

**SINE DIE MEETING
BOROUGH OF MONTVALE
MAYOR AND COUNCIL
WEDNESDAY, JANUARY 1, 2025
12:00 P.M.**

SUNSHINE LAW STATEMENT

In accordance with the provisions of the Open Public Meetings Law, notification of this meeting was provided to the Bergen Record informing the public of time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L.1975) posted on the Montvale web site

MAYOR GHASSALI CALLS THE MEETING TO ORDER:

SALUTE TO THE FLAG:

ROLL CALL:

UNFINISHED BUSINESS OF 2024:

ADJOURNMENT SINE DIE MEETING:

FOLLOWED BY RE-ORGANIZATION MEETING FOR THE YEAR 2025:

**AGENDA
BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
Wednesday, January 1, 2025
Meeting to Commence 12:00 p.m.**

OPEN PUBLIC MEETING STATEMENT

In compliance with the Open Public Meetings Law, notification of this meeting has been sent to our official newspapers of the Borough of Montvale, and notice posted on the municipal bulletin board at Borough Hall

OPENING PRAYER:

Pastor Sam Goertz – Montvale Evangelical Free Church

SWEARING IN OF COUNCILMEMBERS (3 YEAR TERM)

Dieter Koelling

AnnMarie Russo-Vogelsang

SWEARING IN OF THE OFFICERS OF MONTVALE FIRE DEPARTMENT:

Geoffry Gibbons – Chief

Bruce Hopper – Deputy Chief

Michael Cintineo – Captain Co. #1

Ray Hutchison – Lieutenant Company #2

Rick Alton – Lieutenant Company #2

MEETING CALLED TO ORDER: ROLL CALL

ELECTION OF COUNCIL PRESIDENT:

(Council Appointment)

ELECTION OF PLANNING BOARD LIAISON:

(Council Appointment)

NON-CONSENT RESOLUTIONS:

00-2025 Temporary Budget

17-2025 Officers Fire Department

18-2025 Professional Service Contract Appointments 2024 - New Jersey Local Unit Pay to Play"
Law, N.J.S.A. 19:44A-20.4

RESOLUTIONS: (CONSENT AGENDA*)

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

01-2025 THROUGH 16-2025 and 19-2025 THROUGH 44-2024 - List attached

APPOINTMENTS:

2025 Staff, Boards, Committees and Mayoral Appointments
(see attached list)

CONFIRMATION OF APPOINTMENTS – ROLL CALL

MEETING OPEN TO THE PUBLIC:

MEETING CLOSED TO THE PUBLIC:

COUNCIL COMMENTS:

MESSAGE FROM MAYOR GHASSALI:

CLOSING PRAYER:

Pastor Sam Goertz – Montvale Evangelical Free Church

ADJOURNMENT:

All Budget Meetings will be held on Zoom on the following Mondays, January 6, 13, and 27 at 6:00pm

Next scheduled Mayor and Council meeting will be held on Thursday, January 9, 2025 at 7:30pm

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 00-2025**

TEMPORARY APPROPRIATIONS

WHEREAS, N.J.S.A. 40A:4-19 provides that, where any contracts, commitments, or payments are to be made prior to the adoption of the 2025 budget, temporary appropriations be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the total appropriation in the 2024 budget, exclusive of any appropriations made for principal and interest of debt, public assistance, and capital improvement fund, is the sum of \$ 20,529,678.00 for the Current Fund; and

WHEREAS, the temporary budget shall not exceed 26.25% of the total appropriations in the 2024 budget, exclusive of any appropriations made for principal and interest of debt service, public assistance, and capital improvement fund, which is the sum of \$ \$5,389,040.48 for the Current Fund.

NOW, THEREFORE, BE IT RESOLVED BY the Mayor & Council of the Borough of Montvale, County of Bergen, that the following temporary appropriations for 2025 operating purposes be made in the amount of \$5,389,040 for the Current Fund.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 17-2025**

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the following
Officers of the Montvale Fire Department be approved for the year 2025:

Fire Chief	-	Geoffrey Gibbons
Deputy Fire Chief	-	Bruce Hopper
Captain Co. #1	-	Michael Cintineo
Lieutenant Co. #1	-	Ray Hutchison
Lieutenant Co. #2	-	Rick Alton

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 18-2025**

WHEREAS, on January 2006, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4, et. seq., took effect; and

WHEREAS, the Borough of Montvale has a need to award certain professional contracts for services required by the municipality in calendar year 2025; and

WHEREAS, the Pay to Play Law permits such services to be acquired through the 'non-fair and open" process as declined in N.J.S.A. 19:44A-20.4 or 20.5 on those contracts where it is anticipated that the total cost will exceed \$17,500.00; and

WHEREAS, the anticipated term of these contracts is 1 year; and

WHEREAS, the public good and interest of the citizens of the Borough of Montvale will best be served by the "alternative" process to secure experienced professional services, rather than the "fair and open" process awarding a contract to the lowest bidder; and

WHEREAS, each professional will be required to first complete and submit a Business Entity Disclosure Certification which certifies these professionals have not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that said professionals will be prohibited from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

The following professional 2024 contracts shall be awarded under the alternative process at the next regular meeting of the Governing Body:

<i>Borough Attorney:</i>	David S. Lafferty, Esq. Huntington Baily, L.L.P. 373 Kinderkamack Rd Westwood, NJ 07675
<i>Borough Engineer:</i>	Andrew Hipolit Colliers Engineering & Design 400 Valley Road, Suite 304 Mount Arlington, NJ 07856
<i>Auditor:</i>	Jeff Bliss Lerch, Vinci & Bliss, LLP 17-17 Route 208 Fairlawn, NJ 07407

The said professionals, prior to securing such contract, shall execute and file with the Municipal Clerk, a *2025 Business Entity Disclosure Certification* pursuant to N.J.S.A. 19:44A-20-8.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

Frances Scordo
Municipal Clerk

APPROVED:

Michael Ghassali
Mayor

**CONSENT AGENDA RESOLUTIONS
2025 RE-ORGANIZATION MEETING**

- | | |
|---------|--|
| 01-2025 | Cash Management Plan |
| 02-2025 | Authorizing payment to the United States Postal Service to affect the use of a Postal Machine |
| 03-2025 | Establish 2025 Holiday Schedule For Administrative Non-Contractual Employees |
| 04-2025 | Designating the Mayor, Municipal Clerk, Administrator, Chief Municipal Financial Officer and Treasurer as Official signatories on Borough Warrants and the Judge, Municipal Court Administrator and Deputy Court Administrator as Official signatories on Municipal Court Accounts |
| 05-2025 | Roll Call of the Council members to be called in alphabetical order |
| 06-2025 | Authorizing the Mayor, Clerk and Collector to issue warrants for certain items with Ratification at the following meeting |
| 07-2025 | All bills to be presented in proper form to the Finance Department no later than the 25th of each month |
| 08-2025 | Change Fund in the amount of \$150.00 front counter Administration; Municipal Clerk petty cash \$500.00; Municipal Court \$150.00 each for a total of \$450.00; and \$300.00 for the Police Department |
| 09-2025 | Designation of official newspapers for advertising for the Borough of Montvale |
| 10-2025 | Fixing the rate of interest to be charged for the nonpayment of taxes, assessments and excess sewer fees |
| 11-2025 | Order of business to be followed at all regular meetings of the Mayor and Council |
| 12-2025 | All monies collected by any Borough Official or Employee of the Borough shall be turned over the Borough Treasurer within 48 hours |
| 13-2025 | Establish Mayor & Council Meeting Schedule for the Year 2025 |
| 14-2025 | Procedure for the Periodic Release of Closed Session Minutes |
| 15-2025 | Open Public Meetings Act, Chapter 231 of Public Laws of the State of New Jersey/Closed Executive Sessions of the Montvale Governing Body |
| 16-2025 | Adoption of year 2025 By-Laws of the Mayor and Council of the Borough of Montvale |
| 19-2025 | A Resolution Re-Affirming The Borough's Existing Policy For Eligible Municipal Employees To Voluntarily Waive The Medical And Prescription Coverages Provided Through The Employee Health Benefits Program For Calendar Year 2025 |

- 20-2025 A Resolution To Affirm The Borough Of Montvale's Civil Rights Policy With Respect To All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, And Members Of The Public That Come Into Contact With Municipal Employees, Officials And Volunteers
- 21-2025 Authorize Designation of Public Agency Compliance Officer (P.A.C.O.) - Christine Kalafut
- 22-2025 Governing Body Certification Of Compliance With The United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"
- 23-2025 Award Professional Service Contract - Borough Attorney, Huntington Baily, L.L.P
- 24-2025 Award Professional Service Contract - Borough Auditor, Lerch, Vinci & Bliss, LLP
- 25-2025 Award Professional Service Contract - Engineering Services, Colliers Engineering & Design, Inc. Andrew R. Hipolit, P.E., PP., C.M.E.
- 26-2025 Award Professional Service Contract - Borough Planner, Colliers Engineering & Design, Inc. Darlene Green, P.P., AICP
- 27-2025 Awarding Service Contract - Agreement Tri-State Technical Services, Computers & Peripherals
- 28-2025 Authorize Contract Animal Control Services - Tyco
- 29-2025 Award Professional Service Contract Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale - Piazza & Associates, Inc.
- 30-2025 A Resolution of the Borough of Montvale Awarding a Contract To Flanagan Productions, LLC, as an Extraordinary Unspecifiable Service for Montvale Graphic Design - Borough Newsletter
- 31-2025 A Resolution of the Borough of Montvale Awarding a Contract to Spatial Data Logic, Inc. as an Extraordinary Unspecifiable Service for Website Design, Web Manage, Hosting and Support and Related Services
- 32-2025 A Resolution Awarding a Professional Services Contract to Jeffrey R. Surenian and Associates, LLC to Serve as Special Counsel in Connection with the Borough's Affordable Housing
- 33-2025 Award Professional Service Contract - Public Defender and Alternate Public Defender - Pascack Joint Municipal Court to Aronsohn, Weiner, Salerno & Kaufman

- 34-2025 A Resolution Authorizing the Execution of the Continued Participation in the Interlocal Services Agreement with Northwest Bergen Central Dispatch for Emergency Dispatch Services
- 35-2025 Authorize Contract NorthWest Bergen Regional Health Commission – Years 2025-2027 - (3) year contract
- 36-2025 A Resolution Awarding a Professional Services Contract to Community Grants, Planning & Housing ("CGP&H") for Professional Housing Rehabilitation Services
- 37-2025 A Resolution Of The Borough Of Montvale Of The Borough Of Montvale Adopting A Form Required To Be Used For The Filing Of Notices Of Tort Claims Against The Borough Of Montvale In Accordance The Provisions Of The New Jersey Tort Claims Act, N.J.S.A. 59:8-6.
- 38-2025 Award Professional Service Contract – Planning Board Attorney, Robert T. Regan
- 39-2025 Appointment of A Risk Management Consultant In Accordance With The Requirements Set Forth By The Bergen County Municipal Joint Insurance Fund (BCMJIF) For The Borough Commencing January 1, 2025 - Professional Insurance Associates, (P.I.A) A Division of World Insurance Associates, LLC
- 40-2025 A Resolution To Appoint A Health Benefits Consultant Relative To The Borough's Membership In The Bergen Municipal Employee Benefits Fund (BMED) Commencing January 1, 2025 - PIA, A Division of World Insurance Associates, LLC
- 41-2025 Resolution Awarding a Professional Service Contract for the Position of Municipal Prosecutor for the Pascack Joint Municipal Court to the Law Offices of Geoffrey D. Mueller
- 42-2025 A Resolution Amending a Professional Services Contract to King, Moench & Collins LLP to Serve as Special Counsel for Affordable Housing Litigation
- 43-2025 Tax Collector To Charge Fee For Returned Checks
- 44-2025 A Resolution Authorizing the Borough of Montvale Police Department to Apply, Enroll and Participate in the Department of Defense Law Enforcement Support Office ("LESO") 1033 Program to Enable the Montvale Police Department to Request and Acquire Excess Department of Defense Equipment

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 01-2025**

WHEREAS, P. L. 1983, Chapter 8, Local Fiscal Affairs Law; N.J.S. 40A:5-2, has been amended to require that each municipality designate a Cash Management Plan for the deposit of each local unit's monies,

NOW THEREFORE, BE IT RESOLVED, that the following Cash Management Plan of the Borough of Montvale be and hereby is adopted:

A. DESIGNATION OF OFFICIAL DEPOSITORIES:

The following financial institutions are designated official depositories:

Bank of America
Wells Fargo
N.J. Cash Management Fund
TD Bank

2. Designated Official depositories are required to submit to the Chief Financial Officer of the Borough of Montvale a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act Notification of eligibility, which must be filed semiannually in the Department of Banking as of June 30th and December 31st of each year. Said Notices must be available for annual audit.
3. Designated official depositories are required to submit to the Chief Financial Officer a copy of institution's "Annual Report" on an annual basis.

B. DEPOSIT OF FUNDS

All funds shall be deposited within Forty-Eight (48) hours of receipt in accordance with State statute.

1. Operating funds shall be deposited into interest bearing accounts to maximize interest earnings.
2. Capital and Debt service funds may be deposited into interest bearing accounts. Non-Interest bearing accounts shall be regularly monitored for the availability of funds for investment.
3. Trust funds may be deposited into interest bearing accounts in accordance with the State statutes regulating the deposit of developer's escrow deposits. Non-Interest bearing accounts should be regularly monitored for availability of funds for investment except where either State or Federal laws prohibit the earning of interest on such funds.
4. Payroll and agency remittance funds shall be maintained in regular checking accounts, only insofar as they serve to compensate the bank for payroll data processing services.

C. DEFINITION OF ALLOWABLE INVESTMENT INSTRUMENTS:

The Borough may permit deposits and investments in such depositories as permitted in Section 4 of P.L. 1970, Chapter 236 (C.17:9-44) and other instruments specified below:

1. United States Treasury Bills (T-Bills)
2. Borough of Montvale Bonds or Notes
3. Commercial Bank Deposits and Certificates of Deposit (CD's)
4. Repurchase Agreements (Repo's)
5. Investments in Savings and Loan Association
6. United States Government Agency and Instrumentality Obligations
7. State of New Jersey Cash Management Fund
8. School District Obligations

D. DEFINITION OF ACCEPTABLE COLLATERAL AND PROTECTION OF BOROUGH ASSETS

1. All designated depositories must conform to all applicable State statutes concerning depositories of Public Funds.
2. All depositories shall obtain the highest amount possible F.D.I.C. and/or F.S.L.I.C. coverage of all Borough Assets (Demand and Certificate of Deposit)
3. Collateral will be required for all deposits and investments of the Borough, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100 percent of all deposits and investments.
4. For pledges by depositories on Borough Funds, the following securities will be considered acceptable for pledges:
 - a. Any security backed by the U.S. Government
 - b. Any direct obligation of any taxing authority within the Borough of Montvale
 - c. Real Estate Mortgage Loans for Real Estate property located within the Montvale market area. Pledges of Real Estate Mortgage Loans shall be maintained at a market value of 115 percent of deposits
 - d. All pledges of collateral must be indicated on an advice copy of the investment instrument which shall be forwarded to the Chief Financial Officer or Treasurer

E. COMPENSATING BALANCE AGREEMENTS:

Where compensating balances are used to offset bank expenses, an agreement between the bank and the Borough shall be executed, specifying the charge for each service. Said agreement shall be reviewed annually.

F. REPORTING PROCEDURES:

The Chief Financial Officer shall prepare for the Mayor and Council of the Borough of Montvale the following investment reports:

1. MONTHLY REPORTING: A detailed listing of all investments purchased in the prior month, specifying the amount, interest percent per annum, number of days, period of investment and maturity date, interest amount at maturity and financial institutions with which investment is placed. This report shall be broken down by fund.
2. QUARTERLY REPORTING: A detailed summary analysis of all investments by fund, specifying the quarterly interest rate earned, quarterly interest earned on NOW and Savings Accounts and Year-To-Date total interest earnings.
3. The Treasurer shall prepare a schedule of outstanding investments for the independent auditors as of December 31st of each year and at other such times as required by the auditors.
4. The Treasurer shall also periodically provide analysis of average daily balances in interest bearing checking accounts vs. other investment vehicle potential.
5. All such reports may include a comparison of current investment income vs. forecast, prior year or market conditions.

G. DIVERSIFICATION REQUIREMENTS:

The Chief Financial Officer and Treasurer shall closely examine investments to guard against the effects of a financial institution going into default. This may be accomplished through the practice of spreading the investments around in various designated official depositories.

H. MAXIMUM MATURITY POLICY:

Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of regulation promulgated by either the Federal or State Governments.

I. INVESTMENT PROCEDURES:

Bids for Certificates of Deposit and Repurchase Agreements will be solicited of at least three (3) designated depositories only if the amount is \$100,000 or greater.

Telephone bids will be solicited of designated depositories by the Chief Financial Officer or Treasurer or designated staff member.

The depository shall specify the principal amount of the investment bid on, interest rate and number of days used to calculate the interest to be paid upon maturity.

Interest paid shall be from the date the bid was awarded to the date of maturity.

All bidders may request the results of the bid after the bid is formally awarded.

A check or wire transfer of funds will be made available to the winning bidder on the same business day the bid is awarded.

Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturities and rates. A bid form of the Borough may be used.

J. RETURN ON INVESTMENT:

Where the return on a proposed investment does not exceed the cost of making said investment by a minimum amount the Chief Financial Officer and/or Treasurer will not make the investment. The Chief Financial Officer and/or Treasurer shall have the discretion to award an investment to the bank wherein the funds reside, should that bank's quoted rate be less than other quoted rates received in the event that the differential in interest rates is less than 25 basis points, and providing that the term of the investment is less than fifteen (15) days.

K. CONTROLS:

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designed for telephone orders, wire transfers and securities safekeeping. Only specifically designated personnel shall be allowed to conduct this part of the transactions, and all activity should be subject to immediate written confirmation by the designated depository. The Treasurer shall review each day's activity.

L. BONDING:

The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Tax Collector
Treasurer
Municipal Court Administrator
Deputy Municipal Court Administrator
Magistrate

Staff members of the Department of Finance not covered by separate surety bonds shall be covered by a Public Employee's Faithful Performance Bond in the minimum amount of \$50,000.00

M. COMPLIANCE:

The Cash Management Plan of the Borough of Montvale shall be subject to the annual audit conducted pursuant to N.J.S. 40A:5-4.

- N. The official charged with the custody of the monies of the Borough of Montvale shall deposit them as designated by the Cash Management Plan and shall thereafter be
- O. relieved of any liability or loss of such monies due to the insolvency or closing of any depository designated in the Cash Management Plan pursuant to N.J.S. 40A:5-2.
- P. Where a conflict exists between this Cash Management Plan and State statute, the applicable State statute shall apply.
- Q. The Cash Management Plan shall be subject to the approval of the Borough Attorney.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 02-2025**

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the Treasurer be authorized to issue payment through appropriate methods, to the United States Postal Service, not to exceed One Thousand Dollars (\$1,000.00) per month, to affect the use of a Postal Mailing System.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 03-2025**

RE: Establish 2025 Holiday Schedule for Administrative Non-Contractual Employees

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the following 2025 Holiday Schedule for eligible Administrative non-contractual employees be and is hereby established:

SECTION 1. Mandatory holidays during which Borough Hall Administrative Offices shall be closed:

<u>HOLIDAY</u>	<u>DAY OBSERVED</u>
Martin Luther King Day	Monday, January 20
President's Day	Monday, February 17
Memorial Day	Monday, May 26
Juneteenth	Friday, June 20
Independence Day	Friday, July 4
Labor Day	Monday, September 1
Columbus Day	Monday, October 13
Veterans Day	Tuesday, November 11
Thanksgiving Day	Thursday, November 27
and the Day After	Friday, November 28
Christmas Eve	Wednesday, December 24 – ½ Day
Christmas Day	Thursday, December 25
New Year's Eve	Wednesday, December 31 – ½ Day
New Year's Day	Thursday, January 1, 2026

SECTION 2. Two Floating Holidays to be taken any time during the year. If not used during the calendar year, it will be lost with no ability to be carried or receive pay.

SECTION 3. If any of the above holidays fall on Saturday, the holiday shall be observed on Friday. If any of the above holidays fall on Sunday, the holiday shall be observed on Monday.

If Christmas Day and New Year's Day fall on Saturday, these two holidays shall be observed on Friday. Therefore, the two 1/2 holidays shall be observed on the Thursday before the holidays.

If Christmas Day and New Year's Day fall on Sunday, these two holidays shall be observed on Monday. Therefore, the two 1/2 holidays shall be observed on the Friday before the holidays.

SECTION 4. Pursuant to the Personnel Policy, those employees classified as full-time employees (working 35 hours or more each week) shall be entitled to all days, as outlined above in Section 1 through Section 3. Pursuant to the Personnel Policy, all employees classified as part-time employees (working less than 35 hours per week) and eligible to receive holidays, shall only be entitled to the holidays listed in Section 1, and only when the holidays fall on their regularly scheduled days of work.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 04-2025**

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the Mayor, Municipal Clerk, Treasurer, Borough Administrator, Certified Municipal Finance Officer are hereby designated as the official signatories on Borough Warrants.

BE IT FURTHER RESOLVED, that the Judge, Municipal Court Administrator and Deputy Court Administrator are hereby designated as the official signatories on all Municipal Court accounts.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 05-2025**

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J. that a Roll Call of the Council Members at the Council meetings is to be taken in alphabetical order.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 06-2025**

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the Mayor, Clerk and Collector be authorized to issue warrants for the following purposes, with ratification at the following meeting, on due dates for the following items:

Board of Education, Montvale, NJ
Pascack Valley Regional Board of Education
County Tax
Bergen County Sewer Authority
Medical Insurance
Life Insurance
Bond and Note Payments
Interest on Bonds and Notes
Payrolls
Investments
Gasoline
Scavenger Service

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 07-2025**

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that all bills must be presented in proper form to the Finance Department no later than the 25th of each month, and;

BE IT FURTHER RESOLVED that any bills received later than this date shall be held over for payment until the following month.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 08-2025**

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the governing body approves the establishment of "a general change fund at the front counter in the municipal building in the amount of \$150.00, the Municipal Clerk has a petty cash fund in the amount of \$500.00, the Joint Municipal Court have (3) change funds in the amount of \$150.00 each; and the Police Department has a petty cash fund in the amount of \$300.00.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 09-2025**

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the following newspapers are hereby designated as the official newspapers for advertising for the Borough of Montvale, NJ for the year 2025:

The Bergen Record – Hackensack, N.J.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025
ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 10-2025**

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments and excess sewer fees subject to any abatement or discount for the late payment of taxes, assessments and excess sewer fees as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum of the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00;

NOW THEREFORE, BE IT RESOLVED, by the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes and excess sewer fees becoming delinquent after due date and 18% per annum on any amount of taxes and excess sewer fees in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes and excess sewer fees as provided by law.
2. Re Chapter 72 laws of 94 CTC 94-3. If the new tax bills are not in the mail by June 14, interest will then be charged 25 calendar days after the bills were mailed. Interest shall be calculated from August 1.
3. No interest shall be charged if payment of any quarterly tax payment and bi-annual excess sewer fees is received within ten (10) days of the date upon which the same becomes payable.
4. In connection with any delinquency of taxes, assessments or municipal charges in excess of \$10,000 which has not been paid prior to the end of a calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency in excess of \$10,000.
5. With respect to tax certificates in excess of the sum of \$200 the following additional penalties shall be charged: two (2%) percent on the amount due over \$200 up to \$5,000; four (4%) percent of the amount due over \$5,000 up to \$10,000; and six (6%) percent on the amount in excess of \$10,000; plus cost 2% and \$25.00 per Title 54.
6. Any payments not made in accordance with Paragraph Two of this resolution shall be charged interest from the due date, as set forth in Paragraph One of this resolution.
7. The Tax Collector is authorized to hold a tax sale for unpaid taxes and/or excess sewer charges.
8. This resolution shall be published in its entirety once in the newspaper.
9. A certified copy of this resolution shall be provided by the Office of the Municipal Clerk to each of the following officials: Tax Collector; Borough Attorney; Borough Auditor; Chief Financial Officer.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 11-2025**

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, the agenda to the extent known will be established and printed for each regular meeting of the Council.

BE IT FURTHER RESOLVED, the agenda is subject to amendments by a majority vote of the council and action may be taken on issues that are not listed on the agenda, as authorized by the Open Public Meetings Act.

BE IT FURTHER RESOLVED that the following order of business shall be followed at all public meetings of the Mayor and Council of the Borough of Montvale, N.J.

1. Roll Call
2. Reading and/or approval of all unapproved minutes
3. Second reading, public hearing and final passage of ordinances and introduction of ordinances
4. Presentation of resolutions/consent resolutions
5. Presentation of bills
6. Reports of committees, Mayor, Treasurer and Administrator
7. Old Business
8. New Business
9. Reading of all communications, petitions, etc.
10. Both Public and Workshop Meetings are opened to the public to speak
11. Adjournment

The Borough Council will conduct a meeting on the last Tuesday of each month, which will serve as workshop sessions. Action may be taken at this meeting.

The public is invited to attend all meetings and speak at all public and workshop sessions of the Mayor & Council.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 12-2025**

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that all monies collected by any Borough Official or Employee of the Borough of Montvale, N.J. shall be turned over to the Borough Treasurer, in full, within forty-eight (48) hours, without any fees being deducted; and

BE IT RESOLVED, the Tax Collector or Borough Treasurer shall deposit funds collected within forty-eight (48) hours, as required by law; and

BE IT RESOLVED, all cash receivables will be posted and recorded; and

BE IT FURTHER RESOLVED that any fees to which any Borough Official or Employee is entitled shall be set forth in detail on a regular Borough Voucher and presented for payment in the same manner as all bills are submitted.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 13-2025**

BE IT RESOLVED that public meetings of the Mayor and Borough Council shall be held on the following dates for the year 2025 at the location of Borough of Montvale, Municipal Complex, 12 DePiero Drive, 2ND Floor, Montvale, New Jersey.

*January 1 (Wednesday)	Organization Meeting
January 9	Public Meeting
January 28	Workshop Session
February 13	Public Meeting
February 25	Workshop Session
March 13	Public Meeting
March 25	Workshop Session
April 10	Public Meeting
April 29	Workshop Session
May 8	Public Meeting
May 27	Workshop Session
June 12	Public Meeting
June 24	Workshop Session
July 22	Public Meeting
August 26	Public Meeting
September 9	Public Meeting
September 30	Workshop Session
October 9	Public Meeting
October 28	Workshop Session
November 13	Public Meeting
November 25	Workshop Session
December 11	Public Meeting
December 30	Workshop Session

All meetings will commence at 7:30 p.m. except where noted. Closed sessions of the Mayor and Council may commence before 7:30 p.m. as indicated on the agenda for the meeting.

*Re-Organization Meeting will commence at Noon

Meeting dates are subject to change. 48-hour notification will be provided as per N.J.S.A. 10:4-18.

ACTION MAY BE TAKEN AT BOTH PUBLIC AND WORKSHOP MEETINGS.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 14-2025**

WHEREAS, the Borough Council of the Borough of Montvale periodically conducts executive session meetings pursuant to N.J.S.A. 10:4-12; and

WHEREAS, the Borough Council is desirous of establishing a procedure for the periodic release of minutes of executive session meetings.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Montvale as follows:

- Borough Council Minutes Review Committee. There shall be a minutes review committee (MRC) consisting of the Borough Administrator, the Borough Attorney and the Municipal Clerk, whose job shall be to periodically review the minutes of closed sessions of the Borough Council and make recommendations to the Borough Council which minutes should be made public. The MRC shall have no power and shall not be a "public body" within the meaning of the Open Public Meetings Act.
- Meetings of MRC. The MRC shall meet on an as-needed basis. Meetings of the MRC shall be as scheduled at the convenience of the MRC members by the Borough Administrator.
- Preparatory staff work. Prior to each meeting of the MRC, the Borough Attorney shall prepare a list of all closed sessions minutes which have been prepared by the Borough Attorney that have not been made public. The list and the minutes listed shall be made available to the MRC at their meetings.
- Basis for recommendation. Recommendations to make minutes public shall be on a case-by-case basis, taking into consideration both the interest in maintaining confidentiality set forth in N.J.S.A. 10:4-12 and the interest in prompt disclosure set forth in N.J.S.A. 10:4-14. The applicable guidelines set forth in paragraph 7 of this resolution may be considered as a general standard.
- Decision. The decision to make public the minutes of any closed session shall be made only by the Governing Body of the Borough of Montvale and shall be based on a finding that public disclosure of the matters discussed at such closed session will not be detrimental to the public interest. In making this finding, the public body shall take into consideration, but need not agree with, the recommendation of the MRC and the basis for the recommendation as set forth in paragraph 4 above. In cases where more than one matter was discussed in closed session, the public body may elect to make public only the minutes pertaining to certain of those matters, and to keep the remaining portion(s) of the minutes confidential. Should the minutes contain any material entitled to protection, the public body shall excise or redact such protected matter, provided, that all materials required to be contained in the minutes by N.J.S.A. 10:4-14 shall be set forth.
- Once public, always public. Minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person in the same manner as minutes of open meetings.

- Guidelines. The following general guidelines pertaining to the nine purposes for closed meetings set forth in N.J.S.A. 10:4-12.B, may be considered in recommending and deciding when to make public minutes of closed session;
 - (a) Matters required by law to be confidential. When the need to preserve the secrecy of the confidential information discussed no longer exists; provided, that material entitled to court protection shall not be disclosed.
 - (b) Matters affecting the right to receive federal funds. When disclosure would no longer impair the right to receive funds or cause funds already received to be forfeited.
 - (c) Matters involving individual privacy. Such matters shall not be disclosed except as ordered by a court of competent jurisdiction, or with the written consent of all of the individual(s) concerned.
 - (d) Matters relating to collective bargaining agreements. When the collective bargaining agreement has been made, executed, and ratified.
 - (e) Certain matters involving public funds. After the transaction involving the public funds has been made.
 - (f) Matters affecting public safety and property. When the disclosure would no longer impair the safety and property of the public or the conduct of any investigation.
 - (g) Litigation, contract negotiation and certain privileged matters. As to litigation, when a final decision has been rendered and all rights of appeal are exhausted; as to anticipated litigation, when the statute of limitations has been made as to contract negotiation, when either the contract has been made and is binding on all parties or if not made, when negotiation is terminated; as to matters falling within the attorney-client privilege, at such time, if ever, that disclosure would not violate the attorney's ethical duties.
 - (h) Employment matters. When the employment decision has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.
 - (i) Deliberations after hearing in penalty matters. After the decision of whether to impose the penalty has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 15-2025**

**RE: Open Public Meetings Act, Chapter 231 of Public Laws of the State of New Jersey-
Closed Executive Sessions of the Montvale Governing Body**

WHEREAS, it is necessary for the Mayor and Council of the Borough of Montvale to discuss matters relating to such matters and which matters are permitted by Section 7.b of the Open Public Meeting Act, Chapter 231 of the Public Laws of the State of New Jersey for 1975 to be discussed in closed session in the absence of the public from time to time:

- 1.) Any matter considered confidential by federal law, state statute, or court rule;
- 2.) Any matter in which the release of information would impair the receipt of federal funds;
- 3.) Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
- 4.) Any collective bargaining agreements or other discussion of the terms and conditions of a collective bargaining agreement, including negotiations leading up to such an agreement.
- 5.) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where disclosure of such matter could adversely affect the public interest.
- 6.) Any tactics and techniques used in protecting the safety and property of the public and investigations of violations or possible violations of the law.
- 7.) Any pending or anticipated litigation or contract negotiations in which the public body is or may become a party, and any matter falling within the attorney-client privilege, to the extent that confidentiality is required to preserve the attorney-client relationship.
- 8.) Personnel matters related to the employment, appointment or termination of current or prospective employees, unless all individuals who could be adversely affected request, in writing, that the matter be discussed at a public meeting.
- 9.) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a fine upon an individual or the suspension or the loss of license or permit belonging to an individual.

WHEREAS, the Mayor and Council of the Borough of Montvale have determined that it is necessary in the public interest that the matters in fact be discussed in closed session, and has estimated that as nearly as can now be ascertained, the results of the discussion can be disclosed to the public at the conclusion of such matters; and

WHEREAS, any motion to go into closed session will be deemed to include a motion that the matters discussed at such closed session will be disclosed to the public when such matters are finally determined and there is no further reason to prohibit the public disclosure of information relating to such matters; and

NOW, THEREFORE BE IT RESOLVED, that any motion to go into closed session shall have the same effect as this resolution being adopted; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the public be excluded from said portions of the meetings, when said closed session is deemed necessary and the appropriate motion adopted.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 16-2025**

RE: Adoption of year 2025 By-Laws of the Mayor and Council of the Borough of Montvale

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, that the By-laws of the Mayor and Council of the Borough of Montvale are hereby adopted.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BY-LAWS
OF THE COUNCIL OF THE BOROUGH OF MONTVALE
ADOPTED January 1, 2025**

**ARTICLE I
Rules of Order**

- § 1. Governing rules.**
- § 2. Questions and motion require second.**
- § 3. Speakers must be recognized.**
- § 4. Decorum while public speaks.**
- § 5. Reconsideration.**
- § 6. Limits on public participation.**

**ARTICLE II
General Provisions**

- § 1. Governing Body.**
- § 2. Re-organization.**
- § 3. Time and place of regular meetings.**
- § 4. Election of President.**
- § 5. Special Meetings.**
- § 6. Quorum.**
- § 7. Participation by telephone or other communication equipment permitted; requirements.**
- § 8. Adjournment of meetings.**
- § 9. Order of business.**
- § 10. Action by majority vote.**
- § 11. Roll-call vote.**
- § 12. Consent Resolutions.**
- § 13. Agenda.**

**ARTICLE III
Mayor**

- § 1. Presiding officer.**
- § 2. Preservation of order.**
- § 3. Conflicts over right to floor.**
- § 4. Questions of order.**
- § 5. Liaisons.**
- § 6. Absence of Mayor.**

ARTICLE IV
Borough Clerk

- § 1. General duties.**
- § 2. Additional responsibilities.**
- § 3. Record of ordinances.**

ARTICLE V
Borough Administrator

- § 1. General duties.**
- § 2. Additional responsibilities.**

ARTICLE VI
Appointments; Liaisons

- § 1. Appointments; Mayor's responsibilities.**
- § 2. Standing Committees.**
- § 3. Special Council Committees.**
- § 4. Liaisons.**
- § 5. Purpose of Liaisons.**
- § 6. Council Liaisons; Attendance at meetings.**
- § 7. Liaison reports.**

ARTICLE VII
Bills, Claims and Vouchers

- § 1. Preparation and submission.**
- § 2. Certification, checking, review and preliminary approval.**
- § 3. Authorization by Council.**
- § 4. Signing of checks.**
- § 5. Filing of bills, vouchers and paid checks.**

ARTICLE VIII
Press Releases

- § 1. Procedure for issuance.**

ARTICLE IX
Duties of Liaisons

- § 1. Administration**
- § 2. Board of Health**
- § 3. Chamber of Commerce**
- § 4. COAH**
- § 5. Construction**

- § 6. Economic Development Committee**
- § 7. Engineer**
- § 8. Environmental**
- § 9. Finance**
- § 10. Fire Department**
- § 11. Fire Prevention**
- § 12. Historic Preservation**
- § 13. Insurance**
- § 14. Joint Court**
- § 15. Local Board of Education**
- § 16. Mayor's Advisory Committee**
- § 17. Municipal Alliance**
- § 18. Office of Emergency Management**
- § 19. Ordinances**
- § 20. Pascack Valley Department of Public Works Joint Committee**
- § 21. Planning Board**
- § 22. Police**
- § 23. Regional Board of Education**
- § 24. Senior Club**
- § 25. Special Events Committee**
- § 26. TV Access**
- § 27. Youth Guidance Council**
- § 28. Website**

ARTICLE X Amendments

- § 1. Proposal to amend; appointment of committee.**
- § 2. Presentation of committee recommendations.**
- § 3. Vote required.**

ARTICLE XI Adoption and Term

- § 1. Adoption by resolution; when effective; expiration date**

ARTICLE I Rules of Order

§ 1. Governing rules.

Except as otherwise provided herein or as otherwise required by law, the deliberations of the Council shall be governed by “Robert’s Rules of Order Newly Revised” (“Robert’s Rules”).

§ 2. Questions and motion require second.

No question or motion shall be put unless seconded, except referring to a report or a question put by the Mayor.

§ 3. Speakers must be recognized.

No member shall speak unless recognized by the Mayor and shall only speak on the pending subject matter or question. Every member, when speaking, shall address himself to the Mayor and shall not occupy more time that is deemed necessary by the Mayor.

§ 4. Decorum while public speaks.

While a member of the public is speaking, no member shall entertain any lengthy private discourse.

§ 5. Reconsideration.

When a question has been put and decided, it shall be in order for any member of the Council to move for reconsideration thereof, providing such motion for reconsideration shall be moved at the same, or at the next public meeting.

§ 6. Limits on public participation.

- a. No person not a member of the Governing Body shall be given the privileges of the floor except by permission of the Mayor or upon the request of a member of the Council if supported by the votes of a majority of the members of the Council present. However, during the portion of a meeting open for remarks from the public, all citizens of the Borough who conduct themselves with decorum shall be heard.
- b. The Mayor may limit each member of the audience to no more than five (5) minutes on the floor. Members of the audience who have not been heard on the floor are not permitted to grant their limit of (5) minutes to another individual on any given subject.
- c. When all members of the audience requesting the right to speak have been heard on any given subject, then the Mayor may permit members of the audience who have previously been heard to be heard on additional subjects.

- d. Members of the public may speak on any matter relevant to Borough business and affairs but the Governing Body may decline to hear comments on matters that are pending before other municipal bodies.
- e. It shall be appropriate for the Mayor or members of the Council to respond directly to questions from the public as they are asked through the Mayor.
- f. Personal attacks by a member of the Governing Body or a member of the public shall not be permitted, and personal attacks by a member of the public shall be grounds for removal from the meeting.

ARTICLE II General Provisions

§ 1. Governing Body.

The Mayor and Council of the Borough of Montvale shall constitute the Governing Body thereof.

§ 2. Re-organization.

- a. The Council shall hold an annual meeting during the first seven days of each year ("Re-organization") as prescribed by law. The date and time of the annual meeting will be determined by resolution of the Council at a regular meeting to be held in December of the year preceding the Re-organization meeting.
- b. The Mayor shall, at the annual meeting, assign the seating arrangement for Council members which shall be retained throughout the year. The roll shall be called in alphabetical order except that the Mayor's name is called last, and only when his or her vote will affect the result.

§ 3. Time and place of regular meetings.

The Council shall fix the time and place for holding regular meetings during the ensuing year, which time and place shall not be changed except by resolution adopted at a regular or special meeting. The public portion of all regularly scheduled and special meetings of the Mayor and Council shall be called to order at 7:30 P.M. for that portion of the meeting that is open to the public, and adjourned no later than midnight. Closed sessions of the Mayor and Council may begin before 7:30 P.M. in order to allow the public portion of the meeting to begin at 7:30 P.M. The time for commencement of closed session shall be posted on the agenda.

§ 4. Election of Council President.

At the Re-organization meeting, the Council shall elect one of its members as Council President to serve for the calendar year. The members of the Council must receive the names of those being proposed for Council President at least 10 days before the annual meeting.

§ 5. Special Meetings.

The Mayor shall, when necessary, call special meetings of the Council. In the case of his neglect or refusal, any four members of the Council may call such meeting at such time and place in the Borough as they may designate. In all cases of special meetings, reasonable advance notice, considered to be 48 hours except in case of emergency, shall be given in person to all members of the Council or left at their place of residence.

§ 6. Quorum.

A quorum shall be three Councilpersons and the Mayor, or in the absence of the Mayor, four Councilpersons.

§ 7. Participation by telephone or other communication equipment permitted; requirements.

Except as otherwise prohibited by law, members of the Governing Body who are unavailable to be physically present at any meeting of the Governing Body may attend and participate in such meeting by means of telephone or other communication equipment, to the same extent as if said member were physically present at such meeting, provided the following criteria are met:

- a. The member who is not physically present is on a speaker phone or similar device so that the absent member may hear everything said in the meeting room and everyone in the room, including the public, can hear everything the absent member says;
- b. The absent member actually hears and can participate in the entire discussion of the subject at hand; and
- c. The procedural aspects to the meeting as to notice, etc., are regular in every other respect.

If the above criteria are satisfied, the absent member shall be deemed to be present at the meeting, such presence shall be counted for purposes of establishing a quorum of the Governing Body, and said member shall be permitted to participate fully as if physically present.

Notwithstanding the foregoing, communication during public meetings between councilmembers by means of text message, email, or other similar electronic communication concerning public matters is not permissible. All communication between councilmembers during public meetings concerning public matters should be made verbally and should be audible to other councilmembers and members of the public.

Meetings held remotely via "Zoom" or other similar platforms shall be governed by the Borough of Montvale **"POLICY CONCERNING HOLDING REMOTE MEETINGS"** adopted by the Governing Body, as same may be amended from time to time.

§ 8. Adjournment of meetings.

If no quorum is present at any meeting, those assembled shall have the power and are hereby authorized to set a new meeting date and then adjourn.

§ 9. Order of business.

- a. The following order of business shall be observed:

Call to Order and Open Public Meetings Act Notice
Roll Call
Flag Salute (not during work session)
Closed/Executive Session
Special/Miscellaneous Reports or Appointments
Ordinances
Public Comment: Agenda Items Only (not during work session)
Reading and/or Approval of Minutes
Consent Resolutions
Resolutions
Bills
Liaison Reports (not during work session)
Engineer Reports
Attorney Reports
Unfinished Business
New Business
Communications and Correspondence
Public Comment: Items of Public Importance
Closed/Executive Session (if necessary)
Adjournment

- b. The aforesaid order of business at any meeting may be changed by a two-thirds (2/3) vote of the members of the Council present at such meeting.

§ 10. Action by majority vote.

Except as otherwise required by these Bylaws or by law, all actions of the Council may be by majority vote of those present, provided that a quorum of the Governing Body has been established.

§ 11. Roll-call vote.

Upon demand of one (1) member of the Council, or when ordered by the Mayor, or when provided by law, a roll call vote shall be taken and the yeas and nays entered in the Minutes of the meeting.

§ 12. Consent Resolutions.

- a. All resolutions previously sent to Council members prior to the meeting at which a vote on said resolution(s) is anticipated and upon which no discussion is anticipated may be included in a single resolution entitled "Consent Resolution."
- b. All resolutions included in the Consent Resolution shall be adopted by a single roll call vote and no discussion thereon shall be entertained at the time the Consent Resolution is moved for adoption.
- c. Any Council member, for any reason whatsoever, and said reasons need not be disclosed, may remove any items included in the Consent Resolution at any time prior to the adoption of the Consent Resolution.
- d. In order to provide an orderly method of preparing the Consent resolution, Council members should notify the Municipal Clerk by 11:00 A.M. on the date on which the Council meeting is to be held at which the Consent Resolution is to be adopted, of the matter to be removed from the Consent Resolution. Notwithstanding the aforesaid, each Council Member shall still have the right to remove any matter from the Consent Resolution prior to the adoption of the Consent Resolution.
- e. The Consent Resolution shall not be utilized with respect to the adoption of ordinances or other matters as required by law.

§13. Agenda.

- a. The Mayor shall set the agenda for all Meetings of the Mayor and Council, in consultation with the Municipal Clerk and Borough Administrator, and subject to additions requested by the Council President.
- b. All items that Council members would like placed on the agenda shall be requested no later than 12:00 Noon on the Thursday prior to the Council Meeting, and such requests shall be directed to either the Mayor or the Municipal Clerk. The Municipal Clerk shall then provide a draft agenda to the Mayor and Council President. Subsequent additions to the agenda prior to the agenda being finalized may be made by either the Mayor or the Council President. The agenda may also include additions or deletions at the meeting.
- c. Notwithstanding the foregoing, the Council may amend the agenda at a Council Meeting by a vote of a majority of those present, the Mayor having no vote except in the case of a tie.

ARTICLE III Mayor

§ 1. Presiding officer.

The Mayor shall preside over the deliberations of the Council and shall conduct the meetings thereof. He or she shall also participate in the determination of Borough affairs to the extent permitted by law and may vote to break a tie.

§ 2. Preservation of order.

The Mayor shall on all occasions preserve the strictest order and decorum, and he or she shall cause the removal of all persons who interrupt the orderly proceedings of the Council.

§ 3. Conflicts over right to floor.

When two or more Councilpersons shall rise at the same time, the Mayor shall name the one entitled to the floor.

§ 4. Questions of order.

The Mayor shall decide all questions of order without debate, and he or she may call upon the Clerk or the Borough Attorney for an opinion upon any question of order.

§ 5. Liaisons.

The Mayor shall be an *ex officio* Liaison to all departments, boards, committees, agencies or organizations, both standing and special. Notwithstanding the foregoing, the Mayor may assign any Councilperson to act as Liaison to any such department, board, committee, agency or organization, as he may deem necessary and proper, and the Mayor and Borough Administrator shall be informed in advance of all meetings between the assigned Liaison and said department, board, committee, agency or organization. Any such Liaison shall serve at the pleasure of the Mayor, and such Liaison may be replaced or removed in the sole discretion of the Mayor.

§ 6. Absence of Mayor.

In the absence of the Mayor, or if the Mayor is unable to perform his or her duties, the Council President, or, in the event the Council President is unable to act, the Council member having the longest tenure as such, shall act as Mayor. The Council President or Councilperson acting as Mayor shall retain his or her right to vote.

ARTICLE IV
Municipal Clerk

§ 1. General duties.

The Municipal Clerk shall perform such duties as set forth in the Revised Statutes of New Jersey, the Borough Code, and these Bylaws.

§ 2. Additional responsibilities.

The Clerk shall keep the minutes and ordinance books properly and fully indexed and shall perform all the duties usually devolving upon such officer and, in addition, such other duties or services as the Mayor or Council may direct.

§ 3. Record of ordinances.

Upon final passage of an ordinance, the same shall be properly numbered and recorded at length by the Borough Clerk in the ordinance book.

ARTICLE V
Borough Administrator

§ 1. General duties.

The Administrator shall perform such duties as set forth in the Revised Statutes of New Jersey, the Borough Code, and these Bylaws.

§ 2. Additional responsibilities.

The Administrator shall provide periodic reports at public meetings and shall keep the Mayor and Council informed of all matters that require the attention or action of the Mayor and Council.

ARTICLE VI
Appointments; Liaisons

§ 1. Appointments; Mayor's responsibilities.

- a. The Mayor shall nominate and, with the advice and consent of the Council, appoint all subordinate officers of the Borough, unless otherwise provided by the Borough Code or State law. The Mayor shall make his or her nomination to any such office within 30 days of that office becoming vacant.

- b. The members of the Council shall receive the names of those being proposed for appointment at least 5 days before the meeting when the appointment will take place. The Council shall submit any comments, suggestions or recommendations regarding the proposed appointments to the Mayor at least 2 days before the meeting when the appointment will take place.
- c. The Council, whenever it fails to confirm the nomination by the Mayor of any official to a subordinate office in the Borough within 30 days of being presented such nomination, shall make the appointment to that office, provided that at least three affirmative votes shall be required for such purposes, the Mayor to have no vote thereon except in the case of a tie.
- d. Special Mayoral appointments. Notwithstanding anything in these bylaws to the contrary, the following appointments shall be made by the Mayor. All such appointees shall serve at the pleasure of the Mayor, and such appointees may be replaced or removed in the sole discretion of the Mayor. No Council approval shall be required for any such appointment or removal/replacement.

Chamber of Commerce
 COAH Committee
 Council Liaisons
 Economic Development
 Environmental Commission
 Federal Aviation Administration (FAA – airplane traffic)
 Historian
 Historic Preservation Commission
 Insurance Committee
 Bergen Joint Insurance Fund Commissioner
 Joint Court Committee
 Mayor's Advisory Committee
 Montvale Seniors Club
 Planning Board – Class I, II, and IV
 Police Commissioner/Deputy Police Commissioner
 Veterans Affairs Committee

§ 2. Standing Committees.

- a. The Mayor shall appoint all committee members at his or her sole discretion.
- b. The following Standing Committees of the Council, consisting of at least two Council Members each (other than the Mayor, *ex officio*) shall be appointed at the annual re-organization meeting:

COAH Committee
 Federal Aviation Administration Committee (FAA – airplane traffic)
 Finance Committee

Joint Court Committee
Pascack Valley Department of Public Works Committee

- c. Each councilmember shall be a member of at least one Standing Committee.
- d. The Standing Committees are appointed to expedite and facilitate the work of the Council, but only within the limits prescribed by law. A Standing Committee shall:
 - i. Meet when requested by the Chairperson, or a majority of the committee, and all members shall participate actively in committee deliberations, the performance of its duties and the formulation of its recommendation(s) to the Council.
 - ii. Perform such acts as may be assigned to it by the Council.
- e. Except as provided above, a Standing Committee shall not:
 - i. Make promises or commitments to anyone which directly or by inference binds the Council.
 - ii. Act in such a manner or make decisions which set a precedent, or violate established Council policy.
- f. Notwithstanding the foregoing, all Councilpersons appointed to Standing Committees shall serve at the pleasure of the Mayor, and such Councilpersons may be replaced or removed in the sole discretion of the Mayor.
- g. In the event of an individual's death, resignation, removal from office or incapacity to serve on a Standing Committee, the Mayor shall name a successor member.

§ 3. Special Council Committees.

Special Council Committees may be appointed for purposes other than those included in the duties of the Standing Committees listed in Section 2 of this Article.

§ 4. Liaisons.

- a. At the Re-organization meeting, each Councilperson shall be appointed by the Mayor to serve as Liaison to at least one of the following departments, boards, committees, agencies or organizations:

Administration
Board of Health
Chamber of Commerce
COAH Committee
Construction
Economic Development
Engineer

Environmental Commission
FAA Committee
Finance Committee
Fire Department
Fire Prevention
Historic Preservation Commission
Insurance
Bergen Joint Insurance Fund Commissioner
Joint Court Committee
Local Board of Education
Mayor's Advisory Committee
Municipal Alliance
Ordinances
Office of Emergency Management
Pascack Valley Department of Public Works Joint Committee
Planning Board
Police
Regional Board of Education
Senior Club
Special Events Committee
TV Access
Youth Guidance Council
Veterans Affairs
Website

- b. Nothing herein shall prevent the Mayor from appointing an additional Liaison(s) for any of the above issues, or from appointing a Special Liaison(s) for special issues or projects. The appointment(s) of a Special Liaison shall be for the duration of said project or issue.
- c. Notwithstanding the foregoing, all Councilpersons appointed as Liaisons shall serve at the pleasure of the Mayor, and such Liaisons may be replaced or removed in the sole discretion of the Mayor.
- d. In the event of an individual's death, resignation, removal from office or incapacity to serve as a Liaison, the Mayor shall name a successor Liaison.

§ 5. Purpose of Liaisons.

- a. Liaisons are appointed to expedite and facilitate the work of the Council, but the entire Council shall be responsible for acts done pursuant to a Liaison's recommendations.
- b. The Liaison shall:
 - i. Plan, study, direct and make commitments within budgetary limitations, and carry on the routine activities for which the Liaison has primary responsibility. The

Liaison shall at all times be subject to ultimate control of the Mayor and Borough Council.

- ii. Furnish a written report each month to be read at the first regular meeting of the Mayor and Council in each month, which report shall cover the detailed operations of their department, board, committee, agency or organization for the preceding month. A copy of the report shall be provided to the Municipal Clerk for inclusion in the minutes.
 - iii. Perform such acts, in addition to the routine activities, as may be assigned to him or her by the Mayor.
- c. Except as noted above, a Liaison shall not:
- i. Make any purchase except in accordance with the ordinances of the Borough of Montvale and applicable law, or exceed its budgetary appropriations without prior approval of the Council.
 - ii. Make promises or commitments to anyone which directly or by inference binds the Council.
 - iii. Act in such a manner or make decisions which set a precedent, or violate established Council policy.
 - iv. Meet directly with any employee of the Borough regarding department matters in absence of the Borough Administrator or relevant Department Head.

§ 6. Council Liaisons; Attendance at meetings.

The Liaison shall attend the meetings of such departments, boards, committees, agencies and organizations to which the Liaison has been assigned. In the event the Liaison is unable to attend any particular meeting, he or she shall notify the Mayor, who may attend such meeting or appoint a substitute Liaison to attend such meeting.

§ 7. Liaison reports.

Each Liaison shall be prepared to report to the Mayor and Council at each regular meeting on the principal activities and achievements of his or her department, board, committee, agency or organization. The Liaison shall also prepare and submit in writing to the Mayor, not later than the Re-organization meeting of the following year, a suitable report regarding relevant activity from the previous year.

ARTICLE VII
Bills, Claims and Vouchers

§ 1. Preparation and submission.

- a. All bills or claims against the Borough shall be in writing, fully itemized and on such forms as the Borough shall provide for that purpose. As required by statute, they shall be sworn to by the claimant before submission for approval and payment.
- b. All vouchers must be submitted to the Municipal Clerk and Borough Administrator in full form, except for Council Committee approval, on or before the Wednesday preceding the meeting of the Mayor and Council at which they are presented for approval.

§ 2. Certification, checking, review and preliminary approval.

- a. All bills and claims must be supported by a certification of the receipt of the goods, or the satisfactory rendering of the services, by the responsible person accepting the same on behalf of the Borough and who may be held accountable therefor. Each such bill or claim shall then be carefully reviewed and checked by, or under the direction of, the Borough official who performs the administrative certification on the voucher form.
- b. All checked vouchers with supporting papers attached will then be presented to the Liaison having jurisdiction over the activity or matter for which the expenditure was incurred. The appropriate Liaison shall examine all vouchers, and if approved by the appropriate Liaison, the voucher will then be submitted to the Council for authorization to pay the same.

§ 3. Authorization by Council.

- a. All vouchers recommended for payment shall be presented to the Council by the Borough Clerk at a regular or special meeting or an adjourned regular or special meeting.
- b. The Municipal Clerk shall present the total of all vouchers to be approved.
- c. Authorization to draw the checks and pay the amounts of the approved vouchers shall be by resolution of the Council.

§ 4. Signing of checks.

The corresponding vouchers shall accompany all checks drawn in payment thereof when the said checks are presented to the Mayor, the Treasurer and to the Municipal Clerk for signature.

§ 5. Filing of bills, vouchers and paid checks.

All bills, vouchers and paid checks shall be filed in a safe place and be made available for public inspection whenever requested.

**ARTICLE VIII
Press Releases**

§ 1. Procedure for issuance.

- a. Official Borough press releases shall be approved by the Mayor or by a majority of the Council and issued through the Borough Administrator's office. Press releases other than official Borough press releases shall not be prepared on Borough letterhead and shall contain a disclaimer noting that the views contained therein do not represent the official views of the Council of the Borough of Montvale.
- b. Any request from the public or the media that goes beyond simple factual statements (e.g., "What is Montvale's policy on open space?" vs. "Why are the municipal offices closed today? – Because the County is repaving.") should be referred to the Mayor and Council member(s) serving as Liaison to those activities.
- c. All press releases shall be reviewed with the appropriate Council member(s) and the Mayor prior to being distributed. If it is not necessary to contact the Mayor and appropriate Council member(s) prior to answering questions or issuing statements (for simple factual statements), the Borough Administrator shall notify the Mayor and Council of any such answer or issuance immediate afterward by e-mail, fax or phone.

**ARTICLE IX
Duties of Liaisons**

§ 1. Administration

The Administration Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Act as the Liaison, in coordination with the Borough Administrator and Department Heads in the review of all aspects of the Borough staff.
- b. Act as the Liaison to the Administrator for the review and presentation to the Council of proposed changes to the Borough staff.

§ 2. Board of Health

The Board of Health Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, practices, procedures and records of the operation of refuse collection, disposal and recycling.
- b. Scavenger contract negotiation committee.
- c. Board of Health
- d. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 3. Chamber of Commerce

The Chamber of Commerce Liaison shall have primary responsibility for cooperation and coordination between the Borough Council and the Montvale Chamber of Commerce.

§ 4. COAH

The COAH Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, practices, procedures and records of the COAH Committee, including compliance with the mandates of COAH or any successor agency.
- b. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 5. Construction

The Construction Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, practices, procedures and records of the following:
 - i. Construction, alteration and repair of all public buildings, structures and land uses.
 - ii. Construction and maintenance of sidewalks and curbs.

- iii. The Construction Official and his/her office.
- iv. Maintenance and operation of all public buildings and structures, including the Borough Garage.
- b. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 6. Economic Development Committee

The Economic Development Committee Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Attendance and participation of all meetings of the Economic Development Committee.
- b. Provide regular feedback to the Mayor on matters raised by the Economic Development Committee.
- c. Provide information useful to the Economic Development Committee or as directed by the Mayor.

§ 7. Engineer

The Engineer Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, practices, procedures and records of the Borough Engineer.
- b. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 8. Environmental

The Environmental Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, practices, procedures and records of the Environmental Commission.

- b. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 9. Finance

The Finance Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Examination, review and approval of all vouchers prior to their submission to the Council for authority to pay the same.
- b. Liaison for the administration, practices, procedures and records of the following:
 - i. Borough Clerk and his/her office.
 - ii. Collector/Treasurer and his/her office.
 - iii. Chief Financial Officer.
 - iv. Borough Administrator.
 - v. Registered Municipal Accountant.
- c. Recommendation for the initiation of foreclosure actions, and subsequent administration and disposition of property acquired, by the Borough under Tax Title Liens.
- d. Coordination of departmental budgets, preparation of budgetary figures relating to the activities above-mentioned, final preparation, explanation and continuing supervision of the entire Municipal Budget.
- e. Maintenance, review and revision of the Borough Fixed Asset System.
- f. Liaison to Borough Administrator for the review and presentation to the Council of the proposed Municipal Budget, and the budget of any public body under the jurisdiction of the Council.

§ 10. Fire Department

The Fire Department Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Fire Department activities in all its branches.
- b. Installation of water facilities.

- c. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 11. Fire Prevention

The Fire Prevention Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Enforcement of the Fire Prevention Code.
- b. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 12. Historic Preservation

The Historic Preservation Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, practices, procedures and records of the Historic Preservation Committee and the Borough Historian.
- b. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 13. Insurance

The Insurance Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, practices, procedures and records of the Borough's Joint Insurance Fund and any additional insurers.
- b. Liaison for the administration, practices, procedures and records of the Borough's Risk Manager.
- c. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§14. Joint Court

The Joint Court Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, practices, procedures and records of the Pascack Joint Municipal Court.
- b. Attendance and participation at all meetings of the Joint Court Committee.
- c. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 16. Local Board of Education

The Local Board of Education Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, practices, procedures and records of the Local Board of Education Committee.
- b. Cooperation and coordination with the Local Board of Education.
- c. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 17. Mayor's Advisory Committee

The Mayor's Advisory Committee Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Attendance and participation of all meetings of the Advisory Committee.
- b. Provide regular feedback to the Mayor on matters raised by the Advisory Committee.
- c. Provide information useful to the Advisory Committee or as directed by the Mayor.

§ 18. Municipal Alliance

The Municipal Alliance Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, practices, procedures and records of the Municipal Alliance.
- b. Coordination with the Montvale Police D.A.R.E. Program and the Hills Valley Coalition.

- c. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 19. Office of Emergency Management

The Emergency Management Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, practices, procedures and records of the Office of Emergency Management.
- b. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 20. Ordinances

The Ordinance Liaison shall have primary responsibility for the review and presentment to the Council of ordinances for consideration of introduction and public hearing, as appropriate. Said consideration of ordinances shall be at the recommendation of the Mayor, Council, Borough Administrator, Borough Attorney or the appropriate Boards and Committees.

§ 21. Pascack Valley Department of Public Works Joint Committee

The Joint Committee Liaisons shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, practices, procedures of the Pascack Valley Department of Public Works Shared Service Agreement.
- b. Attendance and participation and all meetings of the Joint Committee.

§ 22. Planning Board

The Planning Board Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, practices, procedures and records of the Planning Board.
- b. Coordination of required zoning changes and other development ordinance amendments.
- c. Coordination of periodic reexamination of the Master Plan.

- d. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 23. Police

The Police Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, procedures and records of the following:
 - i. Policy activities
 - ii. Granting of licenses, and the inspection of premises and persons, as designated by the Council.
 - iii. Highway traffic and all parking matters.
 - iv. Emergency management activities.
- b. Liaison between Council, Transportation Corporations, Municipal Magistrate, Animal Control and all other agencies concerned with public safety or delinquency.
- c. Police Contract Negotiating Committee.
- d. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 24. Regional Board of Education

The Regional Board of Education Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, practices, procedures and records of the Regional Board of Education Committee.
- b. Cooperation and coordination with the Regional Board of Education.
- c. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 26. Senior Club

The Senior Club Liaison shall have primary responsibility for cooperation and coordination between the Borough Council and the Montvale Senior Club.

§ 27. Special Events Committee

The Special Events Committee Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison of the Special Events Committee will assist with the planning and coordination of all community events. This committee supports all phases of our community events that are instrumental in getting the residents engaged in events.
- b. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 28. TV Access

The TV Access Committee shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Ensure that the terms and conditions of the Borough's franchise with the provider of the Borough's cable television services are carried out and enforced.
- b. Liaison to the MontVale Access Group.
- c. Handle all unresolved resident complaints regarding cable televisions service if requested to do so by the resident after the resident has attempted to resolve the complaint on his/her own.
- d. Review of all video tapes prepared by or for the Montvale Access Group prior to broadcast to ensure the video tapes do not exceed the established boundaries of good taste and are in accordance with all other official communications and information presented and prepared by or for the Borough of Montvale.
- e. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 29. Youth Guidance Council

The Youth Guidance Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, practices, procedures and records of the Youth Guidance Council.
- b. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

§ 30. Website

The Website Liaison shall have primary responsibility for the following described activities and matters, except as otherwise provided by law:

- a. Liaison for the administration, practices, procedures and records of the Website Committee.
- b. Determine and recommend necessary upgrades to the Borough website.
- c. Examination, review and approval of all vouchers prior to their submission to the Finance Committee for their approval prior to the submission to the Council for authority to pay the same.

ARTICLE X Amendments

§ 1. Proposal to amend; appointment of committee.

- a. The Mayor or any member of the Council may propose amendments to these bylaws at any meeting of the Council.
- b. The Mayor may then appoint a special committee of two or more members of the Council to consider the proposed amendments.

§ 2. Presentation of committee recommendations.

The special committee will present its recommendations at a meeting of the Council.

§ 3. Vote required.

These bylaws shall only be altered or amended by a two-thirds vote of the Council.

ARTICLE XI Adoption and Term

§ 1. Adoption by resolution; when effective; expiration date

These bylaws shall be adopted by a resolution of the Borough Council concurred in by a majority of the members. The bylaws shall become effective immediately after adoption and shall remain in effect for not longer than the Re-organization meeting for the year next following the year in which the bylaws were adopted.

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 19-2025**

Re: A Resolution Re-Affirming The Borough's Existing Policy For Eligible Municipal Employees To Voluntarily Waive The Medical And Prescription Coverages Provided Through The Employee Health Benefits Program For Calendar Year 2025

WHEREAS, the Borough of Montvale provides a comprehensive health benefits program comprised of medical, prescription, dental and vision coverages for eligible municipal employees, dependents and retirees; and

WHEREAS, the Governing Body desires the continuance of the program offering for the 2025 Calendar Year.

NOW, THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Montvale, County of Bergen, hereby re-authorizes the offering of the Borough's "Opt – Out" Program to municipal employees/Plan participants eligible for health benefits coverage through the Borough Employee Health Benefit Program, whereby the employee/plan participant can voluntarily waive participation in consideration of an annual financial incentive; and

BE IT FURTHER RESOLVED, the waiver of benefits financial incentive shall be set on an annual basis, such incentive set for the 2025 calendar year as follows:

**FOR THOSE EMPLOYEES/PLAN PARTICIPANTS PARTICIPATING IN THE OPT-OUT
AFTER MAY, 21, 2010**

ELIGIBLE COVERAGE	ANNUAL FINANCIAL INCENTIVE (2025)
Single	25% of the Net Savings to the Borough of Montvale or \$5,000, whichever is less
Employee/Spouse	
Parent/Child	
Family	

BE IT FURTHER RESOLVED, the above schedules are consistent with the amounts set forth by the Borough and in accordance with the provisions set forth by the NJ Divisions of Local Government Services, as established by Chapter 2, P.L. 2010.

BE IT FURTHER RESOLVED, the specific terms and conditions of said waiver of coverage are contained within the "Waiver of Coverage Offer and Agreement," a copy attached herewith and affirmed by this Resolution; and

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be forwarded to the Borough Finance Officer, Health Benefits Consultant and Borough Attorney.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 20-2025**

RE: A Resolution To Affirm The Borough Of Montvale's Civil Rights Policy With Respect To All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, And Members Of The Public That Come Into Contact With Municipal Employees, Officials And Volunteers

WHEREAS, it is the policy of the Borough of Montvale to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Borough of Montvale has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Governing Body of the Borough of Montvale that:

Section 1: No official, employee, appointee or volunteer of the Borough of Montvale by whatever title known, or any entity that is in any way a part of the Borough of Montvale shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Montvale's business or using the facilities or property of the Borough of Montvale.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Montvale to provide services that otherwise could be performed by the Borough of Montvale.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Governing Body shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Governing Body shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Montvale as well as all other entities

subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Governing Body shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Governing Body shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Montvale. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Montvale web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Montvale in order for the public to be made aware of this policy and the Borough of Montvale's commitment to the implementation and enforcement of this policy.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 21-2025**

RE: Authorize Designation of Public Agency Compliance Officer (P.A.C.O.) - Christine Kalafut

WHEREAS, NJAC 17:27-1.1, regulates equal employment opportunity in the performance of contracts funded by the state; and

WHEREAS, NJAC 17:27-3.2 requires that a public agency annually designate a public agency compliance officer who shall be responsible for ensuring the agency's compliance with the regulations;

NOW, THEREFORE, BE IT RESOLVED that Christine Kalafut, Borough Treasurer and Qualified Purchasing Agent, is hereby designated as the Public Agency Compliance Officer for Equal Employment Opportunity pursuant to this action.

BE IT FURTHER RESOLVED that a copy of this resolution to the New Jersey Department of Treasury, Division of Contract Compliance & Equal Opportunity Office

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 22-2025**

RE: Governing Body Certification Of Compliance With The United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the governing body of the Borough of Montvale, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"**

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
(NO PHOTO COPIES OF SIGNATURES)**

STATE OF NEW JERSEY
COUNTY OF BERGEN

We, members of the governing body of the Borough of Montvale being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the governing body of the Borough of Montvale in the county of Bergen;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

Douglas Arendacs

Theresa Cudequest

Dieter Koelling

Timothy Lane

Christopher Roche

Annmarie Russo-Vogelsang

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 23-2025**

RE: Award Professional Service Contract - Borough Attorney, Huntington Bailey, L.L.P

WHEREAS, the Borough of Montvale has a need to acquire Attorney Services through the alternate process pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Huntington Bailey, L.L.P., 373 Kinderkamack Road, Westwood, NJ 07675 were appointed at the Re-organization Meeting of the Governing Body on January 1, 2025; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, David Lafferty, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit David Lafferty, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Huntington Bailey, L.L.P.

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

4. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 24-2025**

RE: Award Professional Service Contract - Borough Auditor, Lerch, Vinci & Bliss, LLP

WHEREAS, the Borough of Montvale has a need to acquire Auditor Services through the alternate process pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Lerch, Vinci & Bliss, LLP, 17-17 Route 208, Fair Lawn, NJ 07410 were appointed at the Re-organization Meeting of the Governing Body on January 1, 2025; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Lerch, Vinci & Bliss, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Lerch, Vinci & Bliss, LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Lerch, Vinci & Bliss

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

4. A Notice of this action shall be printed once in the official newspaper of the Borough of Montvale.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 25-2025**

RE: Award Professional Service Contract - Engineering Services - Colliers Engineering & Design, Inc. Andrew R. Hipolit, P.E., PP., C.M.E.

WHEREAS, the Borough of Montvale has a need to acquire Engineering Services through the alternate process pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Colliers Engineering & Design, Inc. 400 Valley Road, Suite 304, Mount Arlington, NJ 07856 were appointed at the Re-organization Meeting of the Governing Body on January 1, 2025; and

WHEREAS, Andrew R. Hipolit, shall be designated as Principal in Charge for all services provided to the Borough of Montvale, and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Colliers Engineering & Design, Inc.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 26-2025**

RE: Award Professional Service Contract - Borough Planner - Colliers Engineering & Design, Inc. Darlene Green, P.P., AICP

WHEREAS, the Borough of Montvale has a need to acquire Municipal Planner through the alternate process pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Colliers Engineering & Design, Inc. was appointed at the Re-Organization Meeting of the Governing Body on January 1, 2025; and

WHEREAS, it is the desire of the Mayor and Borough Council to appoint Darlene Green, P.P., AICP, Associate, Senior Project Planner of Colliers Engineering & Design, Inc., Shelbourne at Hunterdon, 53 Frontage Road, Suite 110, Hampton, NJ 08827 for planning services for the Borough; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Colliers Engineering & Design, Inc.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember		Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs								
Cudequest								
Koelling								
Lane								
Roche								
Russo-Vogelsang								

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 27-2025**

RE: Awarding Service Contract - Agreement Tri-State Technical Services, Computers & Peripherals

WHEREAS, the Borough of Montvale requires professional computer services and an extended service agreement for the computers and peripherals for the period January 1, 2025 through December 31, 2025; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

That a contract for professional computer services for a Service Agreement for Computers and Peripherals proposal which is attached and made part of this resolution be awarded to Tri-State Technical Computer Services, Inc., of 180 Paramus Road, Paramus, New Jersey 07652 in the amount of \$9,965.00 for the period January 1, 2025 through December 31, 2025 for the service contract, and \$90.00 for labor rate as described in the Service Agreement;

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and

BE IT FURTHER RESOLVED that a copy of this resolution be published in an Official Newspaper, be on file, available for public inspection, in the office of the Municipal Clerk, 12 DePiero Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 28-2025**

RE: Authorize Contract Animal Control Services - Tyco

WHEREAS, the Board of Health of the Borough of Montvale has received a proposal from Tyco Animal Control Service, 1 Stout Lane, Ho-Ho-Kus, NJ.

WHEREAS, said proposal has been reviewed and approved by the Board of Health; and

WHEREAS, the Board of Health recommends this contract with Tyco Animal Control Service based upon prior services provided; and

WHEREAS, it is the intention of the Mayor and Council to provide funds in the year 2025 Budget for this contract, Other Expense Portion of the Animal Control Services Budget; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the contract for Animal Control Services for 2025 be and is hereby awarded to Tyco Animal Control Service, 1 Stout Lane, Ho-Ho-Kus, NJ 07423 pursuant to the terms and conditions and rates as outlined in the attached contract effective January 1, 2025 through December 31, 2026, copy of which is attached to this resolution for the base amount of \$11,340.00 annually payable monthly with additional costs charged per the rates as outlined in the attached proposal.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 29-2025**

RE: Award Professional Service Contract Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale - Piazza & Associates, Inc.

WHEREAS, the Borough of Montvale requires the services of an experienced, qualified agency to serve as Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale, and the income qualification of the applicants who seek to reside in such units; and

WHEREAS, such services have previously been provided to the Borough by the Bergen County Housing Authority, which has advised the Borough that it will no longer be providing such services in connection with affordable rental units in the Borough and future sale units; and

WHEREAS, the Borough is in receipt of a proposal from Piazza & Associates, Inc., 216 Rockingham Row, Princeton Forrestal Village, Princeton, New Jersey 08540 to perform such services as is more particularly detailed in a document entitled, "Proposal Submitted To The Borough of Montvale, Bergen County, New Jersey, which is hereto attached to the original of this resolution; and

WHEREAS, said services constitute a professional service under the Local Public Contracts Law; and

WHEREAS, the Chief Financial Officer of the Borough has certified that funding is available for such services.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that it does hereby approve the aforesaid proposal with Piazza & Associates, Inc. for a one (1) year period in accordance with the draft Contract, provided that Piazza & Associates, Inc. submits documentation consistent with N.J.S.A. 19:44A-8 and 16 that it has not made a reportable contribution to any candidate for local office in Montvale or any political committee in the Borough; and

BE IT FURTHER RESOLVED that Mayor and Administrator be and are hereby authorized to execute the Contract on behalf of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 30-2025**

RE: A Resolution of the Borough of Montvale Awarding a Contract To Flanagan Productions, LLC, as an Extraordinary Unspecifiable Service for Montvale Graphic Design Borough Newsletter

WHEREAS, the Borough of Montvale is desirous of continuing the services of a professional company for the graphic design of the Borough newsletter to better service the Borough's residents and visitors of the Borough; and

WHEREAS, such services are exempt from public bidding requirements pursuant to *N.J.S.A. 40A:11-5(a)(ii)* and *N.J.A.C. 5:34-2.1* as "extraordinary unspecifiable services"; and

WHEREAS, the Borough has received a proposal for the year 2025 to provide such services from John Flanagan of Flanagan Productions, LLC, said proposal is attached to the original of this resolution; and

WHEREAS, the Council is therefore desirous of awarding a contract to Flanagan Productions to perform the above-referenced services for the price and on the terms set forth in the Flanagan Productions Proposal; and

WHEREAS, because the value of this contract exceeds the Borough's applicable pay-to-play threshold, it shall be awarded pursuant to the "alternative" provisions of *N.J.S.A. 19:44A-20.4*, et seq., and Flanagan Productions has provided a Business Entity Disclosure Certification and all other appropriate documentation pertaining to same.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Montvale that a contract is hereby awarded to Flanagan Productions, for the price and on the terms set forth in the Proposal submitted by Flanagan Productions; and

BE IT FURTHER RESOLVED that the pricing for this contract shall be as set forth in the Flanagan Productions proposal but shall not exceed \$1,500.00 without further authorization of the Borough Council, and shall be for a term of one (1) year.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk, and all other appropriate officials, shall be and are hereby authorized to execute all contract documents necessary to effectuate the purposes of this resolution, subject to approval as to form by the Borough Attorney.

BE IT FURTHER RESOLVED that pursuant to *N.J.S.A. 40A:11-5(1)(a)(ii)*, a brief notice stating the nature, duration, service and amount of this contract shall be printed once in the official newspaper of Borough of Montvale, and said notice shall also advise the public that a copy of the final contract shall be on file and available for public inspection at the office of the Municipal Clerk.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 31-2025**

RE: A Resolution of the Borough of Montvale Awarding a Contract to Spatial Data Logic, Inc. as an Extraordinary Unspecifiable Service for Website Design, Web Manage, Hosting and Support and Related Services

WHEREAS, the Borough of Montvale is desirous of continuing the services of a professional company to redesign, host and support the Borough's website and related web applications and social media in order to better service the Borough's residents and visitors to the Borough's website; and

WHEREAS, such services are exempt from public bidding requirements pursuant to *N.J.S.A. 40A:11-5(a)(ii)* and *N.J.A.C. 5:34-2.1* as "extraordinary unspecifiable services"; and

WHEREAS, the Borough has received a proposal for the year 2025 to provide such services from Spatial Data Logic, Inc., said proposal is attached to the original of this resolution; and

WHEREAS, the Council is therefore desirous of awarding a contract to Spatial Data Logic Inc. to perform the above-referenced services for the prices and on the terms set forth in the attached proposal; and

WHEREAS, because the value of this contract exceeds the Borough's applicable pay-to-play threshold, it shall be awarded pursuant to the "alternative" provisions of *N.J.S.A. 19:44A-20.4, et seq.*, and Spatial Data Logic, Inc. has provided a Business Entity Disclosure Certification and all other appropriate documentation pertaining to same.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Montvale that a contract is hereby awarded to Spatial Data Logic Inc. for website design, managing, hosting and support, and related services, for the prices and on the terms set forth in the Proposal submitted by Spatial Data Logic, Inc. ; and

BE IT FURTHER RESOLVED that the pricing for this contract shall be as set forth in the Spatial Data Logic, Inc. proposal but shall not exceed \$21,000.00 without further authorization of the Borough Council, and shall be for a term of one (1) year.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk, and all other appropriate officials, shall be and are hereby authorized to execute all contract documents necessary to effectuate the purposes of this resolution, subject to approval as to form by the Borough Attorney.

BE IT FURTHER RESOLVED that pursuant to *N.J.S.A. 40A:11-5(1)(a)(ii)*, a brief notice stating the nature, duration, service and amount of this contract shall be printed once in the official newspaper of Borough of Montvale, and said notice shall also advise the public that a copy of the final contract shall be on file and available for public inspection at the office of the Municipal Clerk.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 32-2025**

RE: A Resolution Awarding a Professional Services Contract to Surenian, Edwards, Buzak & Nolan, LLC to Serve as Special Counsel in Connection with the Borough's Affordable Housing

WHEREAS, the Governing Body is desirous of hiring Special Counsel to represent the Borough in connection with the Borough's affordable housing; and

WHEREAS, the Borough has received a proposal from. Surenian, Edwards, Buzak & Nolan, LLC, 311 Broadway, Suite A, Point Pleasant Beach, NJ 08742, to perform all services necessary and appropriate in connection with same; and

WHEREAS Surenian, Edwards, Buzak & Nolan, LLC proposal sets forth the following rates:

- (a) \$200.00 per hour for all time spent by all Partners;
- (b) \$200.00 per hour for all time spent by Michael J. Edwards
- (b) \$185.00 per hour for all time spent by other attorney's
- (e) \$90.00 per hour for all paralegal work; and

WHEREAS, the Governing Body is satisfied that Mr. Surenian and his firm possess the requisite experience pertaining to such matters; and

WHEREAS, pursuant to *N.J.S.A. 40A:11-5(a)(i)*, a professional services contract is exempt from public bidding requirements; and

WHEREAS, because the value of this contract is anticipated to be in excess of \$15,000 (the Borough's local pay-to-play limit), this contract has been awarded under the "alternative process" pursuant to *N.J.S.A. 19:44A-20.4 et seq.* (the "Pay-to-Play Law"), and has been awarded to the contractor based upon the merits and abilities of the contractor to provide the services necessary; and

WHEREAS, because this contract has been awarded under the "alternative process," Mr. Surenian has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor his firm has made any reportable contributions (\$300 or more) to a political or candidate committee in the Borough of Montvale with the elected officials in the previous one year, and that the contract will prohibit said persons and entities from making any reportable contributions (\$300 or more) through the term of the contract; and

WHEREAS, the Governing Body is desirous of awarding a contract to Surenian, Edwards, Buzak & Nolan, LLC in an amount not to exceed \$15,000.00 without further authorization of the Governing Body, at the hourly rates set forth above; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED that a contract is hereby awarded to Surenian, Edwards, Buzak & Nolan, LLC to serve as Special Counsel in connection with the Borough's Affordable Housing Litigation, pursuant to the terms and conditions set forth herein.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and empowered to execute a contract consistent with the provisions and intent of this Resolution, subject to approval of same by the Borough Attorney.

BE IT FURTHER RESOLVED that the Borough Clerk shall publish notice of this contract award in the official newspaper of the Borough, in accordance with *N.J.S.A. 40A:11-5*.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 33-2025**

RE: Award Professional Service Contract - Public Defender & Alternate Public Defender for Pascack Joint Municipal Court to Aronsohn, Weiner, Salerno & Kaufman

WHEREAS, the Pascack Joint Municipal Court has a need to contract for the services of various professionals to serve as the municipal public defender or alternate public defender, pursuant to N.J.S.A. 2B:24-1, et seq.; and

WHEREAS, the Pascack Municipal Court Committee agreed to acquire Public Defender Services through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, there are occasions when the appointed municipal public defender may have a conflict of interest, thus creating a need for an alternate public defender; and

WHEREAS, it is the desire of the Pascack Joint Municipal Court to appoint the following individuals to the positions set forth below:

Public Defender: Gerald R. Salerno, Esq.

Alternate Public Defender: Salvatore Sciafani, Esq.

WHEREAS, the salary of the Public Defender shall be \$15,000; and

WHEREAS, said salaries shall be included as part of the Operational Costs for the Pascack Joint Municipal Court as per the agreement between the participating municipalities; and

WHEREAS, any compensation to be paid to the Alternate Public Defender shall be paid by the Public Defender, as appropriate; and

WHEREAS, the term of this contract shall commence on January 1, 2025, and shall continue for the remainder of the calendar year 2025; and

WHEREAS, the Certified Municipal Finance Officer has the availability of funds; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and Contracts must be available for public inspection.

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as "Professional Services" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.

2. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 34-2025**

RE: A Resolution Authorizing the Execution of the Continued Participation in the Interlocal Services Agreement with Northwest Bergen Central Dispatch for Emergency Dispatch Services

WHEREAS, N.J.S.A. 52:17C-6 requires all New Jersey municipalities to provide telephonic access to an appropriate Public Safety Answering Point (PSAP) serving the municipality; and

WHEREAS, regionalized provision of such services is a concept specifically endorsed by N.J.S.A. 52:17C-7; and

WHEREAS, Northwest Bergen Central Dispatch (hereafter referred to as "NWBCD") is a joint meeting established by the Borough of Glen Rock and the Village of Ridgewood pursuant to N.J.S.A. 40:48B-1, et seq. to provide, among other things, regional PSAP and dispatch services; and

WHEREAS, the Borough of Montvale is a New Jersey municipality with its offices at 12 DePiero Drive, Montvale, New Jersey; and

WHEREAS, due to increasing costs of operations, capital improvements and maintenance, the Borough of Montvale has determined that it is in the public interest of the communities it serves to have its duties and responsibilities performed by NWBCD; and

WHEREAS, each of the parties is a governmental entity authorized to provide jointly for PSAP and dispatch services pursuant to the provisions of the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.); and

WHEREAS, each of the parties has independently concluded that implementation of the New Jersey mandated Emergency Enhanced 9-1-1 Telephone System program on a shared basis is in the best interests of the taxpayers of the respective entities; and

WHEREAS, Montvale and NWBCD have negotiated the terms of an Interlocal Services Agreement entitled "Interlocal Services Agreement for Enhanced 9-1-1 Service Between Northwest Bergen Central Dispatch, A Joint Meeting and The Borough of Montvale," a copy of which is on file with the Borough Clerk and which is expressly incorporated herein by reference pursuant to N.J.S.A. 40A:65-5(b); and

WHEREAS, the Uniform Shared Services and Consolidation Act requires that the Shared Services Agreement be approved by resolution of the governing body of each participating municipality; and

WHEREAS, the Borough of Montvale is desirous of approving this Agreement and authorizing the Mayor to execute same.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Montvale, The Interlocal Services Agreement continued participation referenced herein between the Borough of Montvale and NWBCD is hereby approved.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor



Northwest Bergen Central Dispatch

30 Garber Square, Ridgewood, New Jersey 07450
(201) 251-6701 (201) 251-6703 (Fax)

December 10, 2024

Mr. Joseph Voytus
Borough of Montvale
12 DePiero Drive
Montvale, NJ 07645-1816

Dear Mr. Voytus,

We would like to thank you for your continued participation and support of Northwest Bergen Central Dispatch. We have completed our radio refresh project at Central. With the refresh, the lifespan of our radio system was extended for another 10 years. We have added new consoles at Central to enable more personnel to be on duty during critical incidents. We continue to acquire new technologies and expand our training regimen. These continued enhancements have enabled our center to be more effective and efficient.

As we begin to prepare budgets for 2025, Northwest Bergen Central Dispatch was able to keep the annual increase to \$226,044. The new quarterly payment will be \$56,511.

NWBCD will continue to deliver high quality service to our customers. We appreciate the excellent working relationship with your community. The dedicated and professional staff at NWBCD are committed to providing the best service available anywhere and we look forward to exceeding your expectations in the coming year.

Sincerely,

A handwritten signature in black ink, appearing to read "T. Pomroy".

Thomas E. Pomroy
Director Northwest Bergen Central Dispatch
30 Garber Square
Ridgewood, NJ 07450

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 35-2025**

**RE: Authorize Contract NorthWest Bergen Regional Health Commission –
Years 2025-2027 - (3) year contract**

WHEREAS, the Board of Health of the Borough of Montvale has received and reviewed the proposal from NorthWest Bergen Regional Health Commission; and

WHEREAS, said attached proposal for a three-year (3) contract which has been reviewed and approved by the Board of Health on December 3, 2024; and

WHEREAS, it is the intention of the Mayor and Council to provide funds in the years 2025, 2026 and 2027 budgets for this contract in the Borough of Montvale's Board of Health Budget; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the contract for Health Services for years 2026, 2026 and 2027 be and is hereby awarded to NorthWest Bergen Regional Health Commission, 20 West Prospect Street, Waldwick, NJ 07463, NJ pursuant to the terms and conditions and rates as outlined in the attached contract effective January 1, 2025, copy of which is attached to this resolution in the amount of \$83,688 for year 2025; \$85,368 for year 2026 and \$87,075.36 for year 2027 as outlined in the attached proposal.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**NORTHWEST BERGEN REGIONAL HEALTH COMMISSION CONTRACT FOR
LOCAL PUBLIC HEALTH SERVICES WITH THE BOROUGH OF MONTVALE
January 1, 2025 to December 31, 2027**

It is hereby agreed by and between Northwest Bergen Regional Health Commission (NWBRC), Bergen County, New Jersey, hereinafter referred to as the Provider, and the Board of Health of the Borough of Montvale, New Jersey, hereinafter referred to as the Recipient, that:

1. The Provider shall provide Public Health Services to the Recipient for the administration and the enforcement of its public health ordinances and public health laws and regulations of the State (Title 26 of the New Jersey Statutes) during the term of this contract.

- i. Public Health Services shall mean and include those functions of:
 - Certified Municipal Registrar
 - Consumer and Environmental Health
 - Health Officer
 - Health Education
 - Public Health Nursing

Which are prescribed and outlined in the Public Health Practice Standards of Performance for Local Boards of Health in New Jersey set forth in NJAC 8:52, herein, "Public Health Practice Standards."

2. SCOPE OF SERVICES

A. HEALTH OFFICER. The Provider shall supply Recipient with the services of a Health Officer licensed in New Jersey pursuant to NJSA 26:3A2-10c and 26: 3A-14 to serve as its Health Officer and Chief Executive Officer to direct a program of services and activities as required to meet or exceed the Public Health Practice Standards of Performance for Local Boards of Health in New Jersey set forth in NJAC 8:52, for the Board of Health, and for the administration and the enforcement of its public health ordinances and public health laws and regulations of the State (Title 26 of the New Jersey Statutes) during the term of this contract. All employees and staff of the Recipient's department of health shall be under the administrative direction and operational control of the Health Officer specific to the contractual responsibilities.

- i. The Health Officer shall work with personnel to inform the Recipient regarding compliance with the statutes and ordinances related to public health and assist Recipient in obtaining compliance with the law and shall provide the Recipient with guidance and direction in the formulation of a program of services and activities designed to achieve the public health goals established by Recipient, and to identify and address public health issues in the Recipient's community.

- ii. The Health Officer shall furnish the Recipient with a written report, periodically, as requested by the Recipient, of all services rendered by the Health Officer and staff under the terms of this contract. This will include, but is not limited to complaints, monthly activities, and upcoming events.

- iii. The Health Officer or representative shall meet with Recipient at the regularly scheduled public meetings of the Board of Health set forth in Schedule A, incorporated herein, and attend or send a representative from Provider to special meetings of the Recipient, as requested, upon reasonable notice.

B. REGISTERED ENVIRONMENTAL HEALTH SPECIALIST. The Provider shall supply Recipient with the services of a properly licensed Registered Environmental Health Specialist (REHS) to ensure that all public health activities meet requirements under the "Public Health Practice Standards of Performance for Local Boards of Health in New Jersey" (NJAC 8:52) as of the execution of this contract.

C. CERTIFIED HEALTH EDUCATION SPECIALIST. The Provider shall supply Recipient with the services of a properly licensed Certified Health Education Specialist (CHES) to ensure that all public

**NORTHWEST BERGEN REGIONAL HEALTH COMMISSION CONTRACT FOR
LOCAL PUBLIC HEALTH SERVICES WITH THE BOROUGH OF MONTVALE
January 1, 2025 to December 31, 2027**

health activities meet requirements under the "Public Health Practice Standards of Performance for Local Boards of Health in New Jersey" (NJAC 8:52) as of the execution of this contract.

D. PUBLIC HEALTH NURSING. The Provider shall supply Recipient with the services of a properly licensed Public Health Nurse (PHN) to ensure that all public health activities meet requirements under the "Public Health Practice Standards of Performance for Local Boards of Health in New Jersey" (NJAC 8:52) as of the execution of this contract.

E. CERTIFIED MUNICIPAL REGISTRAR. The Provider shall supply Recipient with the services of a properly certified Municipal Registrar (CMR) to ensure that all public health activities meet requirements under the Office of Vital Statistics and Registry (NJAC 8:2) as of the execution of this contract.

F. GENERAL. The Provider shall also:

- i. Document processes to be followed for public health purposes. Review current policies and recommend changes required to remain in compliance with public health laws and to address public health issues.
- ii. Provide assistance with emergency preparedness processes as identified by the State Health Department. Determine the allocation of resources and employees of the Provider in the event of a health emergency or other exigent circumstances, in the judgement and experience of the Provider.
- iii. Establish, supervise, and administer public health clinics as deemed necessary.
- iv. Procure flu vaccine and provide coordination in the administration of flu clinics. The Recipient shall be notified of any procurement issues outside of the control of the Provider.
- v. Establish and maintain a rabies control program, including investigation and quarantine of animal bite cases and a State funded rabies immunization program.
- vi. When necessary, attend town council meetings and provide updates or address public health concerns needing resolution.
- vii. Offer an annual regionalized Food Handler Certification course.
- viii. Monitor well drinking water analysis reports and conduct septic abandonment investigations.
- ix. The Provider will coordinate childhood lead reference investigations as specified under the Public Health Practice Standards of Performance for Local Boards of Health in New Jersey (NJAC 8:52) and Childhood Elevated Blood Lead Levels (NJAC 8:51).

G. OTHER. Other services required by Recipient, if any, and related fees, if any, of Provider are set forth in Schedule A, incorporated herein. Any other public health services required by Recipient but supplied by Recipient or contracted for separately or directly by Recipient are set forth in Schedule A, incorporated herein. If the State of New Jersey health law mandates change during the term of this agreement and thereby requires the provision of additional services not previously supplied, or if the scope of services provided to Recipient is required to increase significantly, in the reasonable judgment and experience of the Provider, the Provider and recipient shall enter into an amendment of this agreement to address the supply of such additional services to Recipient.

3. The Recipient shall be responsible for:

- i. Expenses for legal and engineering services and for legal notices and publication expenses.
- ii. Expenses for all services rendered for rabies vaccination clinics.

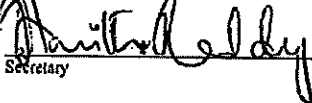
4. **COLLECTION OF LICENSE AND PERMIT FEES.** All license, permit, or any other fees that the Provider collects on behalf of the Recipient shall be remitted to the Recipient in full, unless adjusted as set forth in Schedule A, incorporated herein.

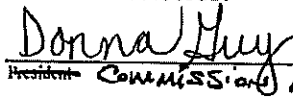
**NORTHWEST BERGEN REGIONAL HEALTH COMMISSION CONTRACT FOR
LOCAL PUBLIC HEALTH SERVICES WITH THE BOROUGH OF MONTVALE
January 1, 2025 to December 31, 2027**

5. **PAYMENT OF FEES TO PROVIDER.** In the consideration of the faithful performance by the Provider of its agreement in this contract, the Recipient covenants and agrees to pay the Provider the annual sum for Public Health Services set forth in Schedule A, incorporated herein. In the event payment is not received before the fifteenth day of each month, a late fee of \$50.00 may be assessed. Upon agreement with Provider, the Recipient may propose an alternative fee payment schedule.
6. **STATE AND FEDERAL AID.** Any designated State or Federal Health Aid funds received by the Provider for Recipient shall be used for public health services for the Recipient.
7. **TERM AND RENEWAL.** This contract shall become effective on *January 1, 2025*, and terminate on *December 31, 2027*. It is further agreed by the parties that the Recipient shall have the right to renew or terminate this contract, upon the same terms and conditions, upon terms of compensation agreeable to the Provider and Recipient. The Recipient shall give notice of its intent to renew or cancel the contract at least 90 days prior to the date of termination.

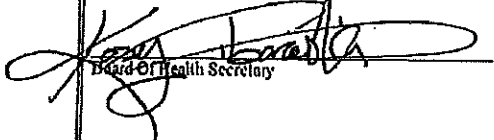
IN WITNESS WHEREOF, each party has caused its respective President and Secretary to sign and seal this Agreement on its behalf at the offices of Northwest Bergen Regional Health Commission, this
day of _____.

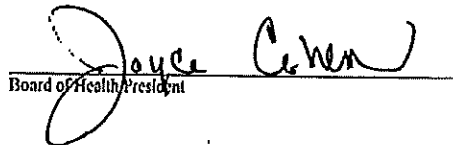
NORTHWEST BERGEN REGIONAL HEALTH COMMISSION


Secretary


~~President~~ *Commissioner member*

THE BOROUGH OF MONTVALE


Board of Health Secretary


Board of Health President

**NORTHWEST BERGEN REGIONAL HEALTH COMMISSION CONTRACT FOR
LOCAL PUBLIC HEALTH SERVICES WITH THE BOROUGH OF MONTVALE
January 1, 2025 to December 31, 2027**

SCHEDULE A – ADDENDUM TO CONTRACT

1. **BOARD OF HEALTH MEETING SCHEDULE:** To be announced.
2. **SERVICES PROVIDED.** The Recipient shall contract for all Public Health Services incorporated herein except for Section(s) E. The Provider shall conduct Chapter 24 inspections in all establishments once per calendar year or as frequently as necessary.
3. For the period of January 1, 2025, to December 31, 2025, the increase will be 2.0% and the annual fee for service shall be \$83,688.00 to be paid in monthly installments in the amount of \$6,974.00 for 12 months before the fifteenth day of each month of the aforesaid calendar year. The fee for service is rounded to the nearest whole dollar for the purposes of equivalent monthly installments.
4. For the period of January 1, 2026, to December 31, 2026, the increase will be 2.0% and the annual fee for service shall be \$85,368.00 to be paid in monthly installments in the amount of \$7,114.00 for 12 months before the fifteenth day of each month of the aforesaid calendar year. The fee for service is rounded to the nearest whole dollar for the purposes of equivalent monthly installments.
5. For the period of January 1, 2027, to December 31, 2027, the increase will be 2.0% and the annual fee for service shall be \$87,075.36 to be paid in monthly installments in the amount of \$7,257.00 for 12 months before the fifteenth day of each month of the aforesaid calendar year. The fee for service is rounded to the nearest whole dollar for the purposes of equivalent monthly installments.

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 36-2025**

RE: A Resolution Awarding a Professional Services Contract to Community Grants, Planning & Housing ("CGP&H") for Professional Housing Rehabilitation Services

WHEREAS, the Borough of Montvale has a need to procure professional services to administer the Borough of Montvale's rehabilitation program related to its ongoing affordable housing obligations; and

WHEREAS, the Borough of Montvale has received a proposal (the "Proposal") from Community Grants, Planning & Housing ("CGP&H") to provide the necessary services to the Borough; and

WHEREAS, the funding for said contract shall come from the Borough's Affordable Housing Trust Fund; and

WHEREAS, the Borough is desirous of awarding this contract to CGP&H in accordance with the terms set forth in the Proposal, subject to approval and execution of a formal contract acceptable to the Borough; and

WHEREAS, because the value of this contract is anticipated to be in excess of \$15,000 (the Borough's pay-to-play threshold), this contract has been awarded under the "alternative process" pursuant to *N.J.S.A. 19:44A-20.4 et seq.* (the "Pay-to-Play Law"), and has been awarded to the contractor based upon the merits and abilities of the contractor to provide the services necessary; and

WHEREAS, because this contract has been awarded under the "alternative process," CGP&H has completed and submitted a Business Entity Disclosure Certification which certifies that CGP&H has not made any reportable contributions (\$300 or more) to a political or candidate committee in the Borough of Montvale with the elected officials in the previous one year, and that the contract will prohibit CGP&H from making any reportable contributions (\$300 or more) through the term of the contract; and

WHEREAS, the *Local Public Contracts Law, N.J.S.A. 40A:11-5*, requires the resolution authorizing the award of contracts for professional services without competitive bids and the contract itself to be made available for public inspection; and

WHEREAS, pursuant to *N.J.S.A. 40A:11-5*, public notice of this contract award shall be published in the official newspaper of the Borough in accordance with applicable law; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that a professional services contract is hereby awarded for housing rehabilitation services in accordance with the terms and conditions set forth in the Proposal and rates which are made a part and detailed in Schedule A Scope of Services and Compensation, as follows:

Contractor:

CGP&H

101 Interchange Plaza, Suite 301

Cranbury, New Jersey 08512

Total not to exceed for 12 months: \$19,500.00

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby directed, authorized and empowered to execute a contract consistent with the provisions and intent of this Resolution, subject to approval of same by the Borough Attorney.

BE IT FURTHER RESOLVED that the Borough Clerk shall publish notice of this contract award in the official newspaper of the Borough, in accordance with *N.J.S.A. 40A:11-5*.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 37-2025**

RE: A Resolution of The Borough Of Montvale Of The Borough Of Montvale Adopting A Form Required To Be Used For The Filing Of Notices Of Tort Claims Against The Borough Of Montvale In Accordance The Provisions Of The New Jersey Tort Claims Act, N.J.S.A. 59:8-6.

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Borough of Montvale is a public entity covered by the provisions of the New Jersey Tort Claims Act; and,

WHEREAS, the Borough of Montvale deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof.

NOW THEREFORE BE IT RESOLVED, by Governing Body of the Borough of Montvale assembled in public session at the Re-Organization Meeting held 1st day of January, 2025, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Montvale; and,

BE IT FURTHER RESOLVED, that all persons making claims against the Borough of Montvale, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et. seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo- Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 38-2025**

RE: Award Professional Service Contract – Planning Board Attorney, Robert T. Regan

WHEREAS, the Borough of Montvale has a need to acquire Attorney Services through the alternate process pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Robert T. Regan, 345 Kinderkamack Road, Westwood, NJ 07675 was appointed at the Re-organization Meeting of the Governing Body on January 1, 2025; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Robert T. Regan, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Robert T. Regan, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Robert T. Regan
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 39-2025**

RE: Appointment of A Risk Management Consultant In Accordance With The Requirements Set Forth By The Bergen County Municipal Joint Insurance Fund (BCMJIF) For The Borough Commencing January 1, 2025 - Professional Insurance Associates, (P.I.A) A Division of World Insurance Associates, LLC

WHEREAS, the Borough of Montvale (hereinafter, the Municipality) is a member of the **Bergen County Municipal Joint Insurance Fund (BCMJIF)** and the **Municipal Excess Liability Joint Insurance Fund (MEL)** collectively referred to as, the Funds, for property and casualty coverage's, which include property, general liability, crime, environmental, employee benefits liability, excess liability and workers compensation; and

WHEREAS, the bylaws of said Funds require the Municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform the various functions and professional services integral to the effective operation of the Municipality's Insurance Program and Loss Control efforts; and

WHEREAS, the Board of Fund Commissioners for the BCMJIF established a fee for such services equal to six percent (6%) of the Municipality's assessment, which expenditure represents reasonable compensation for the services required and is a part of the Municipal Assessment promulgated by the Funds; and

WHEREAS, N.J.S.A. 40A:11-5(1)(a)(ii) empowers the governing body and its autonomous agencies to award contracts for extraordinary unspecifiable services without competitive bidding; and

WHEREAS, the Municipality has a need for extraordinary unspecifiable services for a **RISK MANAGEMENT CONSULTANT** which, by their nature, are not required or suitable to be awarded through a public bidding process pursuant to N.J.S.A. 40A:11-5, et seq., and which have been awarded through the "alternative process" set forth in N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders competitive bidding impractical.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council does hereby appoint **Professional Insurance Associates Inc. (P.I.A.) A Division of World Insurance Associates, LLC** as its Risk Management Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a Risk Management Consultant's Agreement attached and to advertise in the official newspaper in accordance with N.J.S.A. 40A:11-5(1)(a)(ii).

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to Professional Insurance Associates, (P.I.A.) A Division of World Insurance Associates, LLC, 429 Hackensack Street, Carlstadt, New Jersey 07072.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 40-2025**

RE: A Resolution To Appoint A Health Benefits Consultant Relative To The Borough's Membership In The Bergen Municipal Employee Benefits Fund (BMED) Commencing January 1, 2025 - PIA, A Division of World Insurance Associates, LLC

WHEREAS, the **BOROUGH OF MONTVALE** (hereinafter, the Municipality) is a member of the **Bergen Municipal Employee Benefits Fund (BMED)** and the **Municipal Reinsurance Health Insurance Fund (MRHIF)** collectively referred to as, the Funds, for the Borough's Employee Health Benefits Program, which includes medical, prescription and dental coverage's; and

WHEREAS, the bylaws of said Funds require the Municipality appoint a **HEALTH BENEFITS CONSULTANT** to perform the various functions and professional services integral to the effective operation of the Municipality's Employee Health Benefits Program; and

WHEREAS, the vendor below has proposed a fixed annual fee of \$16,000 for these services; and

WHEREAS, N.J.S.A. 40A:11-5(1)(a)(ii) empowers the governing body and its autonomous agencies to award contracts for extraordinary unspecifiable services without competitive bidding; and

WHEREAS, the Municipality has a need for extraordinary unspecifiable services for a **HEALTH BENEFITS CONSULTANT** which, by their nature, are not required or suitable to be awarded through a public bidding process pursuant to N.J.S.A. 40A:11-5, et seq., and which have been awarded though the "alternative process" set forth in N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the judgmental nature of the Health Benefits Consulting duties renders competitive bidding impractical.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council does hereby appoint **Professional Insurance Associates Inc. (P.I.A.) A Division of World Insurance Associates, LLC** as its Health Benefits Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that the **HEALTH BENEFITS CONSULTANT** shall receive as compensation as outlined as indicated the attached agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute the Health Benefits Consultant's Agreement attached to the original of this resolution and to cause a notice of this decision to be published in accordance with N.J.S.A. 40A:11-5(1)(a)(ii).

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to PIA, 429 Hackensack Street, Carlstadt, New Jersey 07072.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 41-2025**

RE: Awarding a Professional Service Contract for the Position of Municipal Prosecutor for the Pascack Joint Municipal Court to Geoffrey D. Mueller, Esq.

WHEREAS, the Pascack Joint Municipal Court has a need to contract with a licensed attorney or firm to serve as the municipal prosecutor pursuant to N.J.S.A. 2B:24-1, et seq.; and

WHEREAS, the Pascack Municipal Court Committee agreed to acquire Attorney Services through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, it is the desire of the Pascack Joint Municipal Court to appoint Geoffrey D. Mueller as Municipal Prosecutor; and

WHEREAS, the compensation of the municipal prosecutor shall be \$40,000 per year; and

WHEREAS, said compensation shall be included as part of the Operational Costs for the Pascack Joint Municipal Court as per the agreement between the participating municipalities; and

WHEREAS, the term of this contracts shall commence as of the date of this resolution, and shall continue for the remainder of the calendar year 2025; and

WHEREAS, the Certified Municipal Finance Officer has the availability of funds; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and Contracts must be available for public inspection.

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.
2. The Contracts, including the terms of compensation for each professional, shall be placed on file with this resolution.
3. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 42-2025**

RE: A Resolution Amending a Professional Services Contract to King, Moench & Collins LLP to Serve as Special Counsel for Affordable Housing Litigation

WHEREAS, the Governing Body previously awarded a professional services contract to Michael Collins, Esq. and King, Moench & Collins LLP ("KMC") to serve as Special Counsel for Affordable Housing Litigation to represent the Borough (and other municipalities) in connection with a challenge to the recent legislation concerning Round 4 of the state-wide affordable housing obligations; and

WHEREAS, the Borough's initial award had a "not to exceed" figure of \$30,000, and the Borough is desirous of increasing this figure to a "not to exceed" value of \$150,000; and

WHEREAS, the payments for KMC's services shall come from the Trust Fund established with funds from all participating municipalities; and

WHEREAS, pursuant to *N.J.S.A. 40A:11-5(a)(i)*, a professional services contract is exempt from public bidding requirements; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED that the professional services contract with Michael Collins, Esq. and King, Moench & Collins LLP to serve as Special Counsel for Affordable Housing Litigation is hereby amended to increase the "not to exceed" figure to \$150,000; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and empowered to execute a contract consistent with the provisions and intent of this Resolution, subject to approval of same by the Borough Attorney; and

BE IT FURTHER RESOLVED that the Borough Clerk shall publish notice of this contract award in the official newspaper of the Borough, in accordance with *N.J.S.A. 40A:11-5*.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 43-2025**

RE: Tax Collector To Charge Fee For Returned Checks

WHEREAS, P.L. 1990, Chapter 105 supplementing Title 40 of the New Jersey State Revised Statutes has been enacted allowing a Municipality to impose a service charge to be added on an account which was by a check or other written instrument returned for insufficient funds; and

WHEREAS, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the Tax Collector be authorized to charge the above-mentioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds;

BE IT FURTHER RESOLVED that the Tax Collector may require further payments to be tendered in cash or by certified or cashier's check; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the CFO and Tax Collector.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
RE-ORGANIZATION MEETING
RESOLUTION NO. 44-2025**

Re: A Resolution Authorizing the Borough of Montvale Police Department to Apply, Enroll and Participate in the Department of Defense Law Enforcement Support Office ("LESO") 1033 Program to Enable the Montvale Police Department to Request and Acquire Excess Department of Defense Equipment

WHEREAS, the Department of Defense Law Enforcement Support Office ("LESO") facilitates a law enforcement support program, which originated from the National Defense Authorization Act of Fiscal Year 1997; and

WHEREAS, Federal law permits the Secretary of the United States Department of Defense to transfer to municipal, federal and State agencies personal property of the Department of Defense that the secretary determines is suitable for use by agencies in law enforcement activities; and

WHEREAS, informally known as the "1033 Program", this initiative allows local law enforcement agencies to obtain, at little or no cost, surplus federal property, including vehicles, small arms, rescue equipment, medical supplies, and even office supplies originally intended for use by the United States Armed Forces; and

WHEREAS, although equipment is provided through the 1033 Program at no cost to municipal law enforcement agencies, these entities are responsible for costs associated with the maintenance, fueling and upkeep of this equipment, and for specialized training for its operation; and

WHEREAS, on March 16, 2015, Governor Christie signed Senate Bill No. 2364 (P.L. 2015, c.23), which now establishes, in the absence of federal requirements, a system of local oversight over local law enforcement agencies that participate in and acquire equipment through the 1033 Program; and

WHEREAS, pursuant to N.J.S.A. 40A:5-30.2a, municipal governing bodies must now authorize participation in the 1033 Program by a "resolution adopted by a majority of the full membership of the governing body of a local unit prior to transmittal of any such application to the State Coordinator" of the 1033 Program; and

WHEREAS, pursuant to N.J.S.A. 40A:5-30.2b, the acquisition of any property by a local law enforcement agency shall be approved by a "resolution adopted by a majority of the full membership of the governing body"; and

WHEREAS, the Chief of Police of the Montvale Police Department has requested that the Governing Body authorize the Police Department to participate in the 1033 Program; and

WHEREAS, the Governing Body of the Borough of Montvale has determined that it is in the best interests of the residents of the Borough of Montvale to authorize the Police Department to apply, enroll and participate in the 1033 Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

1. The Chief of Police or his designee, on behalf of the Montvale Police Department, is hereby authorized and empowered to apply, enroll and participate in the Department of Defense Law Enforcement Support Office 1033 Program, with the authorization to participate terminating on December 31 of the current calendar year.
2. The Chief of Police shall be responsible for ensuring compliance with the requirements for participation as outlined in 10 U.S.C. 2576a for all controlled equipment.
3. The Montvale Police Department is hereby authorized to acquire items of non-controlled property designated as DEMIL A, which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Montvale Police Department, without restriction.
4. The Montvale Police Department is further authorized to acquire the identified "DEMIL B through Q" property on Exhibit A, attached hereto and expressly made a part hereof, if it shall become available in the period of time for which this resolution authorizes.
5. The Police Chief shall develop and implement a full training plan and policy for the maintenance and use of any acquired property; and
6. Pursuant to N.J.S.A. 40A:5-30.2b, the Chief of Police, or his designee, shall maintain an inventory of surplus property obtained under the 1033 Program, and shall provide a quarterly accounting of all property obtained through the 1033 Program, which shall be available to the public upon request; and
7. This resolution shall take effect immediately and shall be valid to authorize requests to acquire the above-identified DEMIL A property and DEMIL B through Q property that may be made available through the 1033 Program during the period of time for which this resolution authorizes, with Program participation and all property request authorization terminating on December 31 of the current calendar year.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 1, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

ITEM NAME	DEMIL CODE							
	A	B	C	D	E	F	G	Q
AIRCRAFT, FIXED WING			1					
AIRCRAFT, ROTARY WING			1					
AIRPLANE,CARGO-TRANSPORT		1						5
AIRPLANE,FLIGHT T42A		1						
AIRPLANE,UTILITY	1	1						
AIRPLANE,UTILITY U8F		1						
ARMORED SECURITY VEHICLE			1					
ARMORED SECURITY VEHICLE			1	1				
AUTOMOBILE,SEDAN			1					
AUTOMOBILE,WAGON			1					
BATON,KINETIC ENERGY				5				
BODY SHIELD		1						1
BREACH SYSTEM				1				
BREACHING RAM	1							
BREACHING SYSTEM	1							
CAPABILITIES SET NON-LETHAL								1
CAR,ARMORED				1				
CAR,ARMORED,MINE DISPOSAL			7					
CAR,ARMORED,MINE DISPOSAL				2				
CARRIER,AMBULANCE			1					
CARRIER,CARGO			3					
CARRIER,COMMAND POST			1					
CARTRIDGE,12 GAGE SHOTGUN							2	
CARTRIDGE,12 GAGE SHOTGUN,NON-LETHAL				1			11	
CARTRIDGE,40 MILLIMETER			1		1		1	
CHARGE,DIVERSIONARY							1	
CLUB,SELF-PROTECTION								7
COMMUN,EQUIP,SOMS-B						1		
CUTTER HEAD,HYDRAULIC BREACHING AND EXTRACATION TOOL	1							
DEMOLITION KIT,BLASTING							1	
DEMOLITION KIT,BLASTING,PRACTICE							1	
DEMOLITION KIT,BREACHING SYSTEM,ANTI-PERSONNEL OBSTACLE				2			2	
DOOR OPENER,HYDRAULIC BREACHING AND EXTRACATION TOOL	1							
DRONE,TARGET				1				
DRONES			1					
FACESHIELD,MILITARY,RIOT CONTROL	1							

ITEM NAME	DEMIL CODE							
	A	B	C	D	E	F	G	Q
FACESHIELD, RIOT CONTROL								3
FACESHIELD, RIOT CONTROL	1							
FORCED ENTRY AND RESCUE EQUIPMENT, AIRCRAFT CRASH	1							
GLIDERS			1					
GOGGLES, PROTECTION, RIOT CONTROL	5							
GRENADE, HAND							1	
GRENADE, HAND, NON-LETHAL							2	
GROUND SENSOR SURVEILLANCE VEHICLE			1					
GUN, PORTABLE RIOT CONTROL				1				
HATBOX, RIOT CROWD	2							
HELICOPTER, FLIGHT TRAINER			1					
HELICOPTER, FLIGHT TRAINER TH55A		1						
HELICOPTER, MEDEVAC			1					
HELICOPTER, OBSERVATION			3					
HELICOPTER, SEARCH AND RESCUE		2						
HELICOPTER, UTILITY		1	3					
HELMET, POLICE	1							
HELMET, SAFETY	1							
KIT, MECHANICAL BREA	2							
KIT, RIOT PROTECTION	1							
LIGHT ARMORED VEHICLE			17	26				
MINE CLEARING VEHICLE				1				
MINE DETECTOR SYSTEM, VEHICLE MOUNTED			3	2		1		
MINE RESISTANT VEHICLE			63	3				
MISCELLANEOUS WEAPONS - LOGSA LSN		1						
MODIFICATION KIT, GUN, WEAPON				1				
MUNITION, CROWD CONTROL MODULAR, NON-LETHAL							2	
No Item Name Available			1					
NON-BALLISTIC BODY SHIELD	1							1
NON-LETHAL WEAPONS CAPABILITIES SET		2						
ONLY COMPLETE COMBAT/ASSAULT/TACTICAL WHEELED VEHICLES				1				
PROTECTIVE SHIELD, T	1							1
RAM, BATTERING	1							
RAM, DOOR, MINI	1							
RIOT CONTROL SHIELD	1							
SECURITY VEHICLE			1					

ITEM NAME	DEMIL CODE							
	A	B	C	D	E	F	G	Q
SHIELD,PERSONAL PROTECTIVE				1				3
SHIELD,SELF-PROTECTION								6
SHOP EQUIPMENT,CONTACT MAINTENANCE	1		2					
SHOP SET,CONTACT MAINTENANCE, TRUCK MOUNTED (ENGINEER)	1							
SHOP SET,CONTACT MAINTENANCE, TRUCK MOUNTED (ORDNANCE)	1							
SIGHT,THERMAL				1				
SLEDGE HAMMER	1							
TOOL,BREAKER,HINGE	1							
TRAINING KIT,DEMOLITION		1						
TRUCK TRACTOR			4			5		7
TRUCK,AMBULANCE			9					
TRUCK,ARMORED			3					
TRUCK,BOLSTER						2		1
TRUCK,BOMB SERVICE			2			2		
TRUCK,CARGO		3	28			17		30
TRUCK,CARRYALL			22					1
TRUCK,COMMAND RECONNAISSANCE			2					
TRUCK,DUMP			2			6		7
TRUCK,MAINTENANCE						3		
TRUCK,MATERIALS HANDLING-CONTAINER HOISTING			1					
TRUCK,PALLETIZED LOADING			8					2
TRUCK,PANEL			2					
TRUCK,STAKE								2
TRUCK,TANK			5			13		8
TRUCK,UTILITY			84					4
TRUCK,VAN		1				14		1
TRUCK,WRECKER		1	2			3		2
TRUCKS AND TRUCK TRACTORS, DEMIL C			1					1
UNMANNED AIRCRAFT			1					
UNMANNED VEHICLE			1					
UP ARMORED NTVS			1					
UTILITY VEHICLE,OFF ROAD		1	2	1	1	1	1	1

Active Group Terms

Member terms that will be active on 01/01/2025

Group Name	Member Type	Member Role	Term Started On	Term Ends On
ADFFORDABLE HOUSING OFFICER				
Christine Baker	Employee	Deputy	01/01/2025	12/31/2025
R. Lorraine Hutter	Employee	Land Use Admin	01/01/2025	12/31/2025
ADMINISTRATION				
Kasey Ciborowski	Employee	AdminFloaterArchivist	01/01/2025	12/31/2025
Theresa DiPopolo	Employee	Admin/Floater	01/01/2025	12/31/2025
Nevene Gayed	Employee	Admin/Floater	01/01/2025	12/31/2025
R. Lorraine Hutter	Employee	Office Manager	01/01/2025	12/31/2025
Timothy Lane	Elected Official	Council Liaison	01/01/2025	12/31/2025
Carol Manhart	Employee	Safety Coordinator	01/01/2025	12/31/2025
Carol Manhart	Employee	Admin/Floater	01/01/2025	12/31/2025
Heather McGee	Employee	Exec to Police Chief	01/01/2025	12/31/2025
Heather McGee	Employee	Off Duty Details	01/01/2025	12/31/2025
Joseph Voytus	Employee	Administrator	01/01/2025	12/31/2025
Dorothy Yannetti	Employee	Police Secretary	01/01/2025	12/31/2025
ANIMAL CONTROL - HUMANE LAW ENFORCMNT OFFCR				
Kimberly Nangle	Contractual	Humane Law Enf Offcr	01/01/2025	12/31/2025
Carol Tyler	Contractual	Humane Law Enf Offcr	01/01/2025	12/31/2025
BERGEN JIF FUND COMMISSIONER				
Timothy Lane	Elected Official	Council Liaison	01/01/2025	12/31/2025
Joseph Voytus	Employee	Alternate	01/01/2025	12/31/2025
BMED INSURANCE				
Michael Ghassali	Elected Official	BMED Alternate	01/01/2025	12/31/2025
Joseph Voytus	Employee	BMED Employee Rep	01/01/2025	12/31/2025
BOARD OF HEALTH				
Kasey Ciborowski	Employee	Secretary	01/01/2025	12/31/2025
Kasey Ciborowski	Employee	Deputy Registrar	01/01/2025	12/31/2025
Gail Clark	Volunteer	1st Alternate	01/01/2025	12/31/2025
Joyce Cohen	Volunteer	President/Member	01/01/2025	12/31/2025
Theresa Cudequest	Elected Official	Council Liaison	01/01/2025	12/31/2025
Monica Danna	Volunteer	Vice Pres/Member	01/01/2025	12/31/2025
Joyce Jacobson	Volunteer	Member	01/01/2025	12/31/2025
Joel Landzberg, MD	Volunteer	Member	01/01/2025	12/31/2025
Patricia Lennon	Volunteer	Member	01/01/2025	12/31/2025
Kimberly Nangle	Contractual	Animal Control Offcr	01/01/2025	12/31/2025
Namitha Reddy	Contractual	Health Officer	01/01/2025	12/31/2025
Pamela Rosario	Contractual	Sanitary Insp	01/01/2025	12/31/2025
Steven Salerno	Contractual	Sanitary Inspector	01/01/2025	12/31/2025
Frances Scordo	Employee	Registrar	01/01/2025	12/31/2025
Carol Tyler	Contractual	Animal Control Offcr	01/01/2025	12/31/2025
BONDING COUNSEL				
McManimon Scotland	Contractual	Bonds	01/01/2025	12/31/2025
BOROUGH ATTORNEY				
David Lafferty	Contractual	Borough Attorney	01/01/2025	12/31/2025
BOROUGH COUNCIL				

Active Group Terms

Member terms that will be active on 01/01/2025

Group Name	Member Type	Member Role	Term Started On	Term Ends On
Douglas Arendacs	Elected Official	Council Member	01/01/2024	12/31/2026
Theresa Cudequest	Elected Official	Council Member	01/01/2024	12/31/2026
Dieter Koelling	Elected Official	Council Member	01/01/2025	12/31/2027
Timothy Lane	Elected Official	Council Member	01/01/2023	12/31/2025
Christopher Roche	Elected Official	Council Member	01/01/2023	12/31/2025
AnnMarie Russo-Vogelsang	Elected Official	Council Member	01/01/2025	12/31/2027
CHAMBER OF COMMERCE				
Christopher Roche	Elected Official	Council Liaison	01/01/2025	12/31/2025
CLERK'S OFFICE				
Carol Manhart	Employee	Deputy Muni Clerk	01/01/2025	12/31/2025
Frances Scordo	Employee	Municipal Clerk	03/01/2023	03/01/2026
COAH COMMITTEE				
Theresa Cudequest	Elected Official	Council Liaison Alt	01/01/2025	12/31/2025
John DePinto	Volunteer	Chairman Planning Bd	01/01/2025	12/31/2025
Michael Ghassali	Elected Official	Mayor	01/01/2024	12/31/2027
Darlene Green	Contractual	Borough Planner	01/01/2025	12/31/2025
R. Lorraine Hutter	Employee	Housing Liaison	01/01/2025	12/31/2025
Timothy Lane	Elected Official	Council Member	01/01/2025	12/31/2025
Robert Regan Esq.	Contractual	PBoard Atty	01/01/2025	12/31/2025
Christopher Roche	Elected Official	Council Member	01/01/2025	12/31/2025
Joseph Voytus	Employee	Administrator	01/01/2025	12/31/2025
CONSTRUCTION				
Michael Cataraso	Employee	Electric Subcode	01/01/2025	12/31/2025
Meghan Culhane	Employee	Contruction Clerk	01/01/2025	12/31/2025
Thomas Dillon	Employee	FireSubcode/Tenured	06/17/2019	06/17/2050
Jeanne Fondacaro	Employee	Tech. Assistant	01/01/2025	12/31/2025
Thomas Gensheimer	Employee	Building Subcode	01/01/2025	12/31/2025
Christopher Gruber	Employee	Zoning Officer	01/01/2025	12/31/2025
Christopher Gruber	Employee	ConstCode Tenured	12/12/2024	12/12/2060
Christopher Gruber	Employee	Facilities Manager	01/01/2025	12/31/2025
Edward Hutter	Employee	Code Enfcmf/PropMain	01/01/2025	12/31/2025
David Ludwig	Employee	PlumbCode Tenured	10/01/2012	12/31/2050
AnnMarie Russo-Vogelsang	Elected Official	Council Liaison	01/01/2025	12/31/2025
COURT				
Ann Levitzki	Employee	Court Admin /Tenured	01/01/2023	12/31/2050
Pedro Rodrigues	Employee	Deputy Court Admin	01/01/2025	12/31/2025
Gabrielle Scordo	Employee	Violations Clerk	01/01/2025	12/31/2025
ECONOMIC DEVELP RETENTION COMMITTEE				
Nevene Gayed	Employee	Secretary	01/01/2025	12/31/2025
Michael Ghassali	Elected Official	Mayor	01/01/2024	12/31/2027
Louis Hendi	Volunteer	Member	01/01/2025	12/31/2025
Raffi Joukhadarian	Volunteer	Member	01/01/2025	12/31/2025
David Laquidara	Volunteer	Member	01/01/2025	12/31/2025
Sal Rozzi	Volunteer	Member	01/01/2025	12/31/2025
AnnMarie Russo-Vogelsang	Elected Official	Council Liaison	01/01/2025	12/31/2025
John Ryan	Volunteer	Member	01/01/2025	12/31/2025
Don Watson	Volunteer	Member	01/01/2025	12/31/2025

Active Group Terms

Member terms that will be active on 01/01/2025

Group Name	Member Type	Member Role	Term Started On	Term Ends On
EMERGENCY MANAGEMENT				
Mark Bardes	Volunteer	C.E.R.T. Member	01/01/2025	12/31/2025
Frank DiPalma	Employee	Coordinator	01/01/2023	12/31/2025
James Ewing	Volunteer	Member	01/01/2025	12/31/2025
Michael Ghassali	Elected Official	Mayor	01/01/2024	12/31/2027
Geoffrey Gibbons	Volunteer	Fire Chief	01/01/2025	12/31/2025
Luigi Greco	Volunteer	Member	01/01/2025	12/31/2025
Theodore Guasconi	Volunteer	Member	01/01/2025	12/31/2025
Andrew Hipolit	Contractual	Borough Engineer	01/01/2025	12/31/2025
Joe Hughes	Volunteer	Deputy Coordinator	01/01/2025	12/31/2025
Dieter Koelling	Elected Official	Council Liaison	01/01/2025	12/31/2025
Sal Mastroeni	Volunteer	Member	01/01/2025	12/31/2025
Doug McDowell	Employee	Police Chief	01/01/2025	12/31/2025
Carolyn Roche	Volunteer	Tri Boro Amb, Pres	01/01/2025	12/31/2025
Eric Stoll	Volunteer	Member	01/01/2025	12/31/2025
ENGINEERING				
Douglas Arendacs	Elected Official	Council Liaison	01/01/2025	12/31/2025
Andrew Hipolit	Contractual	Borough Engineer	01/01/2025	12/31/2025
ENVIRONMENTAL COMMISSION				
Louis Baldanza	Volunteer	2nd Alternate	01/01/2025	12/31/2025
Lisa DePellegrini	Volunteer	Member	01/01/2025	12/31/2025
Robert Hanrahan	Volunteer	Chairman	01/01/2023	12/31/2025
Mairead Jensen	Volunteer	Member	01/01/2025	12/31/2025
Randall Preston	Volunteer	Member	01/01/2025	12/31/2025
Ellen Riccardi	Employee	Secretary P/T	01/01/2025	12/31/2025
Christopher Roche	Elected Official	Council Liaison	01/01/2025	12/31/2025
Lisa Skoglund	Volunteer	Member	01/01/2025	12/31/2025
Sherwin Tsai	Volunteer	Member	01/01/2024	12/31/2026
Antonio Vozzolo	Volunteer	1st Alternate	01/01/2025	12/31/2025
Michelle Zink-Jojic	Volunteer	Member	01/01/2025	12/31/2025
FAA COMMITTEE				
Douglas Arendacs	Elected Official	Council Liaison	01/01/2025	12/31/2025
AnnMarie Russo-Vogelsang	Elected Official	Council Liaison	01/01/2025	12/31/2025
FINANCE COMMITTEE				
Timothy Lane	Elected Official	Council Member	01/01/2025	12/31/2025
Christopher Roche	Elected Official	Council Liaison	01/01/2025	12/31/2025
Joseph Voytus	Employee	Administrator	01/01/2025	12/31/2025
FINANCE DEPT				
Christine Baker	Employee	Deputy Treasurer	01/01/2025	12/31/2025
Jeffrey Bliss	Contractual	Auditor	01/01/2025	12/31/2025
Matthew Cavallo	Employee	CMFO	12/01/2022	12/01/2026
Christine Kalafut	Employee	Treasurer/QPA	01/01/2025	12/31/2025
Timothy Lane	Elected Official	Council Liaison	01/01/2025	12/31/2025
Tybe Manzelli	Employee	Accounts Payable	01/01/2025	12/31/2025
Christopher Roche	Elected Official	2nd Signature Voucher	01/01/2025	12/31/2025
FIRE DEPARTMENT				
Rick Alton	Volunteer	Lieutenant Co. #2	01/01/2025	12/31/2025

Active Group Terms

Member terms that will be active on 01/01/2025

Group Name	Member Type	Member Role	Term Started On	Term Ends On
Mike Cintineo	Volunteer	Captain Co. 1	01/01/2025	12/31/2025
Geoffrey Gibbons	Volunteer	Fire Chief	01/01/2025	12/31/2025
Bruce Hopper	Volunteer	Deputy Fire Chief	01/01/2025	12/31/2025
Ray Hutchison	Volunteer	Lieutenant Co. #1	01/01/2025	12/31/2025
Timothy Lane	Elected Official	Council Liaison	01/01/2025	12/31/2025
Heather McGee	Volunteer	Fire Commissioner	01/01/2025	12/31/2025
James Nicol	Volunteer	Fire Commissioner	01/01/2025	12/31/2025
AnnMarie Russo-Vogelsang	Elected Official	Council Liaison Alt	01/01/2025	12/31/2025
Sal Talarico	Volunteer	Fire Commissioner	01/01/2025	12/31/2025
FIRE PREVENTION				
Kasey Ciborowski	Employee	Admin. Asst.	01/01/2025	12/31/2025
Peter Greco	Employee	Fire Inspector	01/01/2025	12/31/2025
Michael Halzack	Employee	Senior Fire Insp	01/01/2025	12/31/2025
John Kurz	Employee	Fire Offcl/Insp	01/01/2025	12/31/2025
Timothy Lane	Elected Official	Council Liaison	01/01/2025	12/31/2025
Christopher Mazzocchi	Employee	Fire Inspector	01/01/2025	12/31/2025
Clint Miller	Employee	Fire Inspector	01/01/2025	12/31/2025
HISTORIAN				
Maria Hopper	Volunteer	Borough Historian	01/01/2025	12/31/2025
HISTORIC PRESERVATION				
Douglas Arendacs	Elected Official	Council Liaison	01/01/2025	12/31/2025
Dawn Cherie-Hopper	Volunteer	Chairperson Class A	01/02/2022	12/31/2025
Symmi DeFrancesco	Volunteer	Class C Member	01/01/2023	12/31/2026
Maria Hopper	Volunteer	Class B Member	01/01/2025	12/31/2027
Carolyn MacDonald	Volunteer	Class C Member	01/01/2025	12/13/2026
Vicki Slockbower	Volunteer	Class C Member	01/01/2023	12/31/2025
LIBRARY				
Liubov Cabrera	Volunteer	Board Member	07/11/2024	12/31/2027
Theresa Cudequest	Elected Official	Council Liaison	01/01/2025	12/31/2025
Tammy King	Volunteer	Board Member	01/02/2022	12/31/2025
Darren Petersen	Appointed	Superintendent Schls	01/01/2025	12/31/2025
Cindy Pieroni	Volunteer	Member	01/01/2025	12/31/2026
Nancy Racich	Volunteer	Board Member Pres	01/01/2025	12/31/2027
Vicki Slockbower	Volunteer	Board Member	01/01/2025	12/31/2027
Amy Varano	Volunteer	Board Member VP	01/01/2025	12/31/2026
LOCAL BD OF ED				
AnnMarie Russo-Vogelsang	Elected Official	Council Liaison	01/01/2025	12/31/2025
MAYOR'S ADVISORY COMMITTEE				
Douglas Arendacs	Elected Official	Council Liaison	01/01/2025	12/31/2025
Michael Ghassali	Elected Official	Mayor	01/01/2024	12/31/2027
Debra Kardjian-Stephans	Volunteer	Member	01/01/2025	12/31/2025
Faith Kaufmann	Volunteer	Member	01/01/2025	12/31/2025
Cheryl Sawayer	Volunteer	Member	01/01/2025	12/31/2025
Judith Thomas	Volunteer	Member	01/01/2025	12/31/2025
MAYORS OFFICE				
Nevene Gayed	Employee	Mayor Secy	01/01/2025	12/31/2025
Michael Ghassali	Elected Official	Mayor	01/01/2024	12/31/2027

Active Group Terms

Member terms that will be active on 01/01/2025

Group Name	Member Type	Member Role	Term Started On	Term Ends On
MONTVALE ATHLETIC LEAGUE (MAL) LIAISON				
Christopher Roche	Elected Official	Council Liaison	01/01/2025	12/31/2025
MUNICIPAL ALLIANCE				
Brian Lamendola	Employee	Police Officer	01/01/2025	12/31/2025
AnnMarie Russo-Vogelsang	Elected Official	Council Liaison	01/01/2025	12/31/2025
ORDINANCE LIAISON				
AnnMarie Russo-Vogelsang	Elected Official	Council Liaison	01/01/2025	12/31/2025
PASCACK JOINT COURT COMMITTEE				
Dieter Koelling	Elected Official	Council Member	01/01/2025	12/31/2025
Timothy Lane	Elected Official	Council Member	01/01/2025	12/31/2025
Ann Levitzki	Employee	Court Administrator	01/01/2025	12/31/2025
Joseph Voytus	Employee	Administrator	01/01/2025	12/31/2025
PASCACK JOINT MUNICIPAL COURT				
Geoffrey Mueller, Esq.	Contractual	Prosecutor	01/01/2025	12/31/2025
Richard Rosa, Esq.	Contractual	Alternate Prosecutor	01/01/2025	12/31/2025
Gerald Salerno, Esq.	Contractual	Public Defender	01/01/2025	12/31/2025
Salvadore Sciafani, Esq.	Contractual	Alt Public Defender	01/01/2025	12/31/2025
PASCACK VALLEY DPW - LIAISON				
Douglas Arendacs	Elected Official	Council Liaison	01/01/2025	12/31/2025
PASCACK VALLEY DPW JOINT COMMITTEE				
Matthew Cavallo	Employee	CMFO	01/01/2025	12/31/2025
Michael Ghassali	Elected Official	Mayor	01/01/2025	12/31/2025
Dieter Koelling	Elected Official	1st Alternate	01/01/2025	12/31/2025
AnnMarie Russo-Vogelsang	Elected Official	Council Liaison	01/01/2025	12/31/2025
Joseph Voytus	Employee	Administrator	01/01/2025	12/31/2025
PLANNING BOARD COUNCIL LIAISON - COUNCIL APPT				
Dieter Koelling	Elected Official	Council Liaison	01/01/2025	12/31/2025
PLANNING BOARD/MAYOR APPTS. Class I, II & 4				
Anita Bagdat	Volunteer	3rd Alternate	03/15/2024	12/31/2025
John Culhane	Volunteer	Vice Chair Class IV	01/01/2025	12/31/2028
John DePinto	Volunteer	Chairman	01/01/2023	12/31/2027
Theresa DiPopolo	Employee	PBoard Sec'y	01/01/2025	12/31/2025
Darlene Green	Contractual	Borough Planner	01/01/2025	12/31/2025
Christopher Gruber	Employee	Class II	01/01/2025	12/31/2025
Javid Huseynov	Volunteer	Class IV	01/01/2024	12/31/2026
R. Lorraine Hutter	Employee	Land Use Admin	01/01/2025	12/31/2025
Dieter Koelling	Elected Official	Council Liaison	01/01/2025	12/31/2025
William Lintner	Volunteer	Vice Chair Class IV	01/01/2024	12/31/2027
Joseph Puglisi	Volunteer	2nd Alternate	01/01/2025	12/31/2025
Robert Regan Esq.	Contractual	Attorney	01/01/2025	12/31/2025
John Ryan	Volunteer	Mayor Degreee Class 1	01/01/2025	12/31/2025
Frank Stefanelli	Volunteer	Vice Chair Class IV	01/01/2024	12/31/2027
Dante Teagno	Volunteer	Vice Chair Class IV	01/02/2022	12/31/2026
Sherwin Tsai	Volunteer	1st Alternate	01/01/2024	12/31/2026
Sherwin Tsai	Volunteer	CL IV Envrn Lia 3 yr	01/01/2024	12/31/2026

Active Group Terms

Member terms that will be active on 01/01/2025

Group Name	Member Type	Member Role	Term Started On	Term Ends On
POLICE / CROSSING GUARDS				
Roger Caron	Police Officer	SLEO/CLASS III	01/01/2025	12/31/2025
Frank DiPalma	Employee	Special Police Ofc.	01/01/2025	12/31/2025
Dawn Helfenbein	Employee	SchoolCrossing Guard	01/01/2025	12/31/2025
Michael Jewell	Employee	SchoolCrossing Guard	01/01/2025	12/31/2025
Eugenia Kalos	Employee	SchoolCrossing Guard	01/01/2025	12/31/2025
Frank Lentino	Employee	SchoolCrossing Guard	01/01/2025	12/31/2025
Mary Marsigliano	Employee	SchoolCrossing Guard	01/01/2025	12/31/2025
Heather McGee	Employee	Matron/Crossing Guar	01/01/2025	12/31/2025
Matthew Miller	Police Officer	SLEO/CLASS III	01/01/2025	12/31/2025
Arlene O'Brien	Employee	SchoolCrossing Guard	01/01/2025	12/31/2025
Niko Pieratos	Police Officer	SLEO/CLASS III	01/01/2025	12/31/2025
Thomas Ritger	Employee	SchoolCrossing Guard	01/01/2025	12/31/2025
AnnMarie Russo-Vogelsang	Elected Official	Council Liaison	01/01/2025	12/31/2025
Maureen Scheffler	Employee	SchoolCrossing Guard	01/01/2025	12/31/2025
Jean Turi	Employee	SchoolCrossing Guard	01/01/2025	12/31/2025
POLICE COMMISSIONER				
Dieter Koelling	Elected Official	Council Member	01/01/2025	12/31/2025
POLICE COMMISSIONER DEPUTY				
Douglas Arendacs	Elected Official	Council Member	01/01/2025	12/31/2025
RECREATION				
Edward Hutter	Employee	Field/Park Monitor	01/01/2025	12/31/2025
Lisa Loranger	Employee	Director	01/01/2025	12/31/2025
Christopher Roche	Elected Official	Council Liaison	01/01/2025	12/31/2025
Cassidy Strauss	Employee	Asst to Rec Director	01/01/2025	12/31/2025
RECYCLE COORDINATOR				
Rich Campanelli	Employee	DPW Superintendant	01/01/2025	12/31/2025
REGIONAL BD OF ED				
Christopher Roche	Elected Official	Council Liaison	01/01/2025	12/31/2025
RISK MANAGEMENT				
PIA Frank Covelli	Contractual	Consultant/Insurance	01/01/2025	12/31/2025
SENIOR CLUB LIAISON				
Theresa Cudequest	Elected Official	Council Liaison	01/01/2025	12/31/2025
SENIOR VAN DRIVERS				
Jeffrey Forrest	Employee	Senior Van Driver	01/01/2025	12/31/2025
SEXUAL HARASSMENT OFFICERS				
Doug McDowell	Employee	Police Chief	01/01/2025	12/31/2025
Joseph Voytus	Employee	Administrator	01/01/2025	12/31/2025
SPECIAL EVENTS COMMITTEE				
Gael Burman	Volunteer	Member	01/01/2025	12/31/2025
Alyssa DiPalma	Volunteer	Member	01/01/2025	12/31/2025
Frank DiPalma	Volunteer	Member	01/01/2025	12/31/2025
Lauren DiPalma	Volunteer	Member	01/01/2025	12/31/2025

Active Group Terms

Member terms that will be active on 01/01/2025

Group Name	Member Type	Member Role	Term Started On	Term Ends On
Lisa Loranger	Employee	Director Recreation	01/01/2025	12/31/2025
Michael Manole	Volunteer	Member	01/01/2025	12/31/2025
Christopher Roche	Elected Official	Council Liaison	01/01/2025	12/31/2025
Cassidy Strauss	Employee	Asst to Rec Director	01/01/2025	12/31/2025
Margo Vlahinich	Volunteer	Member	01/01/2025	12/31/2025
STIGMA FREE				
Douglas Arendacs	Elected Official	Ambassador	01/01/2025	12/31/2025
Theresa Cudequest	Elected Official	Ambassador	01/01/2025	12/31/2025
STORMWATER MANAGEMENT COORDINATOR				
Andrew Hipolit	Contractual	Coordinator	01/01/2025	12/31/2025
TAX OFFICE				
Frances Scordo	Employee	Tax Collector/Tenure	01/03/2016	12/31/2050
Raymond Tighe	Employee	Assessor/Tenured	07/01/2022	12/31/2050
TV ACCESS				
Theresa Cudequest	Elected Official	Council Liaison	01/01/2025	12/31/2025
Peter George	Employee	Cable Access Member	01/01/2025	12/31/2025
Katherine Gray	Employee	Technician	01/01/2025	12/31/2025
Dan Cecconie Media Consultant	Contractual	Studio/Station Mgr	01/01/2025	12/31/2025
Jim Signorini Media Consultants	Contractual	Studio/Station Mgr	01/01/2025	12/31/2025
Anthony Salerno	Employee	Booker	01/01/2025	12/31/2025
VETERAN AFFAIRS COMMITTEE				
Dieter Koelling	Elected Official	Council Liaison	01/01/2025	12/31/2025
AnnMarie Russo-Vogelsang	Elected Official	Council Liaison	01/01/2025	12/31/2025
WEB SITE				
Theresa Cudequest	Elected Official	Council Liaison	01/01/2025	12/31/2025
Spatial Data Logic	Contractual	Webmaster	01/01/2025	12/31/2025
Carol Manhart	Employee	Coordinator	01/01/2025	12/31/2025
Flanagan Productions	Contractual	Newsletter	01/01/2025	12/31/2025
YOUTH GUIDANCE COUNCIL				
Douglas Arendacs	Elected Official	Council Liaison	01/01/2025	12/31/2025
Michael Ghassali	Elected Official	Mayor	01/01/2024	12/31/2027
Brian Lamendola	Employee	Police Officer	01/01/2025	12/31/2025