

AGENDA
WORK SESSION MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
February 27, 2018
Budget Meeting 6:00 P.M
Meeting to Commence 7:30 P.M.

(Closed/Executive Session will immediately following the Regular Meeting)

ROLL CALL:

Councilmember Arendacs
Councilmember Curry
Councilmember Gloeggler

Councilmember Koelling
Councilmember Lane
Councilmember Weaver

ORDINANCES:

PUBLIC HEARING OF ORDINANCE NO. 2018-1443 AN ORDINANCE OF THE BOROUGH OF MONTVALE, COUNTY OF BERGEN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 56 OF THE BOROUGH CODE IN ORDER TO REVISE THE REQUIREMENTS RELATED TO PERFORMANCE AND MAINTENANCE GUARANTEES FOR ON-TRACT IMPROVEMENTS

MINUTES:

February 13, 2018

MINUTES CLOSED/EXECUTIVE SESSION:

February 13, 2018

RESOLUTIONS:

- 76-2018 Authorize Contract Health Awareness Regional Program (HARP) / Hackensack Meridian Health / Hackensack University Medical Center
- 77-2018 Borough of Montvale Fire Department LOSAP Eligible' s
- 78-2018 Rescinding Grant Application & Award Federal Aid Safe Routes to School Program
- 79-2018 Authorize Change Order 6/Montvale Intersection Improvements /New Prince Concrete Construction Co., Inc.

RESOLUTIONS: (CONSENT AGENDA*)

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

None.

BILLS:

ENGINEER'S REPORT:

Andrew Hipolit
Report/Update

ATTORNEY REPORT:

Joe Voytus, Esq.
Report/Update

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None.

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

MOTION TO GO INTO CLOSED EXECUTIVE SESSION:

CLOSED/EXECUTIVE SESSION:

Motion to move into Executive Session as provided for by Resolution No. 15-2018 adopted on January 1, 2018 and posted on the bulletin board in the Municipal Building:

The Mayor and Council will go into a Closed /Executive Session for the following:

Attorney/Client Privilege/Public Safety

1. BREX vs. Borough of Montvale

Minutes to be disclosed as per the Open Public Meetings Act and Resolution No. 15-2018 matters discussed will be disclosed to the public when such matters are finally determined and there is no reason to prohibit the public disclosure of information relating to such matters.

MOTION TO OPEN THE MEETING TO THE PUBLIC:

MOTION TO CLOSE THE MEETING TO THE PUBLIC:

ADJOURNMENT:

Final Budget Meeting to be held at 6:00 p.m. on March 13, 2018

The next Meeting of the Mayor and Council will be held March 13, 2018 at 7:30 p.m.

*******Disclaimer*******

All M & C Meeting Are Subject To Additions, Deletions and Amendments –

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY**

ORDINANCE NO. 2018-1443

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on the 13th day of February 2018, and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 27th day of February 2018 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi Alwan, Municipal Clerk
Borough of Montvale

**AN ORDINANCE OF THE BOROUGH OF MONTVALE, COUNTY OF BERGEN, STATE OF
NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 56 OF THE BOROUGH
CODE IN ORDER TO REVISE THE REQUIREMENTS RELATED TO PERFORMANCE AND
MAINTENANCE GUARANTEES FOR ON-TRACT IMPROVEMENTS**

BE IT ORDAINED by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

Section 1. Chapter 56 of the Borough Code, section 39, entitled "Installation requirements; on-tract improvements," shall be replaced in its entirety to read as follows:

§56-39 Installation requirements; on-tract improvements.

- A. Before recording final subdivision plats, the approving authority shall require that the applicant shall have installed or shall have furnished performance guaranties for the installation of on-tract improvements in accordance with the Borough's specifications as follows:
- (1) Streets.
 - (2) Pavement.
 - (3) Gutters.
 - (4) Curbs.
 - (5) Sidewalks.
 - (6) Street lighting.
 - (7) Street trees.

- (8) Surveyor's monuments, as shown on the final map and required by "the map filing law," P.L. 1960, c. 141 (C. 46:23-9.9 et seq.; repealed by Section 2 of P.L. 2011, C. 217) or N.J.S.A. 46:26B-1 through N.J.S.A. 46:26B-8.
 - (9) Water mains.
 - (10) Sanitary sewers.
 - (11) Community septic systems.
 - (12) Drainage structures.
 - (13) Public improvements of open space; and
 - (14) Any grading necessitated by the preceding improvements.
- B. All such required improvements shall be certified by the Borough Engineer unless the applicant shall have filed a performance guarantee sufficient in amount to cover the cost of all such improvements or uncompleted portions thereof as estimated by the Borough Engineer, consistent with this Article.

Section 2. Chapter 56 of the Borough Code, section 40, entitled "Performance guaranties," shall be renamed "Performance and maintenance guarantees," and shall be replaced in its entirety to read as follows:

§56-40 Performance and maintenance guarantees.

- A. Before filing of final subdivision plats or recording of minor subdivision deeds or as a condition of final site plan approval or as a condition to the issuance of a zoning permit pursuant to subsection d. of section 52 of P.L. 1975, c. 291 (C. 40:55D-65), or as a condition of approval of a permit update under the State Uniform Construction Code for the purpose of updating the name and address of the owner of property on a construction permit, the Borough shall require and shall accept in accordance with the standards set forth hereinbelow and regulations adopted pursuant to section 1 of P.L. 1999, c. 68 (C. 40:55D-53a) for the purpose of assuring the installation and maintenance of certain on-tract improvements, the furnishing of a performance guarantee, and provision for a maintenance guarantee as set forth in this Section.
- (1) The developer shall furnish a performance guarantee in favor of the Borough in an amount not to exceed 120% of the cost of installation of only those improvements required by an approval or developer's agreement, ordinance, or regulation to be dedicated to a public entity, and that have not yet been installed, which cost shall be determined by the Borough Engineer, according to the method of calculation set forth in section 15 of P.L. 1991, c. 256 (C. 40:55D-53.4), for the following improvements as shown on the approved plans or plat:
- a. Streets.
 - b. Pavement.
 - c. Gutters.

- d. Curbs.
- e. Sidewalks.
- f. Street lighting.
- g. Street trees.
- h. Surveyor's monuments, as shown on the final map and required by "the map filing law," P.L. 1960, c. 141 (C. 46:23-9.9 et seq.; repealed by Section 2 of P.L. 2011, C. 217) or N.J.S.A. 46:26B-1 through N.J.S.A. 46:26B-8.
- i. Water mains.
- j. Sanitary sewers.
- k. Community septic systems.
- l. Drainage structures.
- m. Public improvements of open space; and
- n. Any grading necessitated by the preceding improvements.

- (2) The developer shall also furnish a performance guarantee to include, within an approved phase or section of a development, privately-owned perimeter buffer landscaping, as required by the Borough Code or imposed as a condition of approval. At a developer's option, a separate performance guarantee may be posted for the privately-held perimeter buffer landscaping.
- (3) The Borough Engineer shall prepare an itemized cost estimate of the improvements covered by the performance guarantee, which itemized cost estimate shall be appended to each performance guarantee posted by the obligor.

B. The developer shall also furnish to the Borough a "safety and stabilization guarantee" in favor of the Borough. At the developer's option, a "safety and stabilization guarantee" may be furnished either as a separate guarantee or as a line item of the performance guarantee. A "safety and stabilization guarantee" shall be available to the Borough solely for the purpose of returning property that has been disturbed to a safe and stable condition or otherwise implementing measures to protect the public from access to an unsafe or unstable condition, only in the circumstance that:

- (1) Site disturbance has commenced and, thereafter, all work on the development has ceased for a period of at least 60 consecutive days following such commencement for reasons other than force majeure, and
- (2) Work has not recommenced within 30 days following the provision of written notice by the Borough to the developer of the Borough's intent to claim payment under the guarantee.

- (3) The Borough shall not provide notice of its intent to claim payment under a "safety and stabilization guarantee" until a period of at least 60 days has elapsed during which all work on the development has ceased for reasons other than force majeure. The Borough shall provide written notice to the developer by certified mail or other form of delivery providing evidence of receipt.
- (4) The amount of a "safety and stabilization guarantee" for a development with bonded improvements in an amount not exceeding \$100,000 shall be \$5,000.
- (5) The amount of a "safety and stabilization bond guarantee" for a development with bonded improvements exceeding \$100,000 shall be calculated as a percentage of the bonded improvement costs of the development or phase of development as follows:
 - a. \$5,000 for the first \$100,000 of bonded improvement costs, plus
 - b. Two and a half percent of bonded improvement costs in excess of \$100,000 up to \$1,000,000, plus
 - c. One percent of bonded improvement costs in excess of \$1,000,000.
- (6) The Borough shall release a separate "safety and stabilization guarantee" to a developer upon the developer's furnishing of a performance guarantee which includes a line item for safety and stabilization in the amount required under this paragraph.
- (7) The Borough shall release a "safety and stabilization guarantee" upon the Borough Engineer's determination that the development of the project site has reached a point that the improvements installed are adequate to avoid any potential threat to public safety.

C. In the event that the developer shall seek a temporary certificate of occupancy for a development, unit, lot, building, or phase of development, as a condition of the issuance thereof, the developer shall furnish a separate guarantee, referred to herein as a "temporary certificate of occupancy guarantee," in favor of the Borough in an amount equal to 120% of the cost of installation of only those improvements or items which remain to be completed or installed under the terms of the temporary certificate of occupancy and which are required to be installed or completed as a condition precedent to the issuance of the permanent certificate of occupancy for the development, unit, lot, building or phase of development and which are not covered by an existing performance guarantee. Upon posting of a "temporary certificate of occupancy guarantee," all sums remaining under a performance guarantee previously furnished by the developer which relate to the development, unit, lot, building, or phase of development for which the temporary certificate of occupancy is sought, shall be released. The scope and amount of the "temporary certificate of occupancy guarantee" shall be determined by the Borough Engineer. The "temporary certificate of occupancy guarantee" shall be released by the Borough Engineer upon the issuance of a permanent certificate of occupancy with regard to the development, unit, lot, building, or phase as to which the temporary certificate of occupancy relates.

D. Prior to the release of a performance guarantee required pursuant to this Section, the developer shall post with the Borough a maintenance guarantee in an amount not to exceed 15% of the cost of the installation of the improvements which are being released.

(1) The developer shall post with the Borough, upon the inspection and issuance of final approval of the following private site improvements by the Borough Engineer, a maintenance guarantee in an amount not to exceed 15% of the cost of the installation of the following private site improvements, which cost shall be determined according to the method of calculation set forth in section 15 of P.L. 1991, c. 256 (C. 40:55D-53.4):

- a. Stormwater management basins.
- b. In-flow and water quality structures within the basins; and
- c. The out-flow pipes and structures of the stormwater management system, if any.

(2) The term of the maintenance guarantee shall be for a period not to exceed two years and shall automatically expire at the end of the established term.

E. In the event that other governmental agencies or public utilities automatically will own the utilities to be installed or the improvements are covered by a performance or maintenance guarantee to another governmental agency, no performance or maintenance guarantee, as the case may be, shall be required by the Borough for such utilities or improvements.

F. Regulations concerning performance guarantees.

(1) The time allowed for installation of the bonded improvements for which the performance guarantee has been provided may be extended by the governing body by resolution. As a condition or as part of any such extension, the amount of any performance guarantee shall be increased or reduced, as the case may be, to an amount not to exceed 120% of the cost of the installation, which cost shall be determined by the Borough Engineer according to the method of calculation set forth in section 15 of P.L. 1991, c. 256 (C. 40:55D-53.4) as of the time of the passage of the resolution

(2) If the required bonded improvements are not completed or corrected in accordance with the performance guarantee, the obligor and surety, if any, shall be liable thereon to the Borough for the reasonable cost of the improvements not completed or corrected, and the Borough may either prior to or after the receipt of the proceeds thereof complete such improvements. Such completion or correction of improvements shall be subject to the public bidding requirements of the "Local Public Contracts Law," P.L. 1971, c. 198 (C. 40A:11-1 et seq.).

- (3) Upon substantial completion of all required street improvements (except for the top course) and appurtenant utility improvements, and the connection of same to the public system, the obligor may request of the governing body in writing, by certified mail addressed in care of the Borough Clerk, that the Borough Engineer prepare, in accordance with the itemized cost estimate prepared by the Borough Engineer and appended to the performance guarantee pursuant to this Section, a list of all uncompleted or unsatisfactory completed bonded improvements. If such a request is made, the obligor shall send a copy of the request to the Borough Engineer. The request shall indicate which bonded improvements have been completed and which bonded improvements remain uncompleted in the judgment of the obligor. Thereupon the Borough Engineer shall inspect all bonded improvements covered by obligor's request and shall file a detailed list and report, in writing, with the governing body, and shall simultaneously send a copy thereof to the obligor not later than 45 days after receipt of the obligor's request.

- a. The list prepared by the Borough Engineer shall state, in detail, with respect to each bonded improvement determined to be incomplete or unsatisfactory, the nature and extent of the incompleteness of each incomplete improvement or the nature and extent of, and remedy for, the unsatisfactory state of each completed bonded improvement determined to be unsatisfactory. The report prepared by the Borough Engineer shall identify each bonded improvement determined to be complete and satisfactory together with a recommendation as to the amount of reduction to be made in the performance guarantee relating to the completed and satisfactory bonded improvement, in accordance with the itemized cost estimate prepared by the Borough Engineer and appended to the performance guarantee pursuant to subsection a. of this section.
- b. The governing body, by resolution, shall either approve the bonded improvements determined to be complete and satisfactory by the Borough Engineer, or reject any or all of these bonded improvements upon the establishment in the resolution of cause for rejection, and shall approve and authorize the amount of reduction to be made in the performance guarantee relating to the improvements accepted, in accordance with the itemized cost estimate prepared by the Borough Engineer and appended to the performance guarantee pursuant to this Section. This resolution shall be adopted not later than 45 days after receipt of the list and report prepared by the Borough Engineer. Upon adoption of the resolution by the governing body, the obligor shall be released from all liability pursuant to its performance guarantee with respect to those approved bonded improvements, except for that portion adequately sufficient to secure completion or correction of the improvements not yet approved; provided that 30% of the amount of the total performance guarantee and "safety and stabilization guarantee" posted may be retained to ensure completion and acceptability of all improvements. The "safety and stabilization guarantee" shall be reduced by the same percentage as the performance guarantee is being reduced at the time of each performance guarantee reduction.

- c. For the purpose of releasing the obligor from liability pursuant to its performance guarantee, the amount of the performance guarantee attributable to each approved bond improvement shall be reduced by the total amount for each such improvement, in accordance with the itemized cost estimate prepared by the Borough Engineer and appended to the performance guarantee pursuant to subsection a. of this section, including any contingency factor applied to the cost of installation. If the sum of the approved bonded improvements would exceed 70 percent of the total amount of the performance guarantee, then the Borough may retain 30 percent of the amount of the total performance guarantee and "safety and stabilization guarantee" to ensure completion and acceptability of all bonded improvements, as provided above, except that any amount of the performance guarantee attributable to bonded improvements for which a "temporary certificate of occupancy guarantee" has been posted shall be released from the performance guarantee even if such release would reduce the amount held by the Borough below 30 percent.
- d. If the Borough Engineer fails to send or provide the list and report as requested by the obligor pursuant to this Section within 45 days from receipt of the request, the obligor may apply to the court in a summary manner for an order compelling the Borough Engineer to provide the list and report within a stated time and the cost of applying to the court, including reasonable attorney's fees, may be awarded to the prevailing party.
- e. If the governing body fails to approve or reject the bonded improvements determined by the Borough Engineer to be complete and satisfactory or reduce the performance guarantee for the complete and satisfactory improvements within 45 days from the receipt of the Borough Engineer's list and report, the obligor may apply to the court in a summary manner for an order compelling, within a stated time, approval of the complete and satisfactory improvements and approval of a reduction in the performance guarantee for the approvable complete and satisfactory improvements in accordance with the itemized cost estimate prepared by the Borough Engineer and appended to the performance guarantee pursuant to this Section; and the cost of applying to the court, including reasonable attorney's fees, may be awarded to the prevailing party.
- f. In the event that the obligor has made a cash deposit with the Borough or approving authority as part of the performance guarantee, then any partial reduction granted in the performance guarantee pursuant to this subsection shall be applied to the cash deposit in the same proportion as the original cash deposit bears to the full amount of the performance guarantee, provided that if the developer has furnished a "safety and stabilization guarantee," the Borough may retain cash equal to the amount of the remaining "safety and stabilization guarantee."

- (4) If any portion of the required bonded improvements is rejected, the approving authority may require the obligor to complete or correct such improvements and, upon completion or correction, the same procedure of notification, as set forth in this Section shall be followed.
- (5) Nothing herein shall be construed to limit the right of the obligor to contest by legal proceedings any determination of the governing body or the Borough Engineer.

G. Regulations concerning inspection fees.

- (1) The obligor shall reimburse the Borough for reasonable inspection fees paid to the Borough Engineer for the foregoing inspection of improvements; which fees shall not exceed the sum of the amounts set forth hereinbelow. The Borough shall require the developer to post the inspection fees in escrow in an amount:
 - a. not to exceed, except for extraordinary circumstances, the greater of \$500 or, except for extraordinary circumstances, the greater of \$500 or 5% of the cost of bonded improvements that are subject to a performance guarantee under this Section; and
 - b. not to exceed 5% of the cost of private site improvements that are not subject to a performance guarantee under this Section, which cost shall be determined pursuant to section 15 of P.L. 1991, c. 256 (C. 40:55D-53.4).
- (2) For those developments for which the inspection fees total less than \$10,000, fees may, at the option of the developer, be paid in two installments. The initial amount deposited in escrow by a developer shall be 50% of the inspection fees. When the balance on deposit drops to 10% of the inspection fees because the amount deposited by the developer has been reduced by the amount paid to the Borough Engineer for inspections, the developer shall deposit the remaining 50% of the inspection fees.
- (3) For those developments for which the inspection fees are total \$10,000 or greater, fees may, at the option of the developer, be paid in four installments. The initial amount deposited in escrow by a developer shall be 25% of the inspection fees. When the balance on deposit drops to 10% of the inspection fees because the amount deposited by the developer has been reduced by the amount paid to the Borough Engineer for inspection, the developer shall make additional deposits of 25% of the inspection fees.
- (4) If the Borough determines that the amount in escrow for the payment of inspection fees, as calculated hereinabove, is insufficient to cover the cost of additional required inspections, the developer shall deposit additional funds in escrow. In such instance, the Borough shall deliver to the developer a written inspection escrow deposit request, signed by the Borough Engineer, which informs the developer of the need for additional inspections, details the items or undertakings that require inspection, estimates the time required for those inspections, and estimates the cost of performing those inspections.

- H. In the event that final approval is by stages or sections of development pursuant to subsection a. of section 29 of P.L. 1975, c.291 (C.40:55D-38), the provisions of this Section shall be applied by stage or section.
- I. To the extent that any of the improvements have been dedicated to the Borough on the subdivision plat or site plan, the governing body shall be deemed, upon the release of any performance guarantee required pursuant to subsection a. of this section, to accept dedication for public use of streets or roads and any other improvements made thereon according to site plans and subdivision plats approved by the approving authority, provided that such improvements have been inspected and have received final approval by the Borough Engineer.

Section 3. Chapter 56 of the Borough Code, section 41, entitled "Maintenance guaranties" shall be deleted in its entirety.

Section 4. Repeal of Inconsistent Ordinances.

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 5. Savings Clause.

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 6. Severability.

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 7. Effective Date.

This ordinance shall become effective upon adoption and publication as required by law.

MICHAEL GHASSALI, Mayor

ATTEST:

MAUREEN IAROSSE-ALWAN, RMC

INTRODUCED: 2/13/2018

Councilmember	Yes	No
Arendacs		
Curry		
Gloeggler		
Koelling		
Lane		
Weaver		

ADOPTED: 2/27/2018

Councilmember	Yes	No
Arendacs		
Curry		
Gloeggler		
Koelling		
Lane		
Weaver		

PUBLIC MEETING
MINUTES

The Public Meeting of the Mayor and Council was held in the Council Chambers and called to order at 8:00 PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Clint Miller led the Pledge of Allegiance to the Flag, and roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and/or The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Mike Ghassali; Borough Attorney, Joe Voytus; Borough Engineer, Andrew Hipolit; Administrator/Municipal Clerk, Maureen Iarossi-Alwan; and Deputy Municipal Clerk, Fran Scordo

ROLL CALL:

Councilmember Arendacs
Councilmember Curry
Councilmember Gloeggler

Councilmember Koelling
Councilmember Lane
Councilmember Weaver

67-2018 Approving a Settlement Agreement in the Litigation Captioned Bergen Rockland Eruv Association, Sarah Berger, Moses Berger, Chaim Breuer, Joel Friedman, Arya Rabinovits, Yosef Rosen and Tzvi Schonfeld v. The Borough of Montvale, No. 2:17-cv-08632 and Authorizing the Mayor to Execute Said Agreement

WHEREAS, in 2017, litigation was filed captioned *Bergen Rockland Eruv Association, Sarah Berger, Moses Berger, Chaim Breuer, Joel Friedman, Arya Rabinovits, Yosef Rosen and Tzvi Schonfeld* ("Plaintiffs") v. *The Borough of Montvale*, No. 2:17-cv-08632; and

WHEREAS, Plaintiffs asserted a constitutional right to erect and maintain an eruv within the territorial boundaries of the Borough of Montvale and made certain other allegations concerning the Borough of Montvale; and

WHEREAS, the Borough has denied or otherwise disputed the allegations asserted by Plaintiffs, in whole or in part; and

WHEREAS, Bergen Rockland Eruv Association ("BREA") filed similar litigation against the Township of Mahwah and the Borough of Upper Saddle River; and

WHEREAS, Upper Saddle River moved to dismiss the complaint in its litigation on numerous grounds similar to those at issue in Montvale's Litigation, and BREA moved for injunctive relief against Upper Saddle River to compel the erection of the eruv referenced in the complaint; and

WHEREAS, during a preliminary hearing on said motions, United States District Court Judge John Michael Vazquez, U.S.D.J. strongly urged BREA and Upper Saddle River, as well as Mahwah and Montvale, to "sit down and try and reach an amicable resolution," and he further stated that all parties should be able to reach a resolution "if they're willing to be reasonable"; and

WHEREAS, in order to avoid the cost and uncertainty of litigation, the parties have engaged in settlement discussions over the course of many months in an attempt to reach an amicable resolution of the Litigation; and

WHEREAS, the Mayor and Council have been advised of the terms of a Settlement Agreement with the Plaintiffs that would settle the Litigation between the Plaintiffs and the Borough of Montvale; and

WHEREAS, the Governing Body is desirous of approving the terms of said Settlement Agreement and authorizing the Mayor to execute same on behalf of the Borough of Montvale.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body does hereby approve the terms of the Settlement Agreement discussed, subject to approval as to form by the Borough Attorney; and **BE IT FURTHER RESOLVED** that the Governing Body does authorize, empower and direct the Mayor to execute said Settlement Agreement; and does authorize, empower and direct all other Borough officials and employees to take all steps necessary to effectuate the purposes of provisions of this Resolution.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes
The attorney gave a brief explanation about the settlement; there is a two year stipulation, \$10,000 attorney's fee; the same deal as Mahwah and Upper Saddle River

A motion to open the meeting to the public on resolution 67-2018 by Councilmember Lane; seconded by Councilmember Koelling - all ayes

Concerned residents from Lark Lane, Bradley Lane, Wren Way and Raven Road stated that the borough should have fought this more; why not use the first plan "A"; why only 2 years; tomorrow another organization can sue;

A motion to close the meeting to the public resolution 67-2018 by Councilmember Lane; seconded by Councilmember Koelling - all ayes

Councilmembers commended the Mayor and borough attorney for putting a lot of time and effort negotiating to make this work; thanked the residents for getting involved; this is their constitutional right and will not be upheld in court;

The Economic Retention Committee suggested Murphy Partners to come and present what they do and how they can help Montvale

Murphy Partners:

"Utilizing New Jersey's Redevelopment Law as an Effective Economic Development Tool"
provide a brief overview of the State's Redevelopment Law, and describe how it can be used as an effective economic development tool to spur development and job growth as part of a municipality's overall economic development strategy.

ORDINANCES:

INTRODUCTION ORDINANCE NO. 2018-1443 AN ORDINANCE OF THE BOROUGH OF MONTVALE, COUNTY OF BERGEN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 56 OF THE BOROUGH CODE IN ORDER TO REVISE THE REQUIREMENTS RELATED TO PERFORMANCE AND MAINTENANCE GUARANTEES FOR ON-TRACT IMPROVEMENTS
(Public Hearing 2-27-18)

The borough attorney explained that due to a new regulation adopted by the Christie administration in December 2017, this ordinance needs to be in place

A motion to Introduce Ordinance **2018-1443** for first reading was made by Councilmember Weaver; seconded by Councilmember Lane; Clerk read by title only; Councilmember Lane made a motion that this ordinance be passed on first reading and advertised in The Ridgewood News; seconded by Councilmember Koelling - A roll call was taken - all ayes

PUBLIC HEARING ORDINANCE NO. 2018-1442 AN ORDINANCE TO AMEND ORDINANCE NO. 2017-1426 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY

AN ORDINANCE TO AMEND ORDINANCE NO. 2017-1426 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY

BE IT ORDAINED BY the Mayor and Council of the Borough of Montvale as follows:

SECTION 1. Each of the offices and positions of employment hereinafter named that are not established or created by virtue of any statutes or of any ordinance, resolution, or other lawful authority heretofore exercised by the Borough of Montvale, is hereby established, created, ratified and confirmed.

SECTION 2. The rate of compensation of the persons holding any of the hereinafter named offices and positions of employment whose compensation shall be on an annual basis and shall be payable semi-monthly is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment.

Title		2018 Salary Range	
1.	Borough Administrator (PT)	\$42,000	51,000
2.	Safety Director	\$5,000	7,000
3.	Chief Financial Officer (PT)	\$15,000	25,000
4.	Municipal Clerk (PT)	\$70,000	93,000
5.	Deputy Municipal Clerk (PT)	\$38,000	49,000
6.	Floater/ Admin. Assistant to Administrator	\$40,000	46,000
7.	Tax Collector (PT)	\$53,000	65,000
8.	Tax Assessor	\$33,000	36,000
9.	Treasurer	\$75,000	86,000
10.	Accountant/Purchasing Agent	\$64,000	73,000
11.	Accounts Payable Clerk	\$50,000	\$54,000
Title		2018 Salary Range	
12.	Accounts Payable Clerk (PT)	\$25	\$30/hour
13.	Secretary, Planning Board (PT)	\$70,000	83,000
14.	Planning Board Secretary Special Meetings	\$45	\$60/hour
15.	Board Secretary, Clerical/Recording	\$130	\$150

BOROUGH OF MONTVALE**FEBRUARY 13, 2018**

16.	Office Manager (PT)	\$4,000 - 7,000
17.	Registrar Vital Statistics	\$800 - 1,200
18.	Deputy Registrar Vital Statistics	\$250 - 600
19.	Construction Code Official	\$35,000 - 50,000
20.	Building Sub Code Official	\$35,000 - 50,000
21.	Building Inspector	\$25 - \$55/hour
22.	Zoning Officer	\$8,000 - 10,000
23.	Property Maintenance Officer	\$2,900 - 5,000
24.	Construction Dept. Control Person	\$40,000 - 60,000
25.	Plumbing Sub Code Official	\$ 22,000 - 28,000
26.	Plumbing Inspector	\$25 - \$50/hour
27.	Fire Sub Code Official	\$13,000 - 17,000
28.	Fire Sub Code Official special inspections	\$25 - \$50/hour
29.	Electrical Sub Code Official	\$32,000 - 43,000
30.	Electrical Sub Code Official special inspections	\$25 - \$50/hour
31.	Fire Prevention Official	\$10,000 - 15,000
32.	Fire Inspector/Sr. Fire Inspector	\$6,000 - 10,000
33.	Municipal Court Administrator	\$65,000 - 77,000
34.	Deputy Municipal Court Administrator	\$38,000 - 49,000
35.	Court Security	\$18 - \$27/hour
36.	Violations Clerk (PT)	\$20 - \$30/hour
37.	Police Secretary	\$37,000 - 47,000
38.	Administrative Assistant for Police Chief	\$42,000 - 55,000
39.	Administrative Assistant for Mayor / Floater (PT)	\$15 - \$25/hour
40.	Emergency Mgmt. Coordinator	\$3,000 - 6,000
41.	Library Director	\$80,000 - 97,000
42.	Library – Youth Services Coordinator	\$40,000 - 57,000
43.	Library (PT)	\$13 - \$50/hour
44.	Library (PT) meetings	\$120 - \$225/mtg
45.	Facilities Building & Property Inspector	\$25,000 - 29,000
46.	Director, Public Assistance	\$5,000 - 7,000
47.	Director of Recreation	\$52,000 - \$56,000
48.	Van Drivers (PT)	\$17 - \$23/hour
49.	Station Technicians (PT)	\$15 - \$17/hour

SECTION 3. The rate of compensation of the persons holding any of the hereinafter named offices, whose compensation shall be on an annual basis and payable semi-monthly, is hereby fixed and determined as follows:

Title		2018 Salary Range	
A.	Municipal Judge	\$25,000 -	40,000
B.	Mayor	\$6,990 -	10,000
C.	Councilpersons (each)	\$5,689 -	8,000

SECTION 4: The rate of compensation of persons holding any of the hereinafter named offices in the Police Department, whose compensation shall be on an annual basis, and payable semi-monthly, is hereby fixed and determined as follows:

Title		2018 Salary Range	
A.	Chief	\$190,000 -	210,000
B.	Captain	\$180,000 -	195,000
C.	Lieutenant (Base Wage)	\$152,972 -	156,032
D.	Sergeants (Base Wage)	\$142,350 -	145,197
E.	Detective – Additional per year	\$400 -	2,100
F.	Juvenile Officer – Addt'l per year	\$400 -	
G.	Asst. Juvenile Officer – Addt'l per year	\$350 -	
H.	Special Police Officer Class III	\$40,000	\$43,000
I.	Special/Auxiliary Police	\$18/hour -	\$23/hour
J.	School Cross Guard/Police Matrons	\$18/hour -	\$23/hour

SECTION 4A: The rate of compensation of persons holding any of the hereinafter named offices in the Police Department, hired AFTER January 1, 2005, whose compensation shall be on an annual basis, and payable semi-monthly, is fixed and determined as follows:

Police Officers Schedule (Base Wage Each) Per Contract hired AFTER January 1, 2005		
0-6 months	\$43,369 -	44,236
6 months – 1 year	\$49,671 -	50,664
1 – 2 years	\$55,971 -	57,091
2 – 3 years	\$68,572 -	69,943

BOROUGH OF MONTVALE**FEBRUARY 13, 2018**

3 – 4 years	\$81,173 - 82,797
4 – 5 years	\$93,773 - 95,649
5 – 6 years	\$106,374 - 108,501
6 – 7 years	\$118,976 - 121,356
7 – 8 years	\$131,576 - 134,208

SECTION 4B: In addition to the compensation stated above, Full Time Employees in Section 4 and Section 4A, shall be paid an annual longevity increment pursuant to the following schedule:

Years of Service	Officers Hired BEFORE January 1, 2005	Officers Hired AFTER January 1, 2005
After four (4) years	1%	-
After six (6) years	2%	-
After eight (8) years	3%	1%
After ten (10) years	4%	2%
After twelve (12) years	5%	3%
After fourteen (14) years	6%	4%
After sixteen (16) years	7%	5%
After eighteen (18) years	8%	6%
After twenty (20) years	-	7%
After twenty-two (21) years	-	8%
After twenty-three (23) years	9%	9%

SECTION 5. The Borough Treasurer shall present semi-monthly or as established by Resolution to the Governing Body for approval warrants drawn to the order of the Borough of Montvale Payroll Account and the Borough of Montvale Salary Account.

At the first meeting of the Governing Body in January of each year, there shall be approved accounts to be designated "The Borough of Montvale Payroll Account" and "The Borough of Montvale Salary Account" and from time to time the Borough Treasurer upon receipt of a warrant for the amount due each Payroll, shall deposit the same to the credit of these accounts, charging the appropriate budgetary accounts therewith. The Borough Treasurer shall thereafter draw checks on said accounts to the employees entitled to payment therefrom.

Any employee hired under the terms of a Special Library Grants, salary will be determined by the Authority making such grant.

The Mayor and Borough Council may by adoption of a resolution and by approved payroll advice, increase compensation (base wage adjustment or one-time merit/bonus increase) of any salaried

employee in the above schedule, who has reached their maximum, up to 10% above the pay range maximum.

At each regular meeting of the Governing Body of the Borough of Montvale, the Treasurer shall submit for the approval or ratification as the case may be, the necessary payroll amounts due to the several officers and employees for compensation.

Such officers as may be determined by the Governing Body, as established by resolution, shall be authorized to sign warrants drawn in favor of the Payroll Account, upon due notice that the payrolls have been approved by the proper certifying authorities.

SECTION 6. This ordinance shall be operative as of January 1, 2018, and salaries paid shall be adjusted in accordance with the terms of this ordinance.

SECTION 7. All other ordinances and parts of ordinances inconsistent herewith are hereby appealed.

SECTION 8. This ordinance shall take effect immediately upon publication in the manner provided by Law.

Ordinance No. **2018-1442** was introduced for second reading by Councilmember Weaver; seconded by Councilmember Lane; Clerk read by title only;

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Koelling
- all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Koelling
- all ayes

Motion to adopt on Second and Final Reading in Ridgewood News by Councilmember Lane; seconded by Councilmember Koelling ; Clerk read by title only ----- A roll call vote was taken --- all ayes

MEETING OPEN TO PUBLIC:

Agenda Items Only

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Curry
- all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Koelling
- all ayes

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

January 30, 2018

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Arendacs
- all ayes

Councilmember Curry would like to add a comment under the resolution 60-2018; Councilmember Curry stated that at a past meeting Councilmember Weaver mentioned about putting a speed bump on Memorial Drive, Councilmember Curry asked if that can be considered.

January 30, 2018

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Gloeggler
– all ayes

RESOLUTIONS:

62-2018 Emergency Temporary Appropriations

WHEREAS, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2018 temporary budget, and N.J.S.A. 40A:4-20 provides for the creation of emergency temporary appropriations for said purpose; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2018 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951) including this resolution total:

Current Fund \$104,500.00

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

Current Fund	\$40,000.00
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2. That said emergency temporary appropriation (will be) provided in the 2018 budget;
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

CURRENT FUND

General Appropriations

Operations – Within “CAPS”

Public Buildings and Grounds:

Other Expenses	\$10,000.00
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General Appropriations

Operations – Excluded from “CAPS”

Shared Service Agreements:

Pascack Valley Regional School District:

Special Police Officers III	<u>30,000.00</u>
	\$40,000.00

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

63-2018 Resolution Establishing a Policy in the Borough of Montvale Concerning Requests for Refunds of Pre-Payment of Third and Fourth Quarter Property Taxes

WHEREAS, as a result of a recent change in Federal tax deductions for State and local taxes, some residents voluntarily chose to pre-pay a portion of their 2018 property taxes; and

WHEREAS, as a result of subsequent IRS guidance on the subject, a number of taxpayers have been seeking refunds of these pre-payments made towards the third and fourth quarter property taxes for 2018; and

WHEREAS, the New Jersey Division of Local Government Services, after consultation with the Attorney General's office, issued certain guidance to municipalities concerning whether municipalities

may authorize a refund of the pre-payments made towards the third and fourth quarter property taxes for 2018; and

WHEREAS, the Borough of Montvale has determined that such refunds are consistent with applicable law and that such pre-payments were made in "excess if the tax or assessment levied"; and

WHEREAS, the Borough is therefore desirous of establishing a policy pertaining to such refund requests.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Montvale does hereby establish a policy to allow the refund of pre-payments made towards third and fourth quarter 2018 property taxes, subject to the following terms and conditions:

1. A property owner who has made a pre-payment towards third and fourth quarter 2018 property taxes may request a refund of such payments in writing, addressed to the Borough of Montvale Tax Collector.
2. Upon receipt of a request for a refund, the Tax Collector shall request from the property owner a completed W-9 form.
3. Upon receipt of a completed W-9, the Tax Collector shall advise the Governing Body of the refund request and of the amount to be refunded.
4. The Governing Body shall thereafter adopt a resolution authorizing the refund.
5. After adoption of the required resolution, the refund shall be issued to the property owner, along with a 1099 form reflecting the amount refunded.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

Introduced by: Councilmember Lane; seconded by Councilmember Arendacs - All ayes

64-2018 A Resolution Authorizing a Settlement Agreement in the Matter Captioned Libock v. Bear-Ban Developers, Borough of Montvale, Planning Board of the Borough of Montvale, et al.

WHEREAS, in 2015, Plaintiffs Michael and Linda Libock filed an action against the Borough of Montvale, the Planning Board of the Borough of Montvale and other co-defendants entitled *Libock v. Bear-Ban Developers, Borough of Montvale, Planning Board of the Borough of Montvale, et al.* in the Superior Court of New Jersey, Bergen County, Law Division, Docket No. BER-L-8864-15, containing various causes of action in connection with a drainage swale on Plaintiffs' property; and

WHEREAS, the Borough and the Planning Board denied all allegations made by Plaintiffs; and

WHEREAS, the Court subsequently dismissed the claims against the Planning Board; and

WHEREAS, in order to avoid the uncertainty and expense of litigation, Plaintiffs and Defendants desire to settle with prejudice all claims, disputes or causes of action which may exist between them, including those that were or could have been asserted in the Litigation; and

WHEREAS, the Mayor and Council have been advised by counsel of the terms and conditions of such a settlement with Plaintiffs, subject to agreement on and execution of a final Settlement Agreement and other related documents; and

WHEREAS, upon execution of said Settlement Agreement, and upon satisfaction of certain conditions set forth therein, the Litigation shall be settled by and between all parties.

NOW, THEREFORE, BE IT RESOLVED that the settlement in the above-referenced Litigation is hereby approved by the Mayor and Council; and

BE IT FURTHER RESOLVED that the Mayor, Borough Clerk and all other appropriate officials are hereby authorized and empowered to take all steps and to execute all documents necessary to effectuate the purposes of this resolution, subject to approval as to form by the Borough Attorney.

Introduced by: Councilmember Koelling; seconded by Councilmember Lane - All ayes
Councilmember Weaver asked if there is a cost to the borough; the engineer stated that the DPW can do the maintaining of it at a minimal cost to the borough

65-2018 Appointment Tax Assessor/Raymond Tighe

WHEREAS, the Borough of Montvale is desirous in hiring a certified Tax Assessor; and
WHEREAS, Raymond Tighe meets the qualifications for this position and agrees to the terms and conditions of employment; and

WHEREAS, this appointment is for a four year term; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that the above named individual is hereby appointed in the position of Tax Assessor for the Borough of Montvale effective February 20, 2018.

Introduced by: Councilmember Lane; seconded by Councilmember Gloeggler - All ayes

66-2018 Authorize Release of Escrow / Block 2002; Lot 3 / Nordic Contracting, Inc./LSREF4 Rebound

WHEREAS, Nordic Contracting, Inc. 111 Howard Boulevard, Ledgewood, NJ 07852 has requested release in escrow for Block 2002; Lot 3, for escrow posted for LSREF4 Round LLC, 5 Paragon Drive, Montvale ; and

WHEREAS, the Borough Engineer and other Borough professionals take no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$8,663.09 is hereby released to Nordic Contracting, Inc.; and

BE IT FURTHER RESOLVED, the Treasurer shall receive a copy of this resolution for processing.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

68-2018 Refund Tax Pre-Payments / Various Parcels

WHEREAS, a resolution authorizing the Borough of Montvale to refund an overpayment of taxes for the properties located at:

3 Edgren Way, also known as Block 1201, Lot 33

61 Autumn Way, also known as Block 302, Lot1, C0038

39 Donnybrook, also known as Block 1302, Lot 3

WHEREAS, due to pre-payment of 2018 taxes, homeowners decided only to pre-pay first half of 2018 and not the entire year of 2018; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to refund the following:

Karl Nelson, 3 Edgren Way, in the amount of \$7,456.00

Brandon Paradise, 61 Autumn Way, in the amount of \$6,085.67

Aviv Efrat, 39 Donnybrook Road, in the amount of \$26,049.00

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

69-2018 Approval of Payment/Affordable Housing Trust Fund/Block 1606/Lot 6 and 6.02/Special Needs Housing/Affordable Senior Housing

WHEREAS, by resolution dated January 6, 2015, site plan approval, minor subdivision approval, variances, waivers and other relief were granted to BCUW/Madeline Housing Partners, LLC ("the applicant") relating to premises known as Block 1606, Lots 6 and 6.02 as depicted on the Borough tax map, being more commonly known as 11 Grand Avenue East ("the property"); and

WHEREAS, said approvals permit the construction of four (4) units of special needs housing and the retrofitting of the existing former Library/School No. 2 property for ten (10) affordable senior housing units; and

WHEREAS, the applicant is a non-profit entity and the units to be realized from the approvals will be entirely affordable units available to persons of low and moderate income; and

WHEREAS, the applicant has requested that the Borough provide \$80,000.00 from the Borough's Affordable Housing Trust Fund to assist in the development of the project, which is an entirely affordable housing development and included in the Borough's Housing Element and Fair Share Plan.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that it does hereby approve the payment of the \$80,000.00 out of the Borough's Affordable Housing Trust Fund; and

BE IT FURTHER RESOLVED that the Mayor, Borough Clerk, Borough Treasurer, and such other officials as may be required, be and are hereby authorized to execute any and all documents, including authorization of payment to effectuate the terms of the within resolution.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

70-2018 Award Professional Service Contract /Engineering Services /Additional Construction Observation Services/ 2017 Roadway Improvement Program/Maser Consulting

WHEREAS, the Borough of Montvale awarded a contract on April 25, 2017 via Resolution 95-2017 to engage the professional services of an Engineer to provide professional services to design, construction observation services and bidding municipal road improvements for the 2017 Roadway Improvement Program; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated January 25, 2018 to provide for additional construction observation services as detailed and attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Additional Construction Observation Services 2017 Road Improvement To Various Roads
- 3) The cost not to exceed shall be \$24, 500.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Account No. C-04-55-425-A00

Not To Exceed: 24,500.00

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

71-2018 Award Professional Service Contract /Engineering Services / Construction Observation Services/Montvale Intersection Improvements Awarded Alternate B Portion Chestnut Ridge Road Widening Maser Consulting

WHEREAS, the Borough of Montvale awarded a contract via Resolution 92-2017 to New Prince Concrete for the Montvale Intersection Improvements Project for the Base Bid Plus Alternate B

WHEREAS, the Borough of Montvale has a need for construction observation services in connection with the awarded Alternate B for this portion of the project; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated January 24, 2018 to provide for construction observation services as detailed and attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services/construction observation is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Construction Observation Services Montvale Intersection Improvements Awarded Alternate B
- 3) The cost not to exceed shall be \$38,500.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Account No. C-04-55-425-A00

Not To Exceed: 38,500.000

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

72-2018 Awarding Professional Service Contract/Expanded Engineering Services/Site Design/Easement Description/Survey/Construction Observation Services/Montvale Firehouse/ Maser Consulting, LLC

WHEREAS, the Borough of Montvale awarded a contract on August 30, 2016 via Resolution No. 139-2016 to engage the professional services of an Engineer to provide professional engineering services for on- site construction observations services on the Montvale Fire House site work; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal January 24, 2018 to provide expanded professional engineering services which are attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of professional engineering services is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Site Design/Easement Description Survey/Construction Observations Services
- 3) The cost not to exceed shall be \$28, 500.00 The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Account: C-04-55-405-A00

Not to Exceed: 28, 500.00

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

73-2018 Authorize Change Orders No. 12 New Montvale Firehouse/Unimak LLC

WHEREAS, the Borough of Montvale awarded a contract on April 26, 2016 in connection with the New Montvale Firehouse Project; and

WHEREAS, the original contract amount is \$4,449,000.00 via Resolution #82-2016; and

WHEREAS, the Robbie Conley Architect, LLC approved said change order based on the contract as per the documentation transmittal dated February 5, 2018 which is attached to the original of this resolution; and

WHEREAS, Change Order 12 is hereby authorized in the amount of \$3,728.65 to be issued to Unimak, LLC, 82 Midland Avenue, Saddle Brook, NJ 076633 Franklin Avenue, Suite 170 Nutley, NJ 07110-1209; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

Total Contract Amount	\$4,449,000.00 Resolution #82-2016
Payment	\$207,230.80 Resolution 138-2016 Payment #1
Payment	\$125, 696.76 Resolution 144-2016 Payment #2
Payment	\$188,081.60 Resolution 153-2016 Payment #3
Payment	\$219,199.20 Resolution 171-2016 Payment #4
Payment	\$357,836.56 Resolution 180-2016 Payment #5
Change Order 1	\$0 (26 additional days)
Change Order 2	Credit \$23,000.00 (due to reduction heated slab)
Change Order#2 (continued)	Credit #23,000.00 minus \$19,915.15 (Fire Pole)
	Credit amount total \$3,085.00
Balance, Including Retainage	\$3,350,955.08 as of 11/7/16
Balance w/credit Change Order 2	\$3,347,870.08 Reso.188-2016
Change Order 3	\$0
Payment	\$273,771.34 Resolution 194-2016 Payment #6

Payment	\$156,559.10 Resolution 53-2017 Payment #7
Payment	\$204,912.37 Resolution 61-2017
Payment	\$56,208.60 Resolution 84-2017
Payment	\$156,514.40 Resolution 106-2017
Payment	\$130,624.90 Resolution 124-2017
Payment	\$146,617.80 Resolution 129-2017
Change Order 4	\$44,085.25 (6" Water Service)
Change Order 5	\$31,792.00 (Cupola)
Payment	\$197,738.03 Resolution 162-2017
Payment	\$252,873.27
Change Order 6	\$7,328.75
Change Order 7	\$66,158.32
Change Order 8	\$12,600.12
Change Order 9	\$10,530.85
Change Order 10	\$20,238.61
Change Order 11	\$ 7,931.96
Change Order 12	\$ 3,728.65

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

74-2018 Setting Forth Summer Camp Fees and Extended Hours Year 2018

WHEREAS, the Recreation Director has recommended summer camp extended hours and fees be set for as stated below; and

Summer Camp

9:30 a.m. to 2:30 p.m.

\$320/CHILD
\$960/FAMILY MAXIMUM

Non-resident
\$380/CHILD
\$1140 FAMILY MAXIMUM

\$30 Additional Fee after registration period. \$25 late charge for every 15 minutes a child is left under care after dismissal. Payment shall be made directly to the Camp Director or Asst. Director and turned over to the Borough of Montvale.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - a roll call was taken and all councilmembers voted yes with the exception of Councilmember Weaver voting no

Councilmember Weaver asked for clarification if this is a final decision to extend summer camp; he is displeased as to how this came about; he thought this was up for discussion and it was advertise on February 1 before it was approved; Councilmember Lane stated that we did advertise ahead of schedule in error; Councilmember Arendacs stated that a lot of parents are in favor of the extended hours; the attorney stated to add this line "NOW THEREFORE BE IT RESOLVED, By The Mayor And Council Of The Borough Of Montvale Hereby Approve Extended Hours And Summer Camp Fees For The Year 2018" onto the original resolution

75-2018 A Resolution Appointing Lorraine Hutter as the Municipal Housing Liaison for the Borough of Montvale

WHEREAS, the Borough of Montvale has petitioned the Superior Court of New Jersey for a Declaratory Judgment that it has met its constitutional obligation to provide its fair share of the regional need for very low-, low-, and moderate-income housing; and

WHEREAS, the Court held a Fairness Hearing on January 25, 2018, concerning the Borough of Montvale's Settlement Agreements with Fair Share Housing Center and three developer-intervenors, and approved said agreements by Order dated February 12, 2018; and

WHEREAS, the Governing Body of the Borough of Montvale has determined to appoint and designate Lorraine Hutter as its Municipal Housing Liaison, to fulfill the duties set forth in Borough Code §2B-3, which creates the position of Municipal Housing Liaison;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Montvale, that the Borough of Montvale hereby appoints Lorraine Hutter as its designated Municipal Housing Liaison.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

BILLS: Municipal Clerk read the Bill Report.

Motion to pay bills by Councilmember Lane; seconded by Councilmember Koelling - All ayes

REPORT OF REVENUE: Municipal Clerk read the Report of Revenue – January

COMMITTEE REPORTS:**Council President Koelling****Tri-Boro**

Montvale logged: 45 calls; 618 miles; 40 crew hours

Police

Monthly report included in original minutes

Environmental Commission

Tree ordinance is near completion; wanted to mention it will only affect residents that require a building permit; you will be allowed to trim your trees; mentioned about a new fence by school #2;

Councilmember Weaver**Regional High School Board**

There have been conversations regarding Woodcliff Lake's efforts to withdraw from Pascack Valley; hosted 14 students from Taiwan; had discussions regarding potential school growth at Memorial school, which they will work with an architect and demographer; at this time the high school can accommodate 200 additional students;

Economic Development

Still working to maintain contact with major corporations; Hosting an event at the Senior Community Center on Healthcare Industry Session, March 14th 6-9pm

Councilmember Arendacs

DPW

Commend the DPW and its staff with the last ice storm; would like to commend the residents on recycling;

Recreation/Special Events

Egg coloring event March 24; Day in the Park is scheduled for June 16 rain date June 17; new program adult co-ed soccer March 18 through May 13 on Sundays 5-7pm; tennis badges will be available March 1st

Engineering

2017 road program should start in March; Fieldstone turf replacement is on going

Councilmember Curry

Board of Health

Remind residents to get a flu shot

Seniors

Will have their Valentine's Day dance with Dick Voorhees as DJ; over 100 members

Construction

24 property maintenance violations were issued, mostly due to snow removal;

Chamber of Commerce

They meet every first Wednesday of each month; next networking event will be on March 7 at the Spine and Health Center, 25 Kinderkamack Road; Street Fair is scheduled for June 10; the new digital sign has an electrical short and will be fixed soon;

Planning Board

Site plan review has begun for the Mercedes property; signage has been approved for Memorial Sloan; Restaurant Associates are now in the KPMG building;

Councilmember Gloeggler

Local BOE

Some area school districts have a new program of bringing different authors to come to the schools and the community – all are welcomed;

TV Access

Next TV series, interviewing music director of Pascack Hills, this year's play is Rent; also interviewing Dr. Petersen and Councilmembers Curry and Koelling;

Worked with an organization called "Montvale For All" on Martin Luther King Day helping them make up 18 food baskets and donated them to families in need in Montvale and Park Ridge

Councilmember Lane

Fire Department

30 calls; 2 drills; 250 volunteer man hours

Firehouse Update

Finishing touches are being done with an opening coming soon; would like to remind residents to shovel out fire hydrants

Finance

Encouraged residents to come to the budget meetings, they are open to the public; next meeting will be held February 27 and March 13

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Curry
- all ayes

Jarett Schumacher

What is the plan for the pool area; not in favor of PILOT programs, the town loses revenue; asked if the mayor and council feel if we have a deer problem and should we do something about it.

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Curry
- all ayes

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT

Motion to adjourn Public Meeting by Councilmember Lane; seconded by Councilmember Curry
- all ayes

Meeting was adjourned at 10:10pm

The next Meeting of the Mayor and Council will be held February 27, 2018 at 7:30 p.m.

2018 SCHEDULED BUDGET MEETINGS:

February 27th, 2018 6:00pm

March 13, 2018 6:00pm

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Curry
- all ayes

Jarett Schumacher

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Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Curry
- all ayes

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT

Motion to adjourn Public Meeting by Councilmember Lane; seconded by Councilmember Curry
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The next Meeting of the Mayor and Council will be held February 27, 2018 at 7:30 p.m.

2018 SCHEDULED BUDGET MEETINGS:

February 27th, 2018 6:00pm

March 13, 2018 6:00pm

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 76-2018**

RE: Authorize Contract Health Awareness Regional Program (HARP) / Hackensack Meridian Health / Hackensack University Medical Center

WHEREAS, the Board of Health of the Borough of Montvale has received and reviewed the proposal from **Hackensack Meridian Health, Hackensack University Medical Center (HARP)** on Monday January 8th at their regular meeting; and

WHEREAS, said attached proposal has been reviewed and approved by the Board of Health; and

WHEREAS, the Board of Health recommends the Health Department Services of Hackensack Meridian Health, Hackensack University Medical Center based upon the services provided by the Agency; and

WHEREAS, it is the intention of the Mayor and Council to provide funds in the year 2018 Budget for this contract for public health services, administrative services, health education, public health nursing and other related services as outlined in the attached contract; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the contract for Health Services for 2018 be and is hereby awarded to Hackensack Meridian Health, Hackensack University Medical, Center, Hackensack, NJ 07601 pursuant to the terms and conditions as outlined in the attached contract effective January 1, 2018, copy of which is attached to this resolution in the amount of \$8,770.00 payment as outlined in the attached proposal.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Weaver							

Adopted: February 27, 2018

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

ORIGINAL

THIS IS A CONTRACT

Between **HEALTH AWARENESS REGIONAL PROGRAM
HACKENSACK MERIDIAN HEALTH
HACKENSACK UNIVERSITY MEDICAL CENTER
HACKENSACK, NEW JERSEY 07601**

hereinafter referred to as **AGENCY**

And **BOROUGH OF MONTVALE BOARD OF HEALTH**

hereinafter referred to as **"HEALTH DEPARTMENT"**

Witnesseth: That for and in consideration of the mutual promises herein contained it is understood and agreed by the parties that:

Article I The Health Department is required to establish and maintain a program of recognized standards of performance as set forth in the New Jersey Administrative Code, Title 8-Chapter 52, effective as of February 18, 2003. The AGENCY will provide the Public Health services as specified in these standards of performance.

Article II Public health services shall include administrative services as set forth at N.J.A.C. 8:52-5, health education services as set forth at N.J.A.C. 8:52-6, public health nursing services as set forth at N.J.A.C. 8:52-7, and the three core functions of public health which have been expanded to become the "10 essential public health services" in (a) 1 through 10.

A. Public health services shall:

1. Monitor health status to identify community health problems as set forth at N.J.A.C. 8:52-10.
2. Diagnose and investigate health problems in the community as set forth at N.J.A.C. 8:52-12
3. Inform, educate and empower people regarding health issues as set forth at N.J.A.C. 8:52-6.
4. Mobilize community partnerships to identify and solve health problems as set forth at N.J.A.C. 8:52-9.
5. Develop policies and plans which support individual and community health efforts as set forth at N.J.A.C. 8:52-11.
6. Enforce the laws and regulations that protect health and ensure safety as set forth at N.J.A.C. 8:52-14.
7. Link people to needed personal health services and assure health care when it is otherwise unavailable as set forth at N.J.A.C. 8:52-13.
8. Ensure a competent local public health system and assure a competent personal health care workforce as set forth at N.J.A.C. 8:52-8.

9. Evaluate the effectiveness, accessibility, quality of of personal and population-based health services as set forth at N.J.A.C. 8:52-16.
10. Research for innovative solutions to health problems as set forth at N.J.A.C. 8:52-15.

Article III

TERM OF CONTRACT

- A. This Agreement shall be effective January 1, 2018 and shall be reviewed annually. Specific points to be considered will include:
 1. Review of hours, fees, costs and charges
 2. Review of both parties compliance with all aspects of the contract.

Article IV

SPECIALIZED REGIONAL EXPERTISE AND CAPACITY

- A. Each local health agency shall have access to the following regional expertise and capacities to meet standards of performance:
 1. Administrative leadership and planning and coordination to implement all "10 essential public health services" set forth at N.J.A.C. 8:52-3.3 (a) 1 through 10;
 2. Public health community planning and coordination of population-based preventive health services;
 3. Coordinated public health nursing services and the administration thereof;
 4. Coordinated public health education and health promotion services and the administration thereof;
 5. Coordinated prevention and control of communicable disease.

Article V

EMERGENCY RESPONSE CAPACITY

- A. 8:52-12.2 Each local health agency shall ensure its capacity to immediately respond to a public health emergency in accordance with applicable State and Federal requirements. Each local health agency shall also:
 1. Maintain a mechanism which allows for emergency communication 24 hours per day, seven days per week, including weekends and holidays;
 2. Develop a preparedness plan with the local public health system to address public health emergencies. The plan shall be consistent with and be integrated with the Health Alert Network; and
 3. Orient and train staff (through exercises) to their roles and responsibilities under the plan at least annually.
- B. Each local health agency shall work with their Municipal and County Office of Emergency Management to ensure the coordination and integration of public health and emergency management planning and response activities.

Article VI

HEALTH PROMOTION

- A. 8:52-6.2 Each local health agency shall provide a comprehensive health education and health promotion program which is developed and overseen by a health educator and provides integrated support to the daily operation of the local health agency.
- B. Each local health agency shall implement and evaluate culturally and linguistically appropriate population-based health education and health promotion activities that are developed in accordance with the Community Health Improvement Plan.
- C. Each local health agency shall ensure that health education and health promotion services provide the core public health functions and delivery of the "10 essential health services" at N.J.A.C. 8:52-3.2 (a) 1 through 10.

Article VII

QUALIFICATIONS OF THE DIRECTOR OF HEALTH EDUCATION

- A. Qualifications of the Director of Health Education shall be:
 - 1. Hold a master or baccalaureate degree in a related field, including, but not limited to, health education, community health, nursing and/or public health from an accredited college or university.
 - 2. Baccalaureate degree registered nurse meeting credentialing standards of the American Nurses Credentialing Center (ANCC) as a Community Health Nurse.
 - 3. Meet national credentialing standards as a Certified Health Education Specialist (CHES). Specifically exempted from the requirement is any individual who holds this position prior to February 18, 2003 and/or certification as a Community Health Nurse from the American Nurses Credentialing Center.
 - 4. Have a minimum of two years of relevant experience if master degree trained for five years of relevant experience if baccalaureate degree trained.
 - 5. Complete fifteen (15) continuing education contact hours of public health-related instruction annually; 8 of which shall be comprised of workforce leadership courses. The programs shall be approved by the Office of Local Health or its authorized representative.

Article VIII

DUTIES OF THE DIRECTOR OF HEALTH EDUCATION

- A. 8:52-6.2 The services of health education director to assure that health education and health promotion services provide the core public health functions and delivery of the ten essential health services. N.J.A.C. 8:52-3.2 (a) 1-10.
- B. Directs the assessment, planning and implementation of health education programming and recommends, plans revisions or additions to health education programs as required by emerging health trends and community needs.

- C. Evaluates effectiveness of health education programs, assesses achievement of objectives and interprets results of program evaluations.

Article IX

QUALIFICATIONS OF THE HEALTH EDUCATOR

- A. The health educator shall have completed the following:
 - 1. Hold a baccalaureate degree in a related field, including, but not limited to, health education, community health, nursing and/or public health from an accredited college or university.
 - 2. Meet national credentialing standards of the profession as a Certified Health Education Specialist (CHES). Specifically exempted from this requirement is any individual who holds this position prior to February 18, 2003.
 - 3. Have a minimum of two years of relevant experience in health education.
 - 4. Complete a minimum of nine continuing education contact hours annually in accordance with the requirements of the National Commission for Health Education Credentialing, Inc., that is, CHES certification.

Article X

DUTIES OF THE HEALTH EDUCATOR

- A. Provide structured programs in accordance with community health education needs, which shall include health components for Alcohol Abuse Control, Drug Abuse Control, Smoking Prevention and Cessation, Nutrition, Injury Control, and Physical Fitness and Exercise.
 - 1. An assessment of health education needs and identification of target populations based on New Jersey State Department of Health and Senior Services Community Health Profile information and other relevant data.
 - 2. Written health education program plans with measurable objectives for the six components, based on the health Promotion Guidelines.
 - 3. Identification and involvement of local leadership in the planning implementation and maintenance of needed health education services and programs, collaborating with other agencies and consulting with specialists as needed.
 - 4. Application of appropriate health education intervention for the effective implementation of health education program.
 - 5. Integration of health education into the other health programs and services, covering the six required promotion topics above.
 - 6. Staff consultation and training in the application of health education techniques.

7. Evaluation and report of success in achieving predetermined health education objectives.

Article XI

SPECIFIC RESPONSIBILITIES OF THE HEALTH DEPARTMENT

- A. Plan jointly with the health educator for health education services.
- B. Delegate to the Health Educator the responsibility for the professional aspects of health education.

Article XII

PUBLIC HEALTH NURSING SERVICES

- A. Each local health agency shall provide comprehensive public health nursing services that provide integrated support to the daily operation of the local health agency.
- B. Each local health agency shall ensure that public health nursing practice provides the core public health functions and the delivery of the "10 essential public health services" as set forth at N.J.A.C. 8:52-3.2 (a) 1 through 10.

Article XIII

QUALIFICATIONS OF DIRECTOR OF PUBLIC HEALTH NURSING

- A. Hold a masters degree from an accredited college or university in public health, or a masters degree in nursing from an accredited school of nursing.
- B. Current license to practice as a registered professional nurse and who is certified by the New Jersey State Board of Nursing.
- C. Minimum of five years of supervisory experience in public health.
- D. Complete fifteen (15) continuing education contact hours of public health-related instruction annually; 8 of which shall be comprised of workforce leadership courses.

Article XIV

QUALIFICATIONS OF PUBLIC HEALTH NURSE SUPERVISOR

- A. A registered professional nurse currently licensed in New Jersey who has completed a baccalaureate degree program approved by the National League of Nursing for public health nursing.
- B. This nurse will have three years experience in public health nursing under qualified nursing supervision.
- C. Complete fifteen (15) continuing education contact hours of public health-related instruction annually; 8 of which shall be comprised of workforce leadership courses.

Article XV

DUTIES OF PUBLIC HEALTH NURSE DIRECTOR/SUPERVISOR

- A. 8:52-2.3 - The services of a public health nurse director or supervisor to assess, plan, implement and evaluate public health nursing services in accordance with community health needs;

- B. Up to date written objectives, policies and procedures developed in cooperation with the health officer, for each activity in which there is nursing participation which relate to the overall goals of the local health agency;
- C. Orientation inservice and continuing education programs for nursing staff;
- D. Integration, in conjunction with the health educator, of the relevant components of the health promotion program into all activities involving public health nursing services.
- E. Monitor documentation of individual and other service records in accordance with professional standards.
- F. Orientation and inservices for professional nursing staff.

Article XVI

QUALIFICATIONS OF PUBLIC HEALTH NURSING

- A. Hold a baccalaureate degree in nursing from an accredited college or university or graduation from a School of Nursing approved by the New Jersey State Board of Nursing.
- B. Current license to practice as a registered nurse by the New Jersey State Board of Nursing.
- C. Have a minimum of one year experience in public health or working with a preceptor.
- D. Complete a course in population-based public health nursing within one year of employment.
- E. Complete fifteen (15) continuing education contact hours of public health related instruction annually.

Article XVII

DUTIES OF A PUBLIC HEALTH NURSE

- A. Each local health agency shall ensure that public health nursing practice provides the core public health functions and the delivery of the "10 essential public health services" as set forth at N.J.A.C. 8:52-3.2(a) 1 through 10. These services shall be developed and overseen by a public health nurse.
- B. **COMMUNICABLE DISEASE**
 - 1. The local board of health shall conduct a program for the surveillance, investigation and control of reportable disease and shall:
 - a. Document episodes of reportable disease including occupational diseases and/or incidents and transmit the information of the State and other agencies as required by Chapter Two, Reportable Diseases (N.J.A.C. 8:57-1) of the State Sanitary Code and N.J.S.A. 26:4;
 - b. Collaborate with supervisor, health officer, and local board of health designee to disseminate and exchange information relative to outbreaks of disease with physicians, hospitals,

boards of education, and other responsible health agencies as appropriate; and,

- c. Analyze reported data to provide a basis upon which to plan and evaluate an effective program for the prevention and control of infectious diseases.
2. Assist all schools/child care centers to implement and enforce the immunization requirements of Chapter 14, of the State Sanitary Code, by conducting periodic surveys and record audits.

C. ADULT/OLDER ADULT CHRONIC DISEASE HEALTH SCREENING SERVICES

- 1. To provide adult/older adult health consultation and chronic disease screening services which identifies but is not limited to the health needs of adults age 65 and older for the residents of the municipality.
 - a. To plan for and administer regularly scheduled Adult/Older Adult Health and Chronic Disease Consultation Clinics.
 - b. To plan for and administer other health consultation and health promotion activities as indicated and requested, based on an identified need.
 - c. These health consultation and promotion activities shall include:
 - 1) Hypertension screening
 - 2) Cardiovascular risk factor assessment, counseling and education
 - 3) Diabetes risk factor, assessment, counseling and education
 - 4) Cancer risk factor, assessment and counseling
 - 5) General health needs assessment
 - 6) Provide follow-up and referral as appropriate, for all non-negative screening results or for individual needs as identified in assessment
 - 7) Place an emphasis on prevention through the education of life-style modification to reduce negative health risks
- b. Provide for an annual flu immunization program.
- c. To maintain confidential individual client records and other records as required by the Municipality.

Article XVIII

SERVICE LIMITATIONS

All services performed by the Agency pursuant to this Agreement shall be done in conformity with the medical and other policies of the Agency.

Article XIX

AGENCY RESPONSIBILITIES

- A. Develop, provide and maintain: patient care records, screening, surveys, consents, and other documents in accordance with acceptable professional standards. If this agreement is terminated or not renewed for any reason, all patient care records shall be provided to the Montvale Health Department at no charge. The Agency shall comply with the provisions of HIPAA and any corresponding laws of the State of New Jersey as amended from time to time in the maintenance, use, and disclosure of all protected health information.
- B. All new documents developed by HARP will remain the property of the Health Awareness Regional Program (HARP) of Hackensack University Medical Center.
- C. Maintain such insurance as will protect it from claims under Worker's Compensation and public liability in the performance of any of its services under this Agreement.
- D. Comply with the Civil Rights Act of 1964 (Public Law 88-352) and the Presidential Executive Order 11246 to the end that no person shall on the grounds of race, color, or national origin, be excluded from participation in or denied benefits of or be otherwise subjected to discrimination under any program or activity.

Article XX

PAYMENT FOR SERVICE

In consideration of the faithful performance by the Agency of its Agreement herein, the Health Department covenants and agrees to pay the Agency during the term of this contract, for professional nursing services at the rate as defined in the Contract Addendum.

Article XXI

TERMS OF AGREEMENT AND TERMINATION

- A. This Agreement shall be effective January 1, 2018 and shall be reviewed biennially during the month of November.
- B. This contract shall be deemed to be renewed following the biennial review upon agreement between both parties regarding the conditions. An Addendum attesting to this agreement shall be signed by both parties biennially and attached to this contract.
- C. This Agreement may be terminated in part of the whole on written notice by either party of its intentions to do so, at least 60 days in advance of the desired date of termination.

Article XXI

TERMS OF AGREEMENT AND TERMINATION – Cont'd.

- D. Failure to comply with the conditions, agreements and terms of this Contract may be interpreted as cause for immediate termination of this Contract.
- E. All written notices affecting the Agreement termination must be delivered by Certified or Registered Mail. The date of deposit of any notice in a United States Post Office with all postage pre-paid shall be deemed the date of delivery thereof.
- F. This Agreement shall not be assigned by the Agency without the written consent of the Municipality.

It is understood that this Agreement and attached Addendum(s) constitute the entire contract between the BOROUGH OF MONTVALE and the HEALTH AWARENESS REGIONAL PROGRAM, HACKENSACK MERIDIAN HEALTH, HACKENSACK UNIVERSITY MEDICAL CENTER.

IN WITNESS WHEREOF, this Agreement has been duly executed and signed by:

ATTEST

By: Janet Russo
Date: Dec 6, 2017

BOROUGH OF MONTVALE

By: [Signature]
Title: President BOH
Date: Dec. 6, 2017

ATTEST

By: Carry Rodriguez
Date: 2/14/18

**HEALTH AWARENESS REGIONAL PROGRAM
HACKENSACK MERIDIAN HEALTH
HACKENSACK UNIVERSITY MEDICAL CENTER**

By: [Signature]
Title: Vice-President, Senior Operations Officer
Date: 2/14/18

ADDENDUM TO BE ATTACHED TO AGREEMENT

January 1, 2018 through December 31, 2018

Between **HEALTH AWARENESS REGIONAL PROGRAM (HARP) OF
HACKENSACK MERIDIAN HEALTH
HACKENSACK UNIVERSITY MEDICAL CENTER**

And **BOROUGH OF MONTVALE**

Topic of this Addendum Charge For Services for January 1, 2018 through December 31, 2018

Health Education (\$46.00 X 45 hours)	\$2,070.00
Health Education Director (\$50.00 x 15 hours)	750.00
Public Health Nursing (\$47.50 X 100 hours)	4,750.00
Public Health Nursing Supervision (\$50.00 X 24 hours)	<u>1,200.00</u>
	\$8,770.00

PAYMENT FOR SERVICE

Payment to the Health Awareness Regional Program of Hackensack University Medical Center in the amount of \$2192.50 each quarter.

BOROUGH OF MONTVALE

ATTEST

By: Janet Russo

Date: Dec 6, 2017

By: Joyce Cohen

Title: President BOH

Date: Dec 6, 2017

**HEALTH AWARENESS REGIONAL PROGRAM
HACKENSACK MERIDIAN HEALTH
HACKENSACK UNIVERSITY MEDICAL CENTER**

ATTEST

By: Carly Rodriguez

Date: 2/4/18

By: Joan A. White

Title: Vice-President, Senior Operations Officer

Date: 2/4/18

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 77-2018**

RE: Borough of Montvale Fire Department LOSAP Eligible' s

WHEREAS, The Borough of Montvale, has adopted a LOSAP program for the members of the Montvale Fire Department; and

WHEREAS, to be eligible for the annual \$1,350.00 stipend for 2017, totaling \$27,000 for the Department, the Montvale Fire Department must meet certain criteria; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the Borough Treasurer initiate LOSAP payments in the name of those Fire Department members deemed eligible to receive them.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Weaver							

Adopted: February 27, 2018

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 78 -2018**

**RE: Rescinding Grant Application & Award Federal Aid Safe Routes To
School Program 2012**

WHEREAS, the Borough of Montvale submitted an application approved the New Jersey Department of Transportation to obtain funding for the federal-aid, "Safe Routes To School Program" Project (SRS-1-2012 Montvale Borough 00104; and.

WHEREAS, The Borough received a grant in the amount of \$450,000 from the New Jersey Department of Transportation (NJDOT) to fund the Safe Route To School Program and

WHEREAS, subsequent to the approval of the grant award, the NJDOT has not moved forward with the contracting and implementation of the grant, in addition to imposing new administrative requirements which further impact the grant and financial feasibility of the project; and

WHEREAS, the Borough Engineer has recommended the Borough's Mayor and Council consider rescinding the grant application to the New Jersey Department of Transportation Municipal Aid Program Safe Routes To School Program for the installation of sidewalks on the east side of Spring Valley Road from West Grand Avenue to Summit Avenue; and

WHEREAS, the Borough's Mayor and Council has considered and accepted this recommendation which rescinded the grant application; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Montvale formally rescinds the grant application identified as SRS1-2012-Montvale Borough 00104 for the above stated project.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Weaver							

Adopted: February 27, 2018

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

I hereby certify that this is a true copy
of a resolution passed by the Mayor and
Council of the Borough of Montvale on

12/13/11

Fran Scordo
Municipal Clerk Deputy



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 213-2011**

**Re: Resolution Authorizing Approval To Submit A Grant Application And Execute A
Grant Agreement With The New Jersey Department Of Transportation For The Safe
Routes To School Project
Fiscal Year 2012**

WHEREAS, the New Jersey Department of transportation has funds available for a federal-aid,
"Safe Route To School Program" and

WHEREAS, the Borough Engineer has recommended that the Borough's Mayor and Council
apply to the New Jersey Department of Transportation Municipal Aid Program Safe Routes To
School Program to improve certain pedestrian areas along school routes; and

WHEREAS, the Borough's Mayor and Council has considered this recommendation;

NOW, THEREFORE, BE RESOLVED that the Mayor and Council of the Borough of Montvale,
formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an
electronic grant application identified as SRS-I-2012-Montvale Borough-00104 to the New
Jersey Department of Transportation of behalf of the Borough of Montvale.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant
agreement on behalf of the Borough of Montvale and that their signature constitutes
acceptance of the terms and conditions of the grant agreement and approves the execution of
the grant agreement.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest	✓					
Ghassali			✓			
Greco			✓			
LaMonica		✓				
Lane			✓			
Talarico			✓			

Adopted: December 13, 2011

ATTEST:

Fran Scordo
Fran Scordo
Deputy Municipal Clerk

APPROVED:

Roger J. Fyfe
Roger J. Fyfe
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07866
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

February 13, 2015

VIA EMAIL

Mr. Richard Loveless
NJDOT Local Aid Supervising Engineer
NJDOT
153 Halsey Street
Newark, NJ 07101

Re: 2012 NJDOT Award for Safe Routes to School
Borough of Montvale, Bergen County, NJ
MC Project No. MVB-001

Dear Rich:

As discussed, the Montvale Mayor and Council have reviewed the 2012 NJDOT Award for Safe Routes to School. The borough was awarded \$450,000 for the installation of sidewalks on the east side of Spring Valley Road, from West Grand Avenue to Summit Avenue.

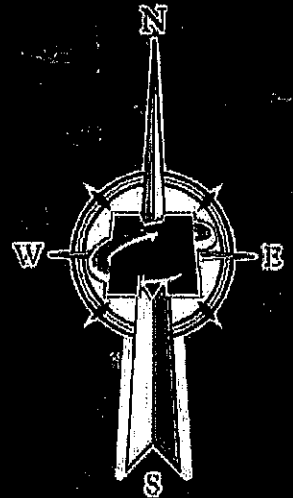
At the 2/10/15 Montvale Mayor and Council Meeting, the Mayor and Council authorized Maser consulting to proceed with the design for this project.

As requested by your office, below is the project description required as part of the grant:

The project involves the installation of new sidewalks in various locations on the east side of Spring Valley Road, between West Grand Avenue and Summit Avenue. The project also involves the replacement, in kind, of existing asphalt sidewalks within the project limits listed above. Included in the installation of the sidewalks will be the installation of new handicap ramps conforming to the current ADA Regulations. Any striping or signage required for the installation of the sidewalks, or to denote pedestrian access between the two schools within the project limit, will be included as part of the project.

Please notify this office of the next steps to proceed with the project. Maser has already completed the required survey for right-of-way and topographic information needed for the project.

REHAB EXISTING SIDEWALK OR
NEW SIDEWALK TO BE INSTALLED



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- Newburgh, NY
- Westchester, NY
- Bethlehem, PA
- Exton, PA
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SAFE ROUTES TO SCHOOL
FOR
SPRING VALLEY
ROAD (W. GRAND
AVENUE TO SUMMIT
AVENUE)
BOROUGH OF MONTAILE
BERGEN COUNTY
NEW JERSEY



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ANY PERSON PREPARING TO
DISTURB THE EARTH'S SURFACE
ANYWHERE IN ANY STATE



MT. ARLINGTON OFFICE
400 Valley Road
Suite 304
Mt. Arlington, NJ 07656
Phone: 973 398 3110
Fax: 973 398 3199

DATE	BY	APPROVED	CHECKED
12/13	2/13/15	KBE	
PROJECT NUMBER	DRAWING TITLE		
MTV8001	C-LAY		

SHEET TITLE	
KEY MAP	
SHEET NUMBER	of 1

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 79-2018**

RE: Authorize Change Order 6/Montvale Intersection Improvements /New Prince Concrete Construction Co., Inc.

WHEREAS, the Borough of Montvale awarded a contract on April 11, 2017 in connection with the Montvale Intersection Improvements Project throughout the Borough of Montvale; and

WHEREAS, base bid was awarded in the amount of \$2,064,244.05 to the following:

New Prince Concrete, 215 Eileen Terrace, Hackensack, New Jersey 07601

WHEREAS, this contract was awarded via Resolution #92-2017; and

WHEREAS, the Borough Engineer in a detailed letter dated February 22, 2018 recommends Change Order #6 in the amount of 35,000.00 as an increase to the contract for police invoices as detailed in the documentation attached; and

WHEREAS, Change Order #6 is hereby authorized to be issued to New Prince Concrete Construction Co., Inc. in the amount of \$35,000.00; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

Total Contract Base Bid Amount	\$2,064,244.05
Change Order #1	\$ 485,445.54
Change Order #2	\$ 20,000.00
Change Order #3	\$ 80,000.00
Change Order #4	\$ (25,819.34)
Change Order #5	\$ 8,928.00
Change Order #6	\$ 35,000.00
New Project Total	\$ 2,667,798.25

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Weaver							

Adopted: February 27, 2018

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

February 22, 2018

VIA E-MAIL

Maureen Iarossi-Alwan, Borough Clerk/Administrator
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07643

Re: Montvale Intersections Improvements
Progress Payment No. 8B and Change Order No. 6
Borough of Montvale, Bergen County, NJ
MC Proposal No. MVP-197C

Dear Ms. Iarossi-Alwan:

New Prince Concrete Construction Co. Inc., Contractor for the above referenced project, has requested Progress Payment No. 8B and Change Order Request No. 6 for the work related to the Montvale Intersections Improvements. This transmittal coincides with our "Progress Payment No. 8-Revised and Change Order No. 6" transmittal dated February 7, 2018. Our office has been monitoring the project and as-built quantities for contract items completed through January 31, 2018.

Attached please find the following documents:

- Progress Payment No. 8 and Change Order No. 6, dated February 22, 2018, prepared by Maser Consulting, consisting of four (4) sheets;
- Payment Estimate No. 8, dated February 5, 2018, prepared by New Prince Concrete Construction Co. Inc., consisting of five (5) sheets;

The payment breakdown is as follows:

Original Contract Amount (Base Bid)	\$2,064,244.05
Change Order #1	\$485,445.54
Change Order #2	\$20,000.00
Change Order #3	\$80,000.00
Change Order #4	(\$25,819.34)
Change Order #5	\$8,928.00
Proposed Change Order #6	<u>\$35,000.00</u>
Adjusted Contract Amount	\$2,667,798.25
Amount Completed to Date	\$2,096,519.85
Less 2% Retainage	<u>(\$41,930.40)</u>
Sub-Total	\$2,054,589.45
Less Previous Payments (No. 1 - 7)	<u>(\$1,921,988.96)</u>
Progress Payment #8 Amount	\$132,600.49
Paid amount in Progress Payment #8	<u>(\$58,551.79)</u>
Amount Due Progress Payment #8B	\$74,048.70



Maureen Iarossi-Alwan
MC Project No. MVP197C
February 22, 2018
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Change Order No. 1 for the widening of Chestnut Ridge Road was approved and has exceeded the twenty percent (20.0%) limitation under N.J.A.C. 5:30-11.9. Change Order No. was approximately 23.5% over the contract amount.

Proposed Change Order No. 6 will increase the contract amount to approximately **29.24%** over the contract amount for the total change order. The proposed change order is required as the police invoices have exceeded the prior change order amount. The contractor has contacted all the police departments to submit their final police invoices for the project. The police overages account for 78.7% (\$27,529.00) of the requested change order amount. The additional change order amount is required as the contractor has exceed the quantities estimated in the contract items. The additional quantities were required to complete the construction in conformance with the plans.

At this time, our office recommends the award of Change Order No. 6 as an increase to the Contract for the reasons noted above. Therefore, we recommend the approval of Change Order No. 6 in the amount of **(\$35,000.00)**, with a **New Project Total of \$2,667,798.25**.

Based upon our review and the prior payment issued to New Prince Concrete Construction Co., we recommend processing the attached Progress Payment No. 8B in the amount of **\$74,048.70** to New Prince Concrete Construction Co. Inc.

Thank you for your kind attention to this matter. Please contact me if you have any questions.

Very truly yours,

MASER CONSULTING P.A.



Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/tva
Attachments

cc: Mayor and Council (via Clerk/Administrator)
Carl Bello, Borough Treasurer
Christine Kalafut, Treasury Bookkeeper
New Prince Concrete Construction Co. Inc.

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$219,584.56	Bill List Wire 2/27/18
	<u>1,625,288.77</u>	Wires/Manual Checks
Current TOTAL	1,844,873.33	
Escrow - Trust	13,145.34	Bill List Wire 2/27/18
Dog Trust	451.20	Bill List Wire 2/27/18
Housing Trust	80,191.00	Bill List Wire 2/27/18
Unemployment Trust	417.36	Bill List Wire 2/27/18
Capital Fund	200.00	Bill List Wire 2/27/18
Recreation Trust	40.00	Bill List Wire 2/27/18

*This resolution was adopted by the Mayor and Council of Montvale
at a meeting held on 2/27/18*

Introduced by: _____

Approved: 2/27/18

Seconded by: _____

Michael Ghassali, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES**February 27, 2018**

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		2/12/18	Payroll Account	154,769.18
WIRE		2/12/18	Salary Account	87,247.59
WIRE		2/12/18	FSA Account	427.50
14361	18-00294	2/22/18	County of Bergen	1,325,000.00
14362	18-00293	2/22/18	County Open Space Fund	57,844.50
	Total			<u>1,625,288.77</u>

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Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Enc Date	Date	Date	Invoice	Excl		
00108 MONTVALE HARDWARE & SUPPLY										
17-00278 03/01/17 OEM TOOLS										
1 OEM TOOLS	189.74	7-01-25-747-058	B OTHER EQUIPMENT & SUPPLIES	R	03/01/17	02/21/18	2-25-2017	N		
17-00758 06/29/17 Summer Camp Supplies										
1 Summer Camp Supplies	17.99	7-01-28-795-065	B RECREATION EQUIPMENT/SUPPLIES	R	06/29/17	02/21/18	07-31-2017	N		
2 Summer Camp Supplies	35.99	7-01-28-795-065	B RECREATION EQUIPMENT/SUPPLIES	R	06/29/17	02/21/18	07-31-2017	N		
	53.98									
Vendor Total:	243.72									
00116 VERIZON										
18-00289 02/21/18 201V06-1876 727 07Y VERIZON										
1 201V06-1876 727 07Y VERIZON	359.00	8-01-20-701-029	B OTHER CONTRACTUAL ITEMS	R	02/21/18	02/21/18	JAN.FEB.	N		
Vendor Total:	359.00									
00139 MAUREEN TAROSSTI-ALWAN										
18-00267 02/15/18 PETTY CASH FEBRUARY										
1 PETTY CASH FEBRUARY	46.95	8-01-20-703-041	B MEAL REIMBURSEMENT	R	02/15/18	02/21/18	PETTY CASH FEB.	N		
2	14.97	8-01-27-791-156	B EXERCISE ROOM EQUIPMENT	R	02/15/18	02/21/18	PETTY CASH FEB.	N		
3	44.22	8-01-20-701-036	B OFFICE SUPPLIES	R	02/15/18	02/21/18	PETTY CASH FEB.	N		
4	40.00	T-19-56-286-111	B TAI CHI	R	02/15/18	02/21/18	PETTY CASH FEB.	N		
5	50.00	8-01-20-704-042	B EDUCATION/TRAINING/SEMINARS	R	02/15/18	02/21/18	PETTY CASH FEB.	N		
6	6.86	8-01-41-250-036	B OFFICE SUPPLIES	R	02/15/18	02/21/18	PETTY CASH FEB.	N		
7	6.34	8-01-42-855-036	B OFFICE SUPPLIES	R	02/15/18	02/21/18	PETTY CASH FEB.	N		
8	42.64	8-01-28-795-036	B OFFICE SUPPLIES	R	02/15/18	02/21/18	PETTY CASH FEB.	N		
	251.98									
Vendor Total:	251.98									
00146 PSE&G CO.										
18-00273 02/20/18 PSEG CHARGES JANUARY										
1 6772525604 12 MERCEDES DR	1,679.39	8-01-31-829-078	B NATURAL GAS - 12 MERCEDES	R	02/20/18	02/21/18	JANUARY 2018	N		
2 6772525604 12 MERCEDES DR	1,766.07	8-01-31-829-078	B NATURAL GAS - 12 MERCEDES	R	02/20/18	02/21/18	JANUARY 2018	N		
3 6502643000 MEMORIAL DR SR CTR	707.98	8-01-31-829-086	B NATURAL GAS - ONE MEMORIAL	R	02/20/18	02/21/18	JANUARY 2018	N		
4 6502643000 MEMORIAL DR SR CTR	649.39	8-01-31-829-086	B NATURAL GAS - ONE MEMORIAL	R	02/20/18	02/21/18	JANUARY 2018	N		
5 6600192208 VLY VIEW TER	13.71	8-01-31-829-070	B NATURAL GAS	R	02/20/18	02/21/18	JANUARY 2018	N		

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Vendor # Name		PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00146 PSE&G CO.		Continued													
18-00273 02/20/18 PSEG CHARGES JANUARY		Continued													
6	6600192208	VLY VIEW TER	0.84	8-01-31-829-070	B	NATURAL GAS	R	02/20/18	02/21/18		JANUARY 2018	N			
7	6530025502	RAILROAD AVE REC	159.90	8-01-31-829-070	B	NATURAL GAS	R	02/20/18	02/21/18		JANUARY 2018	N			
8	6530025502	RAILROAD AVE REC	137.70	8-01-31-829-070	B	NATURAL GAS	R	02/20/18	02/21/18		JANUARY 2018	N			
9	6673192003	31 W GRAND AVE	493.98	8-01-31-829-070	B	NATURAL GAS	R	02/20/18	02/21/18		JANUARY 2018	N			
10	6673192003	31 W GRAND AVE	887.25	8-01-31-829-070	B	NATURAL GAS	R	02/20/18	02/21/18		JANUARY 2018	N			
11	6532701009	CHESTNUT RIDGE TS	177.99	8-01-31-829-070	B	NATURAL GAS	R	02/20/18	02/21/18		JANUARY 2018	N			
12	6702243308	FIELD HOUSE	197.43	8-01-31-829-070	B	NATURAL GAS	R	02/20/18	02/21/18		JANUARY 2018	N			
13	6702243308	FIELD HOUSE	172.23	8-01-31-829-070	B	NATURAL GAS	R	02/20/18	02/21/18		JANUARY 2018	N			
14	6703262608	43 HUFF TERR	14.08	8-01-31-829-070	B	NATURAL GAS	R	02/20/18	02/21/18		JANUARY 2018	N			
15	6703262608	43 HUFF TERR	1.29	8-01-31-829-070	B	NATURAL GAS	R	02/20/18	02/21/18		JANUARY 2018	N			
			7,059.23												
Vendor Total:			7,059.23												
00164 STATELINE FIRE & SAFETY, INC.															
17-01194 10/24/17 ANNUAL FIRE EXTING.INSPECTION															
1	2017 ANNUAL FIRE EXTINGUISHER	1,516.90	7-01-20-701-058	B	OTHER EQUIPMENT & SUPPLIES	R	10/24/17	02/21/18		FIRE EXTING.	N				
Vendor Total:			1,516.90												
00244 EAST COAST EMERGENCY LIGHTING															
17-01357 12/04/17 PDMV TOUGHBOOK MOUNT															
1	PDMV TOUGHBOOK MOUNT	1,739.92	7-01-25-745-103	B	POLICE VEHICLE EQUIPMENT	R	12/04/17	02/21/18		15961	N				
18-00103 01/15/18 INSTALLATION LIGHTING EQUIP															
1	INSTALLATION OF CUSTOMER	1,800.00	8-01-26-767-034	B	MOTOR VEH PARTS/SUPPLIES/ACCES	R	01/15/18	02/21/18		16001	N				
Vendor Total:			3,539.92												
00258 ROCKLAND ELECTRIC COMPANY															
18-00241 02/13/18 ROCKLAND ELECTRIC CHARGES JAN															
1	0195092007	GRAND SO PK 87/97	35.94	8-01-31-825-071	B	ELECTRICITY	R	02/13/18	02/21/18		JANUARY	N			

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Vendor # Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc1
00402 MUNICIPAL CAPITAL CORPORATION									
18-00117 01/17/18 COPY MACHINE LEASE CONTR. 2018		B							
3 COPY MACHINE LEASE CONTR. 2018	299.00	8-01-20-701-061	B LEASED EQUIPMENT	R	01/17/18	02/21/18		4975230118/FEB	N
18-00119 01/17/18 2018 POLICE DPT. COPY MACHINE		B							
3 2018 POLICE DPT. COPY MACHINE	169.00	8-01-25-745-061	B LEASED EQUIPMENT	R	01/17/18	02/21/18		4975010218/FEB	N
Vendor Total:	468.00								
00406 RUTGERS, STATE UNIVERSITY NJ									
18-00237 02/12/18 FINANCIAL MANAGEMENT COURSE									
1 PRINCIPLES OF FINANCIAL	879.00	8-01-20-705-042	B EDUCATION/TRAINING/SEMINARS	R	02/12/18	02/21/18		FINANCE CLASS	N
Vendor Total:	879.00								
00430 REGISTRARS' ASSOC. OF NJ									
18-00143 01/19/18 NJ REGISTRAR ASSOC. 2018 DUES									
1 NJ REGISTRAR ASSOC. 2018 DUES	25.00	8-01-20-701-044	B PROFESSIONAL ASSOCIATION DUES	R	01/19/18	02/21/18		2025	N
Vendor Total:	25.00								
00582 MICROSYSTEMS-NJ.COM, L.L.C.									
18-00111 01/16/18 ASSESSMENT POST CARDS									
1 ASSESSMENT POST CARDS	1,651.90	8-01-20-710-023	B PRINTING & BINDING	R	01/16/18	02/21/18		12672	N
2 SET UP FEE	85.00	8-01-20-710-023	B PRINTING & BINDING	R	01/16/18	02/21/18		12672	N
	1,736.90								
Vendor Total:	1,736.90								
00656 STATE OF NJ DEPT OF LABOR W/F									
18-00281 02/20/18 UNEMPLOYMENT BENEFITS 4TH QTR									
1 UNEMPLOYMENT BENEFITS 4TH QTR	417.36	T-13-56-286-001	B RESERVE FOR UNEMPLOYMENT	R	02/20/18	02/21/18		4TH QTR 2017	N
Vendor Total:	417.36								
00699 ATLANTIC TOMORROWS OFFICE									
17-00286 03/02/17 COPY MACHINE MAINTENANCE		B							
5 COPY MACHINE MAINTENANCE 2017	1,262.32	7-01-20-701-062	B OFFICE EQUIP - MAINT/REPAIR	R	03/02/17	02/21/18		CNIN717992	N

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Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description				Enc Date	Date	Date Invoice	Exc1
00699 ATLANTIC TOMORROWS OFFICE Continued										
18-00284 02/21/18 PD COPIER MAINTENANCE										
1 PD COPIER MAINTENANCE	108.49	7-01-25-745-028	B OTHER PROF/CONSULTANT SERVICES	R		02/21/18	02/21/18		CNIN717990	N
Vendor Total:	1,370.81									
00705 APPROVED SURGICAL SUPPLIES INC										
17-01404 12/12/17 PD OXYGEN REFILLS										
1 PD OXYGEN REFILLS	70.00	7-01-25-745-102	B OXYGEN TANK/FIRE EXT - M & R	R		12/12/17	02/21/18		40858 & 40878	N
18-00029 01/05/18 PD OXYGEN REFILL										
1 PD OXYGEN REFILL	50.00	8-01-25-745-102	B OXYGEN TANK/FIRE EXT - M & R	R		01/05/18	02/21/18		40975 & 41045	N
Vendor Total:	120.00									
00731 MASER CONSULTING P.A.										
16-00489 04/21/16 COMPLIANCE W.AFFORDABLE HOUSIN			B							
25 COMPLIANCE WITH AFFORDABLE	565.00	7-01-21-720-028	B OTHER PROF/CONSULTANT SERVICES	R		12/01/17	02/21/18		443593	N
18-00180 01/29/18 ESCROW PAYMENTS										
1 HOUVNANIAN 3301&3102/3&4	81.00	E-08-00-204-09A	B HOUVNANIAN 3301&3102/3&4	R		01/29/18	02/21/18		429603	N
2 BANK OF AMERICA 2904/4	2,475.00	E-08-00-211-13A	B Bank of America 2904/4	R		01/29/18	02/21/18		437857	N
3 MTVL DEV-HEKEMIAN GROUP	123.75	E-08-00-213-07A	B Mtv1 Dev-Hekemian Group (2802/2&3)	R		01/29/18	02/21/18		443589	N
4 MEMORIAL SLOAN KETTERING	371.25	E-08-00-215-05A	B Memorial Sloan Kettering (2601/32)	R		01/29/18	02/21/18		443588	N
5 RICHARD QUEEN 2408/26	420.00	E-08-00-217-04A	B RICHARD QUEEN 2408/26	R		01/29/18	02/21/18		443594	N
	3,471.00									
18-00192 01/30/18 ESCOW PAYMENTS										
1 RIDGE CREST REAL ESTATE 3201/4	72.50	E-08-00-217-33A	B RIDGE CREST REAL E Dr Livingston(3201/4)	R		01/30/18	02/21/18		0000439592	N
2 METROPOLITAN HOME 403/1 1103/5	783.75	E-08-00-217-30A	B METROPOLITAN HOME DEVEL(403/1& 1103/5)	R		01/30/18	02/21/18		0000443592	N
	856.25									
18-00207 02/02/18 ESCROW PAYMENTS										
1 E2/ECTA, INC. (2602/6) JELFER	72.50	E-08-00-217-37A	B E2/ECTA, INC (2602/6) (JELFER)	R		02/02/18	02/21/18		439633	N

Vendor # Name	PO # PO Date Description	Contract PO Type		First Rcvd	chk/Void	1099
Item Description	Amount Charge Account	Acct Type Description	Stat/Chk	Enc Date Date	Date Invoice	Exc]
01156 DIRECT ENERGY BUSINESS						
18-00280 02/20/18 DIRECT ENERGY ELECTRIC CHARGES						
1 0195092007 GRAND SO PK 87/97	27.57 8-01-31-825-071	B ELECTRICITY	R	02/20/18	02/21/18	180320033628195 N
2 5229845000 LA TRENTA FLD LTS	21.55 8-01-31-825-071	B ELECTRICITY	R	02/20/18	02/21/18	180320033628195 N
	49.12					
Vendor Total:	49.12					
01241 RAY'S PIZZA						
18-00224 02/06/18 planning board meeting						
1 planning board meeting	98.10 8-01-21-720-041	B MEAL REIMBURSEMENT	R	02/06/18	02/21/18	2-6-2018 N
2 tip	22.00 8-01-21-720-041	B MEAL REIMBURSEMENT	R	02/06/18	02/21/18	2-6-2018 N
	120.10					
Vendor Total:	120.10					
01293 NJ DIV.PENSIONS & BENEF./DCRP						
18-00211 02/05/18 DCRP LIFE & DISABILITY INS.		B				
2 DCRP LONG TERM DISABILITY	66.80 8-01-36-846-029	B OTHER CONTRACTUAL - DCRP	R	02/05/18	02/21/18	JANUARY 2018 N
3 DCRP GROUP LIFE INSURANCE	159.50 8-01-36-846-029	B OTHER CONTRACTUAL - DCRP	R	02/05/18	02/21/18	JANUARY 2018 N
	226.30					
Vendor Total:	226.30					
01409 NARITA MARAJ, LLC.						
18-00063 01/10/18 RECORDS MANAGEMENT SVS 2018		B				
5 RECORDS MANAGEMENT SVS 2018	435.78 8-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	01/10/18	02/21/18	MTV-2018-004 N
6 RECORDS MANAGEMENT SVS 2018	193.68 8-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	01/10/18	02/21/18	MTV-2018-005 N
	629.46					
Vendor Total:	629.46					
01448 NJ ASSOC.OF SCHOOL RESOURCE						
18-00169 01/25/18 ROGER CARON SRO TRAINING						
1 ROGER CARON SRO TRAINING	350.00 8-01-25-745-042	B EDUCATION/TRAINING/SEMINARS	R	01/25/18	02/21/18	SRO TRAINING N
Vendor Total:	350.00					

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	Item Description		Amount	Charge Account	Acct Type Description						
01755 A LEAGUE OF OUR OWN INC.											
18-00160	01/22/18 FIELD USE REFUND										
	1 RECREATION REIMBURSE/REFUND		200.00	C-04-57-226-011	B RESERVE FOR FIELD MAINTENANCE	R	01/22/18	02/21/18		REFUND	N
	Vendor Total:		200.00								
01759 EFRAT, AVIV											
18-00258	02/15/18 REFUND PRE PAYMENT OF TAXES										
	1 REFUND PREPAYMENT OF TAXES		26,049.00	8-01-55-205-000	B TAX OVERPAYMENTS - CURRENT YEAR	R	02/15/18	02/22/18		REF PREPAY TAX	N
	Vendor Total:		26,049.00								
01760 UNITED PARCEL SERVICE											
18-00077	01/12/18 UPS CHARGES F047X6507										
	1 UPS CHARGES F047X6507/PB		7.22	8-01-21-720-022	B POSTAGE & EXPRESS CHARGES	R	01/12/18	02/21/18		6507	N
	2 UPS CHARGES F047X6507/ADM		23.05	8-01-20-701-022	B POSTAGE & EXPRESS CHARGES	R	01/12/18	02/21/18		6507	N
			30.27								
18-00218	02/06/18 6038 & 6018 UPS CHARGES										
	1 F047X6038 UPS CHARGES		10.83	8-01-21-720-022	B POSTAGE & EXPRESS CHARGES	R	02/06/18	02/21/18		F047X6038	N
	2 F047X6038 UPS CHARGES		3.61	8-01-20-701-022	B POSTAGE & EXPRESS CHARGES	R	02/06/18	02/21/18		F047X6038	N
	3 F047X6018 UPS CHARGES		25.27	8-01-21-720-022	B POSTAGE & EXPRESS CHARGES	R	02/06/18	02/21/18		F047X6018	N
			39.71								
	Vendor Total:		69.98								
01761 NELSON, KARL											
18-00259	02/15/18 REFUND PREPAYMENT OF TAXES										
	1 REFUND PREPAYMENT OF TAXES		7,456.00	8-01-55-205-000	B TAX OVERPAYMENTS - CURRENT YEAR	R	02/15/18	02/22/18		REF PREPAY TAX	N
	Vendor Total:		7,456.00								
01762 PARADISE, BRANDON											
18-00260	02/15/18 REFUND PREPAYMENT OF TAXES										
	1 REFUND PREPAYMENT OF TAXES		6,085.67	8-01-55-205-000	B TAX OVERPAYMENTS - CURRENT YEAR	R	02/15/18	02/22/18		REF PREPAY TAX	N
	Vendor Total:		6,085.67								

[illegible]

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099
												Exc1
02141	REGAN, ROBERT T., ESQ.											
18-00248	02/13/18	COAH										
1	MONTVALE-	COAH	191.00	T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R	02/13/18	02/21/18		14585		N
Vendor Total:			191.00									
02559	INS. DESIGN ADMINISTRATORS											
18-00006	01/03/18	BOROUGH VISION PLAN			B							
3	VISION ADMIN. FEES/FEBRUARY		266.00	8-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	01/03/18	02/21/18		405015/FEBRUARY		N
Vendor Total:			266.00									
02757	TYCO ANIMAL CONTROL SERVICES											
17-00167	01/27/17	ANIMAL CONTROL - 2017			B							
19	ANIMAL CONTROL/DECEMBER		825.00	7-01-27-788-029	B OTHER CONTRACTUAL ITEMS	R	05/02/17	02/21/18		DECEMBER		N
Vendor Total:			825.00									
03060	TRI-STATE TECHNICAL SERVICES											
18-00220	02/06/18	OFF SITE MOZY BACKUP 2 YEARS										
1	OFF SITE MOZY BACKUP 2 YEARS		1,112.52	8-01-20-701-029	B OTHER CONTRACTUAL ITEMS	R	02/06/18	02/21/18		25469		N
18-00238	02/13/18	COPIER MAINTENANCE										
1	COPIER MAINTENANCE		200.00	8-01-20-701-062	B OFFICE EQUIP - MAINT/REPAIR	R	02/13/18	02/21/18		17924		N
18-00268	02/15/18											
1	WIRELESS NETWORK SETUP		410.00	8-01-26-772-029	B OTHER CONTRACTUAL ITEMS	R	02/15/18	02/21/18		17937		N
Vendor Total:			1,722.52									
03084	WESLEY SICOMAC DAIRY											
18-00221	02/06/18	2018 MILK DELIVERY			B							
2	MILK DELIVERY ADMINISTR.		45.32	8-01-20-701-041	B MEAL REIMBURSEMENT	R	02/06/18	02/21/18		JANUARY		N
Vendor Total:			45.32									

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Borough of Montvale
Bill List By Vendor Id

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Vendor # Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
03666 VERIZON -3070534									
18-00250 02/13/18 2013070534 PUBLIC ASSISTANCE									
1 2013070534 PUBLIC ASSISTANCE	70.08	8-01-27-790-076	B TELEPHONE CHARGES	R	02/13/18	02/21/18		FEBRUARY	N
Vendor Total:	70.08								
03727 STAPLES INC									
18-00097 01/15/18 BINDERS, CALC, HIGHLIGHTERS									
1 BINDERS, CALC, CHAIR, HILITERS	234.38	8-01-20-705-036	B OFFICE SUPPLIES	R	01/15/18	02/21/18		3365965306+	N
Vendor Total:	234.38								
03967 INTERNATIONAL CODE COUNCIL									
18-00172 01/25/18 Code books									
1 IBC tabs	14.50	8-01-22-725-033	B BOOKS & PUBLICATIONS	R	01/25/18	02/21/18		1000857425	N
2 Mechanical book tabs	13.50	8-01-22-725-033	B BOOKS & PUBLICATIONS	R	01/25/18	02/21/18		1000857425	N
3 2015 IFGC with tabs	75.00	8-01-22-725-033	B BOOKS & PUBLICATIONS	R	01/25/18	02/21/18		1000857425	N
4 Shipping	15.00	8-01-22-725-033	B BOOKS & PUBLICATIONS	R	01/25/18	02/21/18		1000857425	N
	118.00								
Vendor Total:	118.00								

Total Purchase Orders: 71 Total P.O. Line Items: 119 Total List Amount: 314,029.46 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2017 BUDGET	7-01	6,802.02	0.00	6,802.02	0.00	0.00	6,802.02
CURRENT FUND 2018 BUDGET	8-01	212,782.54	0.00	212,782.54	0.00	0.00	212,782.54
CAPITAL FUND	C-04	200.00	0.00	200.00	0.00	0.00	200.00
BOA ESCROW ACCOUNTS	E-08	13,145.34	0.00	13,145.34	0.00	0.00	13,145.34
OTHER TRUST ACCOUNT	T-03	80,191.00	0.00	80,191.00	0.00	0.00	80,191.00
DOG TRUST ACCOUNT	T-12	451.20	0.00	451.20	0.00	0.00	451.20
UNEMPLOYMENT TRUST ACCOUNT	T-13	417.36	0.00	417.36	0.00	0.00	417.36
RECREATION TRUST FUND	T-19	40.00	0.00	40.00	0.00	0.00	40.00
Year Total:		81,099.56	0.00	81,099.56	0.00	0.00	81,099.56
Total of All Funds:		314,029.46	0.00	314,029.46	0.00	0.00	314,029.46