
WIRE		10/31/25	FSA Account	\$85.00
7086	Voided	10/27/25	Rutgers	(\$553.00)
Total				<u><u>\$361,133.70</u></u>

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P.O. Type: All
Range: First to Last
Format: Condensed
Vendors: All
Rcvd Batch Id Range: First to Last
Include Non-Budgeted: Y
Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00019	MUNICIPAL CAPITAL CORPORATION								
	25-00272	02/19/25		COPY MACHINE LEASE	Open	199.00	0.00		B
	25-00273	02/19/25		COPY MACHINE LEASE BOROUGH	Open	<u>369.00</u>	0.00		B
						568.00			
00042	UNKENHOLZ, ZACHARY								
	25-01404	10/30/25		BALLOONS -DAY AT THE FARM	Open	47.36	0.00		
00046	COUNTY OF BERGEN, TREASURER								
	25-00467	04/01/25		INTERNET SERVICES	Open	300.00	0.00		B
00074	DOWNES TREE SERVICE								
	25-01344	10/16/25		TREE REMOVAL	Open	3,450.00	0.00		
00088	KAY PRINTING & ENVEL CO., INC.								
	25-01347	10/17/25		UCC FORMS	Open	876.00	0.00		
00097	CABLEVISION								
	25-01441	11/05/25		07873-240495-01-5 OPTIMUM	Open	240.94	0.00		
00104	MONTVALE BOARD OF EDUCATION								
	25-00005	01/07/25		2025 LOCAL SCHOOL TAXES	Open	1,670,316.00	0.00		B
00108	MONTVALE HARDWARE & SUPPLY								
	25-01195	09/17/25		PD KEYS & KEY RINGS	Open	37.25	0.00		
	25-01269	10/02/25		PADLOCK-213539	Open	<u>15.29</u>	0.00		
						52.54			
00111	AACOM BUSINESS SOLUTIONS								
	25-01380	10/23/25		CCTV SECURITY CAMERA	Open	1,979.09	0.00		
00116	VERIZON								
	25-01427	11/03/25		651-285-414-0001-73 VERIZON	Open	425.44	0.00		
00125	NORTHWEST BERGEN REGIONAL								
	25-00077	01/14/25		2025 HEALTH SERVICES	Open	6,974.00	0.00		B
00128	ARROW TREE SERVICE INC.								
	25-01163	09/08/25		TOWN TREES REMOVED	Open	3,320.00	0.00		
00137	PASCACK VALLEY REGIONAL HS DST								
	25-00006	01/07/25		2025 REGIONAL SCHOOL TAXES	Open	1,326,574.59	0.00		B
00139	SCORDO, FRANCES								
	25-01419	10/31/25		PETTY CASH FOR OCTOBER	Open	108.47	0.00		

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00146	PSE&G CO.	25-01448	11/06/25	PSE&G OCTOBER 2025	Open	1,845.30	0.00		
00163	STAR PRESS OF PEARL RIVER INC.	25-01204	09/17/25	Window Envelopes - Qty 6,000	Open	675.00	0.00		
00175	TERRESTRIAL IMAGING LLC	25-01176	09/11/25	PD DRONE CLASS 131 & 143	Open	1,729.90	0.00		
		25-01244	09/25/25	PD DRONE REMOTE CONTROLLER	Open	<u>2,153.90</u>	0.00		
						3,883.80			
00215	TOWNSHIP OF RIVER VALE	25-00004	01/07/25	2025 PASCACK VALLEY DPW	Open	188,410.59	0.00		B
00247	MONTVALE FREE PUBLIC LIBRARY	25-00276	02/19/25	2025 QUARTERLY BUDGET PAYMENT	Open	62,864.25	0.00		B
00250	FIRE AND SAFETY SERVICES LTD	25-01276	10/03/25	MONTVALE FIRE ENGINES	Open	17,125.81	0.00		
00258	ROCKLAND ELECTRIC COMPANY	25-01433	11/04/25	ROCKLAND ELECTRIC OCTOBER 2025	Open	19,092.12	0.00		
		25-01443	11/06/25	ROCKLAND ELECTRIC OCTOBER	Open	<u>25,353.08</u>	0.00		
						44,445.20			
00262	BOHLER, LLC	25-01439	11/05/25	Release of Escrow - 3101/4	Open	2,024.75	0.00		
00292	HIGHWAY TRAFFIC SUPPLY	25-01131	09/02/25	BOROUGH BUILDING SIGNS	Open	325.00	0.00		
		25-01305	10/09/25	PARKING AND EVENT BANNERS	Open	<u>439.80</u>	0.00		
						764.80			
00320	NEW JERSEY ELEVATOR INSPECTION	25-00791	06/09/25	2025 ELEVATOR SERVICES	Open	6,757.00	0.00		B
00326	LANGUAGE LINE SERVICES	25-01445	11/06/25	INTERPRETING SERVICES	Open	66.30	0.00		
00329	NJ STATE DEPT. OF HEALTH	25-01423	11/03/25		Open	1.20	0.00		
00375	BOROUGH OF PARK RIDGE	25-01425	11/03/25	TRI BORO FUEL SEPTEMBER 2025	Open	5,169.96	0.00		
00406	RUTGERS, STATE UNIVERSITY NJ	25-01277	10/03/25	AFFORDABLE HOUSING CLASSES	Open	205.00	0.00		
00613	CAMPBELL EXTERIORS LLC.	25-00988	07/24/25	SENIOR CENTER ROOF LEAK	Open	3,475.00	0.00		
		25-01245	09/25/25	DPW ROOF REPAIR	Open	12,980.00	0.00		

Vendor #	Name		Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date	Description					
00613	CAMPBELL EXTERIORS LLC.	Continued					
25-01294	10/07/25	DPW GARAGE ROOF DRAINS	Open	<u>1,985.00</u>	0.00		
				18,440.00			
00615	MONTVALE FIRE DEPT						
25-01261	10/02/25	NJ STATE FIREMAN'S CONVENTION	Open	4,000.00	0.00		
25-01331	10/14/25	DONATION ANNUAL BANQUET	Open	<u>16,000.00</u>	0.00		
				20,000.00			
00656	STATE OF NJ DEPT OF LABOR W/F						
25-01420	10/31/25	UNEMPLOYMENT BENEFITS Q2 2025	Open	107.90	0.00		
00731	COLLIER'S ENGINEERING & DESIGN						
24-00154	01/24/24	OPEN SPACE & RECREATION PLAN	Open	513.75	0.00		B
24-00955	07/12/24	FOURTH ROUND AFFORD. HOUSING	Open	522.50	0.00		B
24-01705	12/04/24	CONTINUED SERVICES AFFORDABLE	Open	1,035.00	0.00		B
25-00165	01/27/25	2025 BOROUGH PLANNER	Open	332.50	0.00		B
25-00202	02/03/25	2025 GENERAL ENGINEERING	Open	3,180.00	0.00		B
25-01428	11/03/25	Municipal Planning Review	Open	1,045.00	0.00		
25-01440	11/05/25	PB Meeting - 3101/1 - Moxie	Open	47.50	0.00		
25-01446	11/06/25	Redevelopment Study(3102/1.01)	Open	1,317.50	0.00		B
25-01447	11/06/25	Redev Stdy 3103/2&3201/1-3,5,6	Open	<u>1,976.25</u>	0.00		B
				9,970.00			
00801	WESTPHAL WASTE SERVICES, INC.						
25-00201	02/03/25	2025 GARBAGE COLLECTION	Open	85,000.00	0.00		B
25-01381	10/23/25	156 SUMMIT AVE - FARM	Open	<u>625.00</u>	0.00		
				85,625.00			
00896	GIAMMARINO, MICHAEL						
25-00196	01/31/25	2025 INTERPRETER COURT	Open	300.00	0.00		B
00999	AMAZON.COM SERVICES, INC.						
25-01258	10/01/25	OFFICE SUPPLIES	Open	5,104.23	0.00		
25-01306	10/09/25	PD Furniture, Monitor St, ect	Open	<u>545.25</u>	0.00		
				5,649.48			
01055	VALLEY HEALTH MEDICAL GROUP						
25-01310	10/09/25	PD YEARLY CROSSING GUARD EXAMS	Open	1,350.00	0.00		
01153	ALL AMERICAN FORD INC.						
25-00823	06/13/25	2026 F750 DIESEL SUPERCAB BASE	Open	86,583.82	0.00		
01210	GOOSETOWN COMMUNICATIONS						
25-01459	11/10/25	FIRE AND EMS TRANSMITTER	Open	8,332.00	0.00		
01330	GHASSALI, MICHAEL						
25-00102	01/15/25	MAILCHIMP REIMBURSEMENT	Open	75.00	0.00		B
01471	RICCIARDELLA ELECTRIC INC.						
25-01338	10/15/25	EMERGENCY LIGHTS OUT LATRENTA	Open	6,497.00	0.00		

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PO #	PO Date	Description					
01510	GUICO, JOHN						
25-01393	10/28/25	REIMBURSEMENT	Open	196.18	0.00		
01552	WISS LAW PC						
25-01301	10/07/25	PROFESSIONAL SERVICES RENDERED	Open	317.40	0.00		
01594	GALLS, LLC						
25-01322	10/10/25	Work Pants - Fire Prevention	Open	342.93	0.00		
01624	CMRS-FP						
25-00142	01/23/25	REFILL POSTAGE METER 2025	Open	800.00	0.00	8	
01643	LORANGER, LISA						
25-01314	10/09/25	MAILCHIMP REIMBURSEMENT	Open	330.00	0.00		
25-01387	10/27/25	COSTCO REIMBURSEMENT	Open	874.57	0.00		
				<u>1,204.57</u>			
01697	FIREFIGHTER ONE LLC						
25-01219	09/22/25	EQUIPMENT FIRE DEPARTMENT	Open	1,825.80	0.00		
01702	MEDIA CONSULTANTS LLC						
25-01434	11/05/25	CAMERA REPAIR	Open	940.00	0.00		
01833	MCGEE, HEATHER (PETTY CASH)						
25-01456	11/06/25	REIMB PETTY CASH	Open	235.21	0.00		
01856	MONTVALE FLORIST						
25-01335	10/15/25	BEREAVEMENT PLANTS	Open	160.00	0.00		
01882	PRESTIGE BUSINESS PRODUCTS, INC						
25-01311	10/09/25	INK CARTRIDGES	Open	540.50	0.00		
01919	DESIGN-N-STITCH						
25-01307	10/09/25	M&C Jackets	Open	726.00	0.00		
01949	AT&T MOBILITY						
25-01379	10/23/25	PD PATROL PHONES	Open	1,312.66	0.00		
25-01454	11/06/25	PD PATROL PHONES	Open	1,312.98	0.00		
				<u>2,625.64</u>			
01962	AT&T MOBILITY II LLC						
25-01376	10/23/25	PD PATROL PHONE PLAN	Open	223.53	0.00		
01968	DISPOTO, NICHOLAS						
25-01297	10/07/25	REIMB HOTEL EXPENSE TRAINING	Open	298.09	0.00		
01972	LIBERTY ELEVATOR CORPORATION						
25-01293	10/07/25	ELEVATOR MAINTENANCE	Open	2,621.00	0.00		
02019	UGI ENERGY SERVICES, LLC						
25-01442	11/06/25	UGI ENERGY SERVICES SEPTEMBER	Open	742.87	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02031	JERSEY PRINT & PROMOTION INC.								
	25-01313	10/09/25	JPA CLOTHING FOR CADETS	Open	3,269.00	0.00			
02045	HYECRAFT LLC								
	25-01431	11/04/25	Engineering Services - 3201/4	Open	907.50	0.00			
02059	STRAUSS, CASSIDY								
	25-01398	10/28/25	SWEETGREEN REIMBURSEMENT	Open	230.18	0.00			
	25-01399	10/28/25	HALLOWEEN CARNIVAL REIMBURS.	Open	<u>141.07</u>	0.00			
					371.25				
02144	ALL COUNTY MECHANICAL								
	25-00841	06/18/25	2025 HVAC MAINTENEANCE CONTRCT	Open	6,450.00	0.00			B
	25-01246	09/25/25	LOW/HIGH PRESSURE GAS	Open	<u>672.21</u>	0.00			
					7,122.21				
02224	PIERRO, MARK								
	25-01298	10/07/25	REIMB CLTHG	Open	239.99	0.00			
02228	KING MOENCH & COLLINS, LLP								
	24-01307	09/12/24	AFFORDABLE HOUSING LITIGATION	Open	24,714.06	0.00			B
02264	RP TECH SERVICES								
	25-00425	03/24/25	COMPUTER MAITENANCE/LICENSING	Open	2,532.14	0.00			B
02314	NJMMA								
	25-01429	11/04/25	Award Luncheon	Open	55.00	0.00			
02322	YP SIGNAL CORP								
	25-01198	09/17/25	PD POLICE LIGHTS	Open	835.00	0.00			
02326	FARMLIND PRODUCE, LLC								
	25-01256	09/30/25	300 Pumpkins-Day At The Farm	Open	1,350.00	0.00			
02328	NASSAU CAPITAL ADVISORS, LLC								
	25-01325	10/14/25	PROFESSIONAL SERVICES RENDERED	Open	5,555.00	0.00			B
02408	MCDOWELL, DOUGLAS								
	25-01296	10/07/25	REIMB BREAKROOM FURNITURE	Open	5,122.05	0.00			
	25-01374	10/23/25	REIMB MEAL EXPENSES	Open	<u>98.63</u>	0.00			
					5,220.68				
02757	TYCO ANIMAL CONTROL SERVICES								
	25-00235	02/11/25	2025 GEESE CONTROL SERVICES	Open	400.00	0.00			B
	25-00236	02/11/25	2025 ANIMAL CONTROL SERVICES	Open	<u>945.00</u>	0.00			B
					1,345.00				
03683	PIERRI, JASON								
	25-01377	10/23/25	REIMB MEAL	Open	74.23	0.00			
03727	STAPLES INC								
	25-00156	01/27/25	COPY PAPER, FOLDERS, STENO PDS	Open	620.16	0.00			
	25-00925	07/14/25	PD OFFICE SUPPLIES	Open	350.46	0.00			

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Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03727	STAPLES INC		Continued				
25-01042	08/05/25	Office Supplies	Open	111.60	0.00		
25-01183	09/15/25	PD OFFICE SUPPLIES	Open	112.10	0.00		
25-01289	10/07/25	Office Supplies	Open	297.37	0.00		
25-01304	10/08/25	Rabies Clinic Signs -11/1/2025	Open	58.75	0.00		
				1,550.44			
Total Purchase Orders:		100	Total P.O. Line Items:	0	Total List Amount:	3,661,342.81	Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2024	4-01	5,134.04	0.00	5,134.04	0.00	0.00	5,134.04
CURRENT FUND 2026	5-01	3,507,471.89	0.00	3,507,471.89	0.00	0.00	3,507,471.89
CAPITAL FUND	C-04	105,688.72	0.00	105,688.72	0.00	0.00	105,688.72
BOA ESCROW ACCOUN	E-08	3,977.25	0.00	3,977.25	0.00	0.00	3,977.25
OTHER TRUST ACCOU	T-03	38,389.31	0.00	38,389.31	0.00	0.00	38,389.31
DOG TRUST ACCOUNT	T-12	59.95	0.00	59.95	0.00	0.00	59.95
UNEMPLOYMENT TRUS	T-13	107.90	0.00	107.90	0.00	0.00	107.90
OPEN SPACE TRUST	T-14	513.75	0.00	513.75	0.00	0.00	513.75
Year Total:		39,070.91	0.00	39,070.91	0.00	0.00	39,070.91
Total Of All Funds:		3,661,342.81	0.00	3,661,342.81	0.00	0.00	3,661,342.81