

***Budget Meeting Agenda
January 27th @ 6:00 p.m.***

- Capital Budget Requests - Various Departments – Joe Voytus
- Recreation – Lisa Loranger
- Montvale Athletic League (M.A.L.)
- Montvale Library – Giulia Bombace
- Construction Department and Buildings & Grounds – Chris Gruber
- Tax Collector, Municipal Clerk and Elections – Fran Scordo

ZOOM information is as follows:

Topic: M&C Meeting - Budget

<https://us02web.zoom.us/j/88491084325?pwd=L2U5RVpYMGIMeFdaNzdGcFFWUTd3UT09>

Passcode: 222775

By phone

1 929 436 2866

Webinar ID: 884 9108 4325

Passcode: 222775

CAPITAL BUDGET REQUESTS 2025		2025	
Department	Description	Total Cost Estimate	Notes
Administration	Signage for exterior (12 DePiero Drive) and interior (Council Chambers)	\$5,000	Revisit in 2025
Administration	Hometown Hero Banners	\$10,000	
Administration	Bathrooms & Kitchen	\$65,000	
Building & Grounds	Police Department Window Replacements	\$100,000	\$3,000 per fixed window, \$3,500 per operable window; do first phase with existing B&G funds
Building & Grounds	Municipal Bldg Window Replacements	\$450,000	\$3,000 per fixed window, \$3,500 per operable window; 5-year plan
Building & Grounds	13 West Grand Roof - Octagon House	\$50,000	Investigate funding from BC Historic Preservation
Environmental Com.	Trail interconnect from Memorial Trail to Veolia Intermunicipal Trail	\$190,000	
Environmental Com.	Environmental Learning Center refurbish	\$25,000	Look for grant funding
Environmental Com.	Montvale Community Gardens	\$32,000	
Fire Department	Radio Upgrade	\$70,000	Year 3 of 5
Fire Department	Thermal Cameras	\$32,000	For victim and fire detection
Fire Department	Replace Air Pack Cylinders	\$128,000	Must be completed by 2026
Police Department	One (1) 2024 Dodge Durango with outfit and for purchased vehicle in 2024. Two (2) Tri-Band in car radios	\$115,000	
Police Department	Four (4) car computers with routers	\$17,900	
Police Department	Two (2) Vigilant Plate Reader Cameras	\$28,398	
Police Department	Department Gym	\$22,000	
Planning Board	Taller File Cabinets	\$10,000	4 in 2025, 4 in 2026
Tax Assessor	Ten Year Reassessment	\$500,000	Needs to be completed by end of 2026; getting updated cost
Engineering	Road Improvement Program - 2025	\$300,000	
Engineering	Woodland Road	\$550,000	
Engineering	Paragon Drive	\$450,000	
Engineering	Sewer lining and investigation	\$200,000	
Engineering	Road Maintenance	\$100,000	
Recreation	Permanent pavilion for Huff Park	\$175,000	LRIG Grant; \$20,000 in Ordinance #2022-1519
Recreation	Pickleball Court Lights	\$114,000	
Recreation	Memorial Flagg Field reno to synthetic turf infield	\$300,000	
Recreation	Replacement of field lighting at La Trenta	\$900,000	Check with ORU for Grants/Incentives
MAL	Replace soccer goals and other equipment	\$15,000	
MAL	Memorial Field Fence	\$34,000	
MAL	Lacrosse netting at FMS	\$33,000	
DPW	Truck with Plow	\$200,000	
TOTAL			

RECREATION

2025 BUDGET OVERVIEW

Personnel Changes: 2 FT (was 1 FT, 1 PT for most of 2024)

Overall O/E Change in Budget:

2024 (budgeted)	2025 (requested)	Change (\$)	Change (%)
\$45,550	\$45,550	\$0	0%

Notes:

Changes to Anticipated Revenue:

- Director requesting changes to Camp Fees due to rising transportation costs

Range of Departments: 795 to 795

Range of Revenue Accounts: 5-First to 5-Last

For Budget: %PY = ((Budgeted / (Appropriated + Transfers)) - 1) * 100

For Revenue: %PY = ((2025 Anticipated / 2024 Anticipated) - 1) * 100

Description	2020	2021	2022	2023	2024	***** 2025 *****			
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Requested	Admin. Recmnd	Budgeted	%PY

RECREATION SERVICES & PROGRAMS
5-01-28-795-000

RECREATION - SALARIES & WAGES
5-01-28-795-010

SALARIES & WAGES - FULL TIME

5-01-28-795-011	58,350.00	59,525.00	61,325.00	110,150.00	65,250.00				0.00
	58,349.90	59,516.98	61,302.70	93,830.21	75,121.53				
Transfers	0.00	8.02-	3,330.96	0.00	0.00				

SALARIES & WAGES - PART TIME

5-01-28-795-012	0.00	0.00	0.00	0.00	25,000.00				0.00
	0.00	0.00	0.00	0.00	19,162.30				
Transfers	0.00	2,200.52	0.00	0.00	0.00				

SALARIES & WAGES - TEMPORARY/SEASONAL

5-01-28-795-013	0.00	0.00	19,000.00	23,100.00	20,000.00				0.00
	0.00	8,307.50	22,669.04	12,128.60	11,421.59				
Transfers	0.00	8,307.50	3,669.04	0.00	0.00				

Control Total	58,350.00	59,525.00	80,325.00	133,250.00	110,250.00	0.00	0.00	0.00	0.00
	58,349.90	67,824.48	83,971.74	105,958.81	105,705.42				
Transfers	0.00	10,500.00	7,000.00	0.00	0.00				

RECREATION SERVS. & PROGS. O/E
5-01-28-795-020

OTHER CONTRACTUAL ITEMS

5-01-28-795-029	2,000.00	1,500.00	2,000.00	8,500.00	8,500.00	8,500.00			0.00
	1,206.04	1,380.00	2,087.00	7,430.78	7,553.46				
Transfers	550.00-	120.00-	87.00	0.00	0.00				

Description Budget Account Number	2020 Approp Actual	2021 Approp Actual	2022 Approp Actual	2023 Approp Actual	2024 Approp Actual	***** Requested	***** 2025 ***** Admin. Recmnd	Budgeted	%PY
Department: 5-01-28-795-000	RECREATION SERVICES & PROGRAMS								
OFFICE SUPPLIES									
5-01-28-795-036	500.00	500.00	500.00	500.00	500.00	500.00			0.00
	1,149.67	236.55	461.48	699.07	469.52				
Transfers	850.00	100.00-	0.00	0.00	0.00				
EDUCATION/TRAINING/SEMINARS									
5-01-28-795-042	1,000.00	750.00	1,500.00	1,500.00	1,500.00	1,500.00			0.00
	1,078.55	350.00	225.00	250.00	265.00				
Transfers	0.00	380.00-	1,236.90-	0.00	0.00				
PROFESSIONAL ASSOCIATION DUES									
5-01-28-795-044	0.00	0.00	0.00	0.00	0.00				0.00
	0.00	0.00	0.00	0.00	0.00				
TRAVEL									
5-01-28-795-045	250.00	250.00	250.00	150.00	150.00	150.00			0.00
	192.97	78.10	14.00	0.00	0.00				
Transfers	0.00	100.00-	0.00	0.00	0.00				
OTHER EQUIPMENT & SUPPLIES									
5-01-28-795-058	0.00	5,300.00	0.00	1,000.00	1,000.00	1,000.00			0.00
	0.00	4,691.26	402.39	1,329.62	0.00				
Transfers	0.00	500.00-	420.67	0.00	0.00				
SENIOR ACTIVITIES									
5-01-28-795-063	2,000.00	2,000.00	2,000.00	1,000.00	1,000.00	1,000.00			0.00
	508.02	94.30	1,000.00	0.00	1,000.00				
Transfers	0.00	1,800.00-	1,000.00-	0.00	0.00				
RECREATION EQUIPMENT/SUPPLIES									
5-01-28-795-065	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00			0.00
	630.20	53.42	2,116.60	974.81	1,121.03				
Transfers	300.00-	2,000.00-	0.00	149.90-	0.00				
SPECIAL EVENTS									
5-01-28-795-068	8,200.00	8,200.00	12,200.00	14,000.00	14,000.00	14,000.00			0.00
	152.55	4,572.29	10,201.15	15,327.48	7,786.45				
Transfers	0.00	2,000.00-	886.67-	0.00	0.00				

Description	2020	2021	2022	2023	2024	***** 2025 *****			
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 5-01-28-795-000 RECREATION SERVICES & PROGRAMS									
SUMMER CAMP ENTERTAINMENT									
5-01-28-795-069	0.00	2,500.00	2,500.00	0.00	0.00				0.00
	0.00	827.83	0.00	0.00	0.00				
Transfers	0.00	1,000.00-	2,000.00-	0.00	0.00				
TENNIS									
5-01-28-795-073	1,500.00	2,500.00	2,500.00	2,500.00	3,500.00	3,500.00			0.00
	1,494.45	776.00	1,687.31	3,052.69	2,768.62				
Transfers	0.00	500.00-	100.00-	0.00	0.00				
PICKLEBALL									
5-01-28-795-074	0.00	1,000.00	2,000.00	1,000.00	1,000.00	1,000.00			0.00
	0.00	984.00	969.97	0.00	710.00				
Transfers	0.00	0.00	1,000.00-	0.00	0.00				
BASKETBALL									
5-01-28-795-075	0.00	0.00	200.00	200.00	200.00	200.00			0.00
	0.00	0.00	290.00	59.68	105.00				
Transfers	0.00	0.00	100.00	0.00	0.00				
INSURANCE									
5-01-28-795-090	1,000.00	750.00	1,000.00	1,750.00	1,750.00	1,750.00			0.00
	0.00	0.00	1,466.00	1,466.00	1,466.00				
Transfers	0.00	0.00	466.00	0.00	0.00				
MAINTENANCE/RENTAL AGREEMENTS									
5-01-28-795-108	0.00	0.00	0.00	200.00	200.00	200.00			0.00
	0.00	0.00	149.90	149.90	149.90				
Transfers	0.00	0.00	149.90	149.90	0.00				
FIELD MAINTENANCE/EQUIPMENT - MAL									
5-01-28-795-112	0.00	0.00	2,600.00	0.00	10,000.00	10,000.00			0.00
	0.00	0.00	2,372.00	501.14	11,162.00				
IMPOUND FUNDS									
5-01-28-795-999	0.00	0.00	0.00	0.00	0.00				0.00
	0.00	0.00	0.00	0.00	0.00				
Transfers	0.00	1,000.00	5,000.00	0.00	0.00				

Description		2020	2021	2022	2023	2024	***** 2025 *****			
Budget Account Number		Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Requested	Admin.	Recmnd	%PY
Department: 5-01-28-795-000		RECREATION SERVICES & PROGRAMS								
Control Total		18,700.00	27,500.00	31,500.00	34,550.00	45,550.00	45,550.00		0.00	0.00
		6,412.45	14,043.75	23,442.80	31,241.17	34,556.98				
Transfers		0.00	7,500.00-	0.00	0.00	0.00				
Department Total		77,050.00	87,025.00	111,825.00	167,800.00	155,800.00	45,550.00		0.00	0.00
		64,762.35	81,868.23	107,414.54	137,199.98	140,262.40				
Transfers		0.00	3,000.00	7,000.00	0.00	0.00				
Year Total		77,050.00	87,025.00	111,825.00	167,800.00	155,800.00	45,550.00		0.00	0.00
		64,762.35	81,868.23	107,414.54	137,199.98	140,262.40				
Transfers		0.00	3,000.00	7,000.00	0.00	0.00				

CONSTRUCTION

2025 BUDGET OVERVIEW

Personnel Changes: Technical Assistants: 1 FT, 0.5 PT in 2024; back to 2 FT in 2025

Overall O/E Change in Budget:

2024 (budgeted)	2025 (requested)	Change (\$)	Change (%)
\$47,900	\$49,700	\$1,800	3.6%

Notes:

Changes to Anticipated Revenue:

- 2024 – Anticipated \$580,000 (2023 revenue was \$579,828)
- 2025 – Will Anticipate ~\$513,071 in 2025 (equal to 2024 revenue)
- By law, we can't anticipate more than prior year; however, we have a number of larger projects (Valley, Western Union) that should generate significant revenue this year

Range of Departments: 725 to 725

Range of Revenue Accounts: 5-First to 5-Last

For Budget: %PY = ((Budgeted / (Appropriated + Transfers)) - 1) * 100

For Revenue: %PY = ((2025 Anticipated / 2024 Anticipated) - 1) * 100

Description	2020	2021	2022	2023	2024	***** 2025 *****			
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Requested	Admin. Recmnd	Budgeted	%PY
UNIFORM CONSTRUCTION CODE									
5-01-22-725-000									
UNIFORM CONSTRUCTION CODE S&W									
5-01-22-725-010									
SALARIES & WAGES - FULL TIME									
5-01-22-725-011	187,000.00	177,650.00	116,800.00	203,850.00	62,500.00				0.00
	197,349.62	145,826.87	116,642.46	92,706.19	74,977.29				
Transfers	15,000.00	18,852.44-	739.83	3,800.00-	0.00				
SALARIES & WAGES - PART TIME									
5-01-22-725-012	44,000.00	41,850.00	75,025.00	0.00	115,600.00				0.00
	48,797.19	51,702.44	75,004.53	85,948.18	110,558.17				
Transfers	2,000.00	9,852.44	1,170.17	0.00	8,500.00				
SALARIES & WAGES - TEMPORARY									
5-01-22-725-013	0.00	0.00	1,500.00	1,500.00	0.00				0.00
	0.00	0.00	2,590.00	541.79	0.00				
Transfers	0.00	0.00	1,090.00	0.00	0.00				
OVERTIME - CONSTRUCTION									
5-01-22-725-014	0.00	0.00	0.00	0.00	0.00				0.00
	0.00	0.00	0.00	0.00	0.00				
Control Total	231,000.00	219,500.00	193,325.00	205,350.00	178,100.00	0.00	0.00	0.00	0.00
	246,146.81	197,529.31	194,236.99	179,196.16	185,535.46				
Transfers	17,000.00	9,000.00-	3,000.00	3,800.00-	8,500.00				

UNIFORM CONSTRUCTION CODE O/E

5-01-22-725-020

POSTAGE & EXPRESS CHARGES

Description	2020	2021	2022	2023	2024	***** 2025 *****			
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 5-01-22-725-000	UNIFORM CONSTRUCTION CODE								
5-01-22-725-022	1,000.00	1,000.00	1,000.00	700.00	700.00				0.00
	400.00	400.00	225.00	411.69	0.00				
Transfers	0.00	100.00-	159.81-	0.00	0.00				
PRINTING & BINDING									
5-01-22-725-023	3,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00			0.00
	1,396.89	21.36	3,105.10	2,240.72	460.00				
Transfers	0.00	574.30-	1,989.25	405.00-	2,000.00-				
MAINTENANCE OF OTHER EQUIPMENT									
5-01-22-725-026	1,000.00	500.00	500.00	750.00	1,200.00	1,200.00			0.00
	60.00	17.78	0.00	1,085.00	0.00				
Transfers	0.00	225.00-	131.25-	0.00	1,000.00-				
OTHER PROF/CONSULTANT SERVICES									
5-01-22-725-028	2,500.00	2,500.00	2,500.00	2,000.00	7,000.00	7,000.00			0.00
	1,860.00	1,559.00	0.00	3,533.33	2,625.00				
Transfers	0.00	425.00-	1,156.25-	625.00-	3,000.00-				
OTHER CONTRACTUAL ITEMS									
5-01-22-725-029	7,000.00	1,000.00	2,000.00	1,500.00	1,500.00	1,500.00			0.00
	44.99	0.00	0.00	240.00	0.00				
Transfers	2,000.00-	75.00-	1,262.50-	500.00-	1,000.00-				
BOOKS & PUBLICATIONS									
5-01-22-725-033	2,000.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00			0.00
	260.45	1,151.10	659.25	1,628.58	527.00				
Transfers	0.00	300.00-	69.50-	1,026.85	0.00				
OFFICE SUPPLIES									
5-01-22-725-036	6,000.00	5,000.00	4,000.00	4,000.00	4,500.00	4,500.00			0.00
	3,454.24	879.66	2,889.34	3,614.86	1,144.43				
Transfers	0.00	730.25-	1,110.66-	344.76-	1,500.00-				
MEAL REIMBURSEMENT									
5-01-22-725-041	500.00	0.00	200.00	500.00	500.00	500.00			0.00
	0.00	0.00	149.39	138.64	746.41				
EDUCATION/TRAINING/SEMINARS									

Description	2020	2021	2022	2023	2024	***** 2025 *****			
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 5-01-22-725-000	UNIFORM CONSTRUCTION CODE								
5-01-22-725-042	2,000.00	2,000.00	2,000.00	1,000.00	1,000.00	1,000.00			0.00
	130.00	810.00	869.00	355.00	644.00				
Transfers	0.00	500.00-	25.18-	431.37-	0.00				
PROFESSIONAL ASSOCIATION DUES									
5-01-22-725-044	1,500.00	1,000.00	1,000.00	1,500.00	1,500.00	1,500.00			0.00
	400.00	300.00	375.00	457.00	325.00				
Transfers	0.00	19.75-	37.50-	0.00	0.00				
TRAVEL									
5-01-22-725-045	2,000.00	1,500.00	1,000.00	1,000.00	1,000.00	500.00			0.00
	601.47	603.68	643.22	993.63	572.25				
Transfers	0.00	400.00-	343.75-	220.00-	0.00				
OFFICE EQUIPMENT									
5-01-22-725-053	5,000.00	1,000.00	1,000.00	2,500.00	2,500.00	2,500.00			0.00
	0.00	0.00	0.00	1,026.36	0.00				
Transfers	5,000.00-	200.00-	262.50-	100.00-	0.00				
FURNITURE & FURNISHINGS									
5-01-22-725-057	2,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00			0.00
	0.00	0.00	0.00	2,250.00	0.00				
Transfers	0.00	500.00-	262.50-	200.00-	0.00				
OTHER EQUIPMENT & SUPPLIES									
5-01-22-725-058	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00			0.00
	2,432.47	2,052.00	1,211.74	911.95	2,031.00				
Transfers	0.00	0.00	618.25-	500.00-	0.00				
COMPUTER EQUIPMENT & SUPPL									
5-01-22-725-059	3,000.00	5,000.00	11,000.00	10,000.00	10,000.00	10,000.00			0.00
	5,525.80	4,341.84	8,798.04	10,340.34	3,644.91				
Transfers	0.00	255.00-	312.50-	0.00	0.00				
LEASED EQUIPMENT									
5-01-22-725-061	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	6,000.00			0.00
	2,072.00	2,664.00	2,664.00	3,062.00	5,288.89				
Transfers	0.00	50.70-	88.20-	0.00	0.00				

Description	2020	2021	2022	2023	2024	***** 2025 *****			
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 5-01-22-725-000	UNIFORM CONSTRUCTION CODE								
MAINTENANCE/RENTAL AGREEMENTS									
5-01-22-725-108	2,000.00	9,000.00	9,000.00	6,000.00	6,000.00	6,000.00			0.00
	6,125.00	6,155.00	5,820.10	4,068.78	2,796.25				
Transfers	0.00	2,845.00-	1,148.90-	2,299.28	0.00				
IMPOUND FUNDS									
5-01-22-725-999	0.00	0.00	0.00	0.00	0.00				0.00
	0.00	0.00	0.00	0.00	0.00				
Transfers	0.00	7,200.00	3,000.00	0.00	0.00				
Control Total	46,500.00	40,000.00	45,700.00	41,950.00	47,900.00	49,700.00	0.00	0.00	0.00
	24,763.31	20,955.42	27,409.18	36,357.88	20,805.14				
Transfers	7,000.00-	0.00	2,000.00-	0.00	8,500.00-				
Department Total	277,500.00	259,500.00	239,025.00	247,300.00	226,000.00	49,700.00	0.00	0.00	0.00
	270,910.12	218,484.73	221,646.17	215,554.04	206,340.60				
Transfers	10,000.00	9,000.00-	1,000.00	3,800.00-	0.00				
Year Total	277,500.00	259,500.00	239,025.00	247,300.00	226,000.00	49,700.00	0.00	0.00	0.00
	270,910.12	218,484.73	221,646.17	215,554.04	206,340.60				
Transfers	10,000.00	9,000.00-	1,000.00	3,800.00-	0.00				

BUILDINGS AND GROUNDS

2025 BUDGET OVERVIEW

Personnel Changes: None

Overall O/E Change in Budget:

2024 (budgeted)	2025 (requested)	Change (\$)	Change (%)
\$220,694	\$232,400	\$11,706	5.3%

Notes:

- Potentially move \$5,000 from Maintenance/Rental Agreements (108) into other lines (unused for 5 years)

Changes to Anticipated Revenue: N/A

Range of Departments: 772 to 772

Range of Revenue Accounts: 5-First to 5-Last

For Budget: %PY = ((Budgeted / (Appropriated + Transfers)) - 1) * 100

For Revenue: %PY = ((2025 Anticipated / 2024 Anticipated) - 1) * 100

Description	2020	2021	2022	2023	2024	***** 2025 *****			
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Requested	Admin. Recmnd	Budgeted	%PY

BUILDINGS & GROUNDS
5-01-26-772-000

BUILDINGS & GROUNDS S&W
5-01-26-772-010

SALARIES & WAGES - PART TIME

5-01-26-772-012	29,347.00	20,600.00	21,025.00	21,650.00	22,500.00				0.00
	31,846.98	20,400.00	21,012.00	21,642.36	22,292.00				
Transfers	2,750.00	0.00	0.00	0.00	0.00				
Control Total	29,347.00	20,600.00	21,025.00	21,650.00	22,500.00	0.00	0.00	0.00	0.00
	31,846.98	20,400.00	21,012.00	21,642.36	22,292.00				
Transfers	2,750.00	0.00	0.00	0.00	0.00				

BUILDINGS & GROUNDS O/E
5-01-26-772-020

POSTAGE AND EXPRESS CHARGES

5-01-26-772-022	0.00	0.00	0.00	0.00	0.00				0.00
	0.00	0.00	0.00	0.00	0.00				

MAINTENANCE OF OTHER EQUIPMENT

5-01-26-772-026	0.00	0.00	1,000.00	1,500.00	1,500.00	1,500.00			0.00
	0.00	752.05	996.00	124.95	0.00				
Transfers	0.00	2,986.65	4.00-	0.00	0.00				

OTHER CONTRACTUAL ITEMS

5-01-26-772-029	32,000.00	20,000.00	25,000.00	25,000.00	25,500.00	26,000.00			0.00
	10,851.19	9,075.52	13,648.08	22,716.56	12,498.22				
Transfers	20,750.00-	8,816.00-	4,991.94-	0.00	0.00				

BUILDING MAINT - COMMUNITY CENTER

Description	2020	2021	2022	2023	2024	***** 2025 *****			
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 5-01-26-772-000	BUILDINGS & GROUNDS								
5-01-26-772-031	10,000.00	11,000.00	11,000.00	24,000.00	24,500.00	25,000.00			0.00
	11,340.46	21,674.29	24,056.00	13,346.04	24,022.53				
Transfers	750.00	10,825.46	13,174.99	0.00	0.00				
BLDG MAINT - TRAIN STATION									
5-01-26-772-037	5,000.00	3,500.00	5,000.00	3,000.00	3,100.00	3,100.00			0.00
	369.06	504.40	2,511.76	0.00	5,205.62				
Transfers	0.00	1,056.68-	674.98-	0.00	0.00				
GENERAL HARDWARE & MINOR TOOLS									
5-01-26-772-038	1,000.00	500.00	500.00	500.00	500.00	500.00			0.00
	0.00	422.92	0.00	57.55	171.80				
ELECTRIC/LIGHTS/COMMUNICATION EQUIPMENT									
5-01-26-772-054	10,000.00	7,500.00	7,500.00	15,000.00	15,500.00	15,800.00			0.00
	3,958.57	5,270.32	36,327.25	8,507.20	15,896.01				
Transfers	0.00	1,975.93-	36,073.25	0.00	0.00				
PLUMBING/AC/HEATING EQUIPMENT & SUPPLIES									
5-01-26-772-055	33,000.00	33,000.00	33,000.00	33,000.00	40,000.00	40,000.00			0.00
	23,374.20	26,904.50	36,545.62	41,432.35	40,838.50				
Transfers	0.00	5,095.50-	993.93	0.00	0.00				
OTHER EQUIPMENT & SUPPLIES									
5-01-26-772-058	0.00	0.00	2,000.00	2,000.00	2,000.00	2,000.00			0.00
	0.00	1,657.88	990.79	14.99	301.46				
Transfers	0.00	2,205.00	675.76-	0.00	0.00				
43 W GRAND AVE - MAINTENANCE									
5-01-26-772-079	7,500.00	7,000.00	5,000.00	5,000.00	5,000.00	5,000.00			0.00
	14,485.00	0.00	0.00	47.11	0.00				
Transfers	0.00	7,000.00-	5,000.00-	0.00	0.00				
BUILDING MAINT - 12 DEPIERO DR									
5-01-26-772-085	45,000.00	40,000.00	40,000.00	45,000.00	45,000.00	45,500.00			0.00
	62,663.66	57,074.59	37,376.43	35,589.23	33,750.31				
Transfers	0.00	18,800.00	0.00	0.00	0.00				
VACANT AND ABANDONED PROPERTY MAINTENANC									

Description Budget Account Number	2020 Approp Actual	2021 Approp Actual	2022 Approp Actual	2023 Approp Actual	2024 Approp Actual	***** Requested	***** Admin. Recmnd	***** Budgeted	%PY
Department: 5-01-26-772-000	BUILDINGS & GROUNDS								
5-01-26-772-086	25,000.00	10,000.00	10,000.00	5,000.00	5,000.00	5,000.00			0.00
Transfers	3,300.00	3,630.00	1,950.00	5,000.00	5,000.00				
	15,000.00-	3,149.00-	7,974.99-	0.00	0.00				
BUILDING MAINT - DPW/BLDG									
5-01-26-772-098	15,000.00	15,000.00	15,000.00	9,000.00	9,000.00	15,000.00			0.00
Transfers	3,194.02	1,811.70	11,555.00	6,255.00	20,611.32				
	0.00	12,911.75-	0.00	0.00	0.00				
BUILDING MAINTENANCE - FIRE									
5-01-26-772-099	3,000.00	5,000.00	5,000.00	10,000.00	10,000.00	10,000.00			0.00
Transfers	6,623.00	9,000.75	6,533.75	8,065.71	7,923.46				
	0.00	4,708.00	2,449.75	0.00	0.00				
MAINTENANCE/RENTAL AGREEMENTS									
5-01-26-772-108	5,000.00	12,000.00	10,000.00	5,000.00	5,000.00	5,000.00			0.00
Transfers	0.00	0.00	0.00	0.00	0.00				
	3,742.36-	12,000.00-	3,390.50-	0.00	0.00				
PROPERTY MAINTENANCE/PARKS									
5-01-26-772-117	0.00	0.00	4,000.00	4,500.00	5,000.00	7,000.00			0.00
Transfers	4,344.00	7,009.75	4,250.00	3,048.62	14,043.28				
	0.00	7,009.75	250.00	0.00	0.00				
TREE REMOVAL									
5-01-26-772-121	15,000.00	20,000.00	35,000.00	23,000.00	25,000.00	25,000.00			0.00
Transfers	33,742.36	36,820.00	4,490.00	11,205.00	20,981.64				
	18,742.36	20,470.00	30,229.75-	0.00	0.00				
REIMBURSEMENT - COURT									
5-01-26-772-130	686.00-	675.00-	675.00-	675.00-	906.00-	1,000.00			0.00
	686.00-	675.00-	675.00-	675.00-	906.00-				
IMPOUND FUNDS									
5-01-26-772-999	0.00	0.00	0.00	0.00	0.00				0.00
Transfers	0.00	0.00	0.00	0.00	0.00				
	2,250.00	0.00	0.00	0.00	0.00				
Control Total	205,814.00	183,825.00	208,325.00	209,825.00	220,694.00	232,400.00	0.00	0.00	0.00

Description	2020	2021	2022	2023	2024	***** 2025 *****			
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 5-01-26-772-000	BUILDINGS & GROUNDS								
	177,559.52	180,933.67	180,555.68	154,735.31	200,338.15				
Transfers	17,750.00-	15,000.00	0.00	0.00	0.00				
Department Total	235,161.00	204,425.00	229,350.00	231,475.00	243,194.00	232,400.00	0.00	0.00	0.00
	209,406.50	201,333.67	201,567.68	176,377.67	222,630.15				
Transfers	15,000.00-	15,000.00	0.00	0.00	0.00				
Year Total	235,161.00	204,425.00	229,350.00	231,475.00	243,194.00	232,400.00	0.00	0.00	0.00
	209,406.50	201,333.67	201,567.68	176,377.67	222,630.15				
Transfers	15,000.00-	15,000.00	0.00	0.00	0.00				

ELECTIONS

2025 BUDGET OVERVIEW

Personnel Changes: None

Overall O/E Change in Budget:

2024 (budgeted)	2025 (requested)	Change (\$)	Change (%)
\$11,250	\$11,250	\$0	0%

Notes:

Changes to Anticipated Revenue: N/A

Range of Departments: 702 to 702

Range of Revenue Accounts: 5-First to 5-Last

For Budget: %PY = ((Budgeted / (Appropriated + Transfers)) - 1) * 100

For Revenue: %PY = ((2025 Anticipated / 2024 Anticipated) - 1) * 100

Description	2020	2021	2022	2023	2024	***** 2025 *****			
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Requested	Admin. Recmnd	Budgeted	%PY
ELECTIONS									
5-01-20-702-000									
ELECTIONS S&W									
5-01-20-702-010									
OVERTIME - ELECTIONS									
5-01-20-702-014	2,500.00 1,028.34	2,500.00 1,757.47	2,500.00 951.44	2,500.00 804.22	2,500.00 921.75	2,000.00			0.00
Control Total	2,500.00 1,028.34	2,500.00 1,757.47	2,500.00 951.44	2,500.00 804.22	2,500.00 921.75	2,000.00	0.00	0.00	0.00
ELECTIONS O/E									
5-01-20-702-020									
OTHER CONTRACTUAL ITEMS									
5-01-20-702-029	9,000.00 6,412.98	9,000.00 7,165.61	9,000.00 8,712.75	9,000.00 7,431.01	10,000.00 8,598.90	10,000.00			0.00
OFFICE SUPPLIES									
5-01-20-702-036	500.00 416.54	500.00 177.75	500.00 474.78	500.00 55.18	250.00 188.64	250.00			0.00
MEAL REIMBURSEMENT									
5-01-20-702-041	800.00 528.25	800.00 716.25	800.00 722.50	1,000.00 606.45	1,000.00 744.50	1,000.00			0.00
Control Total	10,300.00 7,357.77	10,300.00 8,059.61	10,300.00 9,910.03	10,500.00 8,092.64	11,250.00 9,532.04	11,250.00	0.00	0.00	0.00
Department Total	12,800.00 8,386.11	12,800.00 9,817.08	12,800.00 10,861.47	13,000.00 8,896.86	13,750.00 10,453.79	13,250.00	0.00	0.00	0.00

Description		2020	2021	2022	2023	2024	***** 2025 *****			
Budget Account Number		Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Requested	Admin.	Recmnd	Budgeted
Department: 5-01-20-702-000		ELECTIONS								
Year Total		12,800.00 8,386.11	12,800.00 9,817.08	12,800.00 10,861.47	13,000.00 8,896.86	13,750.00 10,453.79	13,250.00		0.00	0.00

TAX COLLECTOR

2025 BUDGET OVERVIEW

Personnel Changes: None

Overall O/E Change in Budget:

2024 (budgeted)	2025 (requested)	Change (\$)	Change (%)
\$32,850	\$32,200	-\$650	-2%

Notes:

- Postage and Printing and Binding basically flat due to uncertainty about estimated tax bills

Changes to Anticipated Revenue: N/A

Range of Departments: 708 to 708

Range of Revenue Accounts: 5-First to 5-Last

For Budget: %PY = ((Budgeted / (Appropriated + Transfers)) - 1) * 100

For Revenue: %PY = ((2025 Anticipated / 2024 Anticipated) - 1) * 100

Description	2020	2021	2022	2023	2024	***** 2025 *****			
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Requested	Admin. Recmnd	Budgeted	%PY
COLLECTION OF TAXES									
5-01-20-708-000									
COLLECTION OF TAXES - S&W									
5-01-20-708-010									
SALARIES & WAGES - PART TIME									
5-01-20-708-012	67,000.00	68,350.00	70,400.00	72,500.00	75,000.00				0.00
	66,983.09	68,323.00	70,372.52	72,572.07	74,659.00				
Transfers	0.00	0.00	0.00	75.00	0.00				
Control Total	67,000.00	68,350.00	70,400.00	72,500.00	75,000.00	0.00	0.00	0.00	0.00
	66,983.09	68,323.00	70,372.52	72,572.07	74,659.00				
Transfers	0.00	0.00	0.00	75.00	0.00				
REVENUE ADMINISTRATION O/E									
5-01-20-708-020									
ADVERTISING									
5-01-20-708-021	350.00	350.00	350.00	350.00	350.00	350.00			0.00
	0.00	198.80	143.80	178.12	167.28				
Transfers	0.00	0.00	25.00-	0.00	0.00				
POSTAGE AND EXPRESS CHARGES									
5-01-20-708-022	3,750.00	4,500.00	5,000.00	5,500.00	6,000.00	6,000.00			0.00
	2,816.63	3,518.87	4,019.91	4,498.25	2,870.35				
Transfers	0.00	50.00-	0.00	0.00	0.00				
PRINTING AND BINDING									
5-01-20-708-023	3,750.00	4,500.00	6,000.00	6,000.00	6,500.00	6,000.00			0.00
	3,169.75	2,798.67	4,119.16	4,979.44	2,956.76				
Transfers	0.00	1,602.50-	1,665.60-	150.00-	0.00				

Description	2020	2021	2022	2023	2024	***** 2025 *****			
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 5-01-20-708-000	REVENUE ADMIN (TAX COLLECTION)								
OTHER PROF/CONSULTANT SERVICES									
5-01-20-708-028	4,000.00	6,500.00	6,500.00	6,500.00	8,500.00	8,000.00			0.00
Transfers	5,932.50 0.00	4,957.50 1,542.50-	4,855.00 1,645.00-	7,805.00 120.00	5,265.00 0.00				
OFFICE SUPPLIES									
5-01-20-708-036	550.00	550.00	550.00	500.00	500.00	500.00			0.00
Transfers	492.67 0.00	211.42 0.00	909.00 397.50	122.88 0.00	136.46 0.00				
MEAL REIMBURSEMENT									
5-01-20-708-041	300.00	300.00	500.00	550.00	500.00	250.00			0.00
Transfers	252.70 0.00	433.98 137.50	493.48 95.00	58.32 120.00-	0.00 0.00				
EDUCATION/TRAINING/SEMINARS									
5-01-20-708-042	2,000.00	2,000.00	1,500.00	1,500.00	1,500.00	1,500.00			0.00
Transfers	637.00 0.00	705.00 37.50-	550.00 497.50-	536.50 0.00	255.00 0.00				
PROFESSIONAL ASSOCIATION DUES									
5-01-20-708-044	250.00	200.00	150.00	175.00	200.00	300.00			0.00
Transfers	150.00 0.00	150.00 50.00-	175.00 25.00	175.00 150.00	175.00 0.00				
TRAVEL									
5-01-20-708-045	350.00	300.00	300.00	300.00	300.00	300.00			0.00
Transfers	0.00 0.00	185.71 0.00	200.62 75.00-	148.59 0.00	140.51 0.00				
OFFICE EQUIPMENT									
5-01-20-708-053	0.00	0.00	1,000.00	0.00	0.00				0.00
	0.00	0.00	1,000.00	0.00	0.00				
MAINTENANCE/RENTAL AGREEMENTS									
5-01-20-708-108	7,500.00	7,500.00	8,000.00	8,500.00	8,500.00	9,000.00			0.00
Transfers	5,195.00 0.00	8,140.00 2,145.00	7,872.90 3,390.60	7,776.22 75.00-	8,113.68 0.00				

Description Budget Account Number	2020	2021	2022	2023	2024	***** 2025 *****			
	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 5-01-20-708-000	REVENUE ADMIN (TAX COLLECTION)								
Control Total	22,800.00	26,700.00	29,850.00	29,875.00	32,850.00	32,200.00	0.00	0.00	0.00
	18,646.25	21,299.95	24,338.87	26,278.32	20,080.04				
Transfers	0.00	1,000.00-	0.00	75.00-	0.00				
Department Total	89,800.00	95,050.00	100,250.00	102,375.00	107,850.00	32,200.00	0.00	0.00	0.00
	85,629.34	89,622.95	94,711.39	98,850.39	94,739.04				
Transfers	0.00	1,000.00-	0.00	0.00	0.00				
Year Total	89,800.00	95,050.00	100,250.00	102,375.00	107,850.00	32,200.00	0.00	0.00	0.00
	85,629.34	89,622.95	94,711.39	98,850.39	94,739.04				
Transfers	0.00	1,000.00-	0.00	0.00	0.00				

CLERK

2025 BUDGET OVERVIEW

Personnel Changes: None

Overall O/E Change in Budget:

2024 (budgeted)	2025 (requested)	Change (\$)	Change (%)
\$12,050	\$14,550	\$2,500	20.7%

Notes:

Changes to Anticipated Revenue: N/A

Range of Departments: 704 to 704

Range of Revenue Accounts: 5-First to 5-Last

For Budget: %PY = ((Budgeted / (Appropriated + Transfers)) - 1) * 100

For Revenue: %PY = ((2025 Anticipated / 2024 Anticipated) - 1) * 100

Description	2020	2021	2022	2023	2024	***** 2025 *****			
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Requested	Admin. Recmnd	Budgeted	%PY
BOROUGH CLERK									
5-01-20-704-000									
BOROUGH CLERK - S&W									
5-01-20-704-010									
SALARIES & WAGES - FULL TIME									
5-01-20-704-011	147,387.00	150,350.00	154,850.00	134,000.00	72,250.00				0.00
	147,385.94	150,333.94	154,844.15	208,845.17	92,700.00				
Transfers	0.00	0.00	5.85	150.00	0.00				
SALARIES & WAGES - PART TIME									
5-01-20-704-012	0.00	0.00	0.00	75,000.00	21,000.00				0.00
	0.00	0.00	0.00	0.00	0.00				
OVERTIME -BORO CLERK									
5-01-20-704-014	4,500.00	4,500.00	4,500.00	1,200.00	0.00				0.00
	3,150.00	3,750.00	4,050.00	1,500.00	150.00				
Transfers	0.00	0.00	5.85	0.00	0.00				
Control Total	151,887.00	154,850.00	159,350.00	210,200.00	93,250.00	0.00	0.00	0.00	0.00
	150,535.94	154,083.94	158,894.15	210,345.17	92,850.00				
Transfers	0.00	0.00	0.00	150.00	0.00				
BOROUGH CLERK - OTHER EXPENSES									
5-01-20-704-020									
POSTAGE & EXPRESS CHARGES									
5-01-20-704-022	300.00	300.00	300.00	300.00	300.00	300.00			0.00
	150.00	150.00	100.00	100.00	257.67				
PRINTING & BINDING									
5-01-20-704-023	500.00	500.00	500.00	500.00	750.00	750.00			0.00

Description Budget Account Number	2020 Approp Actual	2021 Approp Actual	2022 Approp Actual	2023 Approp Actual	2024 Approp Actual	***** Requested	***** 2025 ***** Admin. Recmnd	Budgeted	%PY
Department: 5-01-20-704-000 BOROUGH CLERK									
Transfers	615.00 0.00	501.00 1.00	702.04 202.04	702.57 0.00	568.00 0.00				
OTHER PROF/CONSULTANT SERVICES									
5-01-20-704-028	2,500.00 0.00	2,000.00 2,293.20	2,000.00 0.00	0.00 0.00	0.00 0.00				0.00
Transfers	2,500.00-	293.20	0.00	0.00	0.00				
OTHER CONTR-TRANSCRIPTION									
5-01-20-704-029	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00				0.00
BOOKS & PUBLICATIONS									
5-01-20-704-033	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00				0.00
OFFICE SUPPLIES									
5-01-20-704-036	500.00 395.72	500.00 69.53	500.00 306.57	300.00 346.17	500.00 338.18	500.00			0.00
Transfers	0.00	26.00-	193.43-	0.00	0.00				
EDUCATION/TRAINING/SEMINARS									
5-01-20-704-042	3,000.00 326.00	2,000.00 1,155.00	2,000.00 410.00	2,000.00 1,311.50	2,000.00 1,294.50	2,000.00			0.00
Transfers	2,500.00-	208.20-	28.75-	0.00	0.00				
PROFESSIONAL ASSOCIATION DUES									
5-01-20-704-044	850.00 655.00	850.00 690.00	850.00 425.00	800.00 300.00	500.00 300.00	500.00			0.00
Transfers	0.00	160.00-	28.75	0.00	0.00				
TRAVEL									
5-01-20-704-045	1,000.00 0.00	1,000.00 0.00	1,000.00 0.00	500.00 256.66	500.00 500.00	500.00			0.00
Transfers	1,000.00-	575.00-	0.00	0.00	0.00				
OTHER EQUIPMENT & SUPPLIES									
5-01-20-704-058	2,500.00 799.99	2,500.00 396.98	2,500.00 835.49	1,000.00 0.00	0.00 0.00	2,000.00			0.00

Description Budget Account Number	2020 Approp Actual	2021 Approp Actual	2022 Approp Actual	2023 Approp Actual	2024 Approp Actual	***** 2025 ***** Requested Admin. Recmnd Budgeted	%PY
Department: 5-01-20-704-000 BOROUGH CLERK							
Transfers	0.00	0.00	8.61-	250.00-	0.00		
COMPUTER EQUIPMENT S/W & SUPPL							
5-01-20-704-059	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00
	410.67	0.00	93.78	350.00	0.00		
Transfers	0.00	945.60-	0.00	100.00	0.00		
MAINTENANCE/RENTAL AGREEMENTS							
5-01-20-704-108	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	0.00
	1,619.00	1,395.00	1,419.00	1,419.00	1,419.00		
Transfers	0.00	605.00-	0.00	0.00	0.00		
ORDINANCE CODIFICATIONS							
5-01-20-704-127	5,000.00	3,000.00	5,000.00	4,000.00	4,500.00	5,000.00	0.00
	494.00	5,832.27	2,178.47	3,657.63	4,626.00		
Transfers	4,000.00-	2,832.27	0.00	0.00	0.00		
PRESERVATION OF RECORDS							
5-01-20-704-128	1,500.00	1,500.00	1,500.00	0.00	0.00		0.00
	0.00	0.00	0.00	0.00	0.00		
Transfers	0.00	606.67-	0.00	0.00	0.00		
Control Total	20,650.00	17,150.00	19,150.00	12,400.00	12,050.00	14,550.00	0.00
	5,465.38	12,482.98	6,470.35	8,443.53	9,303.35		
Transfers	10,000.00-	0.00	0.00	150.00-	0.00		
Department Total	172,537.00	172,000.00	178,500.00	222,600.00	105,300.00	14,550.00	0.00
	156,001.32	166,566.92	165,364.50	218,788.70	102,153.35		
Transfers	10,000.00-	0.00	0.00	0.00	0.00		
Year Total	172,537.00	172,000.00	178,500.00	222,600.00	105,300.00	14,550.00	0.00
	156,001.32	166,566.92	165,364.50	218,788.70	102,153.35		
Transfers	10,000.00-	0.00	0.00	0.00	0.00		